



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING AGENDA Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, January 7, 2026

Time: 7:00 PM

Location: 22950 Broadway -Station #1

(This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950)

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

2. PUBLIC COMMENT PERIOD

(At this time, members of the public may comment on any item not appearing on the agenda. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors)

3. AGENDA ADJUSTMENT AND CONSENT

4. CONSENT CALENDAR

- a. Approval of minutes from December 3, 2025, Regular Meeting- **Discussion and Action**
- b. Approval of minutes from December 23, 2025, Special Meeting- **Discussion and Action**
- c. Review of the January 2025 Accountant's Report-**Discussion and Action**

5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Select Board Member Lead for Open Committees.
- b. Reports-**Discussions & Possible Actions**
 1. Facilities Committee (Neves)
 2. Budget Committee (Kruljac)
 3. Legislative Committee (Finn)
 4. Outreach Committee
 5. Advisory Group Committee

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Tax Measure Ordinance – **Discussion & Action**
 1. Review preliminary Levy amount to be used in requesting the Parcel Report from the County for FY 2026-2027

- b. SB707 Brown Act Revamp - **Discussion**
- c. Board Member Training and Onboarding - **Discussion and Possible Action**
 - 1. FDAC 2026 Annual Conference
- d. Future of engine #321 – **Discussion and Possible Action**
- e. Adding the District Audit to the Website - **Discussion and Possible Action**
- f. Resolution 2026-001, Schell-Vista Fire Production District 457 Deferred Compensation Plan Trustee Amendment - **Discussion and Action**
- g. Review of the SVFPD Board of Directors Policy and Procedures Manual, Updates- **Discussion and Possible Action**
- h. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
 February-Request the Parcel Report from the county using the preliminary rate.
 March-Notice of Public Hearing
 April/May-Conduct Public Hearing (Public Hearing will be held in July)
 May/June-Allow time for property owner appeals of the tax levy.
 June-Approval of the District Preliminary Budget
 July-Approval of the Distract Tax Roll and Appropriations Limit
 July/August- At the end of the Fiscal year, The District Board of Directors will be presented with the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
 August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract
 April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
 April-Annual Physicals
 June-Preliminary Budget review and approval.
 July 15-August 9 Board Members file for re-election with the Registrar of Voters.
 (Terms ending in 2026 are Director Kruljac, Director Neves, and Director Steach)
 August-Budget Committee meet to prepare final budget for Board approval in September.
 September-Final Budget review and approval.
 Nov-Nomination of Officers of the Board (Every 2 years. Next election 2027)
 Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2027)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Directors Robert Kruljac and Ken Finn regarding Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters

10. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

11. ADJOURNMENT

Next scheduled meeting is February 4, 2026

If applicable, Board meeting documents are available to review prior to the meeting on the District Website, www.schellvistafire.org or at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, December 3, 2025

Time: 7:00 PM

Location: 22950 Broadway -Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Mindy Neves, and Hal Stober were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, and Firefighters John Bragg, Kevin Plume, Jayden Philippi, Chanton Em, Brian Celmentino, Sean Witherell, Mickey Breen, and Jerry Jauregui. Prospective Board Candidates Bill Steach, Shannon Kiser, and Geroge Bevan were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENT AND CONSENT

The Closed session was scheduled for 8:00PM to accommodate District Counsel's, Bill Adams, appointment time.

4. CONSENT CALENDAR

a. Approval of minutes from November 5, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the November minutes. Director Kruljac made a motion to approve the minutes of the November 5, 2025, meeting. Director Neves seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments A vote was called, and the motion passed. The Minutes were approved by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

b. Review of the December 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report. Director Stober made the motion to accept the Accountant's Report for December 2025, as presented. Director Neves seconded the motion. Director Finn opened the floor to discussion and public comment. There were no public comments. A vote was called, and the motion passed. The Financial Reports were approved by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

Administrative:

- 1. OES has sent out a rate adjustment letter effective November 1st, 2025 for the next fire season, which lowers the hourly rate for a Type III \$ 67.00 per hour or \$1600. per engine per day. No reasoning was given for this rate change however it may limit the departments participation statewide. Type III and Type VI were hit the hardest with Type I's being hit the least.*
- 2. I have approved the change over from Adobe PDF to FoxIT PDF Creator\Editor because Adobe changed their rates significantly and it proves to be much cheaper at FoxIT. We have registered all staff and a volunteer log in for a total of seventeen at \$ 138.00.*
- 3. Assistant Chief Mike Mulas and Chief Andreis of Sonoma worked on the implementation of The Boundary Drop will it be in play as soon as Chief Mike is notified by REDCOM that is in the CAD.*
- 4. The new numbering system is being implemented by some of the departments in the county. We, however, are waiting a while longer.*

Operational:

- 1. All Chief Officers and Captains continue to review and update our policies and procedures manuals, forwarding any changes or adjustments to Special Project Coordinator Gali.*
- 2. The change in the web site is moving forward.*
- 3. The volunteer association has notified me that they are no longer interested in the engine known as # 321 or commonly referred to as the Parade Rig. It has been stored at Engineer Velasquez's shop for some time and he would like to have it removed. The district has been covering the insurance and liability the entire time and still has sole ownership as it is listed as Surplus Equipment. If we are going to dispose of it, we need to publish that it is for sale under a bidding process and proceed with such. It is possible to store the engine at Station 2 or here at headquarters for a short period by simply moving a pickup or Trailer. This would only be until the sale of the engine.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Select Board Member Lead for Open Committees.

Tabled to the January Board Meeting

- b. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

Director Neves advised the Board that she is waiting for invoice from Bernie Fitzpatrick (electrical work). She is also waiting for the generator to be hooked up. Chief Mulas and Director Neves will check with Bernie Fitzpatrick's schedule to proceed.

2. Budget Committee (Kruljac)

Director Kruljac reported that the actual expenses are in line with the budget.

3. Legislative Committee (Finn)



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Nothing to report.

4. Outreach Committee

Nothing to report.

5. Advisory Group Committee

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Board of Director Vacancy. Interviews and Selection of New Director **Discussion and Action**

Director Finn introduced the 3 prospective Board Candidates, George Bevan, Shannon Kiser, and Bill Steach and asked each to tell the Board about themselves and their interest in the District. Director Finn then opened the floor for questions for the candidates. After open discussion, Director Finn thank the candidates for their time and advised them that he would contact them after the Board made their final decision.

b. Sonoma County Fire Administrative Group Training – **Discussion and Action**

District Accountant Stacie McCambridge explained to the Board that the County Administrative Group will be offering a series of classes through Liebert Cassidy Whitmore. The first training will be held in February. The Fire Chief's Association has sponsored the group for \$2,000 per year, so, the cost to the districts would be minimal and dependent upon how many agencies with to participate (likely less than \$200 per District).

She asked if the Board would consider sending Clerk of the Board Robin Woods and her to the training.

Director Kruljac made a motion to approve sending Stacie McCambridge and Robin Woods to the Training. Director Stober seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments A vote was called, and the motion passed by the following vote:
Ayes-4 Noes-0 Absent-0 Abstain-0

c. Keenan & Associates Medical Benefit Update - **Discussion**

Stacie McCambridge presented the following update to the Board. She also advised the Board that she would check in to see how it is going and if the staff is having any issues.

◆ Members will receive their permanent ID card from the health plan they selected within 2-4 weeks. They Should review their card to ensure accuracy and contact their health plan for any discrepancies. (Kaiser Permanente only issues ID cards to new members. Returning members should contact Kaiser Permanente directly to order a replacement card, if needed).

◆ Members who need to see their doctor or require a prescription prior to receiving their health plan information should contact the CaliforniaChoice Customer Service Center at 800-558-8003.

- ◆ Once membership has been transmitted to the health plans, their coverage can only be terminated on the last day of the month following the receipt of a written request. Retro terminations will not be permitted.
- ◆ Members are not permitted to make benefit changes (i.e. health plan, benefit level) until the next annual renewal period. Members who waive coverage after approval must be covered until the end of the month.
- ◆ Your group Coverage Effective date may not be changed.
- ◆ Newly hired Employees who wish to waive coverage MUST complete the waiver section of the CaliforniaChoice Enrollment Application. Waiver forms may be faxed to CaliforniaChoice at 714-558-8000 or the employer should retain in the employee file.

d. Appoint Trustee for Bidwell Consulting District Deferred Compensation Plan-**Discussion and Action**

Clerk of the Board, Robin Woods, explained that in this case *“Trustee” means in the case of a Governmental Plan, the trustee or custodian duly appointed and currently serving under the Trust Agreement. In the case of a Plan maintained by a Tax-Exempt Entity, the trustee duly appointed and currently serving under the grantor trust.* She also explained the role of the Trustee and how she works with them with plan requirements and documents.

Hal Stober volunteered to be the plan Trustee.

Director Neves made a motion to appoint Director Stober to Bidwell Consulting Trustee. Director Kruljac seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments A vote was called, and Director Stober was appointed Trustee by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

e. Election of Board Officers for 2026 and 2027. Positions to fill are Chair, Vice Chair, and Treasurer. -**Discussion and Action**

Director Finn opened the floor to discussion and requests for nominations or requests for the position. Director Neves requested being candidate for President. Director Stober requested being a candidate for Vice President, and Director Kruljac requested being a candidate for Treasurer/Secretary.

Director Kruljac made the Motion to elect Director Neves President of the Board. Director Stober seconded the motion. Director Finn opened the floor to questions, discussion, and public comments. There were none. A vote was called, and Director Neves was elected President by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

Director Neves made the Motion to elect Director Stober as Vice President of the Board. Director Kruljac seconded the motion. Director Finn opened the floor to questions, discussion, and public comments. There were none. A vote was called, and Director Stober was elected Vice President by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

Director Stober made the Motion to elect Director Kruljac Treasurer/Secretary of the Board. Director Neves seconded the motion. Director Finn opened the floor to questions, discussion, And public comments. There were none. A vote was called, and Director Kruljac was elected Treasurer/Secretary by the following vote:

Ayes-4 Noes-0 Absent-0 Abstain-0

f. FDAC 2026 Annual Conference – **Discussion and Action**



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The Board was given the information for the April 2026 FDAC conference in Seaside and that registration is open. They are to review and decide if they will be attending.

g. Review of the SVFPD Board of Directors Policy and Procedures Manual, Updates-**Discussion and Possible Action**

Director Neves advised the Board that she is working on the updates including the changes to the Brown Act. Once updates are completed, the revised manual will be presented to the Board for review.

h. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the Distract Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented with the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(Terms ending in 2026 are Director Kruljac, Director Neves, and Director Steach)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

There were no announcements.

9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented

Employees: IAFF Local 1401, Sonoma County Professional Firefighters

Director Finn Called for a closed meeting at 8:00PM.

Director Finn resumed the open meeting at 9:18PM.

Report: The Board reviewed the potential candidates for the open Board position and were ready to vote.

An open meeting was held. The votes were as follows:

Director Stober – Bill Steach
Director Neves - Shannon Kiser
Director Kruljac – Bill Steach
Director Finn – Bill Steach

Bill Steach was appointed to fill the open Board position. Director Finn will contact the candidates and advise them of the results.

10. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

There was no labor negotiations report.

11. ADJOURMENT

Director Neves made the motion to adjourn at 9:20 PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is January 7, 2026

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SPECIAL MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Tuesday, December 23, 2025

Time: 6:00 PM

Location: 22950 Broadway -Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 6:00 PM. Directors Bob Kruljac, Mindy Neves, Hal Stober, and Bill Steach were present. A quorum was met. Also present were Chief Ray Mulas, Clerk of the Board Robin Woods, and Firefighters Mickey Breen, John Bragg, Chanton Em, and Johnny Valasquez.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. New Director, Bill Steach, Oath of Office **Discussion and Action**

Director Finn Swore in appointed Board member Bill Steach. The required documentation, *Certificate of Appointment and Oath of Office District Director*, for the Registrar of voters was competed for Submission

4. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Robert Kruljac and Ken regarding Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters

Director Finn Called for a closed meeting at 6:02PM
Director Finn resumed the open meeting at 6:36 PM
Report: No information to report.

5. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

Nothing to discuss.

6. ADJOURMENT

Director Stober made the motion to adjourn at 6:38 PM. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is January 7, 2026

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DISTRICT ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS

January 7, 2026

STANDARD MONTHLY REPORTING

1. District Financials:

a) Expense Statements.

b) Copies of the Bank Statements reflecting the reconciliation with the Financial Statements.

c) Copies of the Accounts Payable Report reconciled to the Balance Sheet.

d) List of all Cash transactions by Bank account attached to the bank statement (Detail of all monies in and out.)

e) Fiscal Summary:

Payables submitted to the Chief and Directors for approval for the month of November 2025:

- Payables/Checks in the amount of \$34,432.02.
- Payroll Expenses in the amount of \$173,992.11.

Bank Account Balances as of November 2025:

- Exchange Bank Checking Account \$175,160.54.
- Exchange Bank Money Market Account \$2,581,753.84.
- Exchange Bank Payroll Account \$308,785.93.

f) Owed to District:

- Dillon (8/30 - 9/10/25) - \$123,626.82

Balance Sheet

Schell-Vista Fire Protection District

As of November 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
723005 Exch Bank Chk 1140052562	175,160.54
723010 Exchange Money Mkt 2554	2,581,753.84
723012 Exch Bank Payroll 45810	308,785.93
Total for Bank Accounts	\$3,065,700.31
Accounts Receivable	
Other Current Assets	
1250 A/R Due from Other Gov't	20,000.00
Total for Other Current Assets	\$20,000.00
Total for Current Assets	\$3,085,700.31
Fixed Assets	
1500 Fixed Assets	
1505 Land	283,505.00
1510 Building	5,069,957.01
1520 Equipment	4,118,988.78
1570 Accumulated Depreciation	-5,524,751.32
Total for 1500 Fixed Assets	\$3,947,699.47
Total for Fixed Assets	\$3,947,699.47
Other Assets	
1900 Deferred Outflow	573,142.00
Total for Other Assets	\$573,142.00
Total for Assets	\$7,606,541.78
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	29,725.12
Total for Accounts Payable	\$29,725.12
Other Current Liabilities	
2100 Payroll Liabilities	\$78,568.68
2200 Due to Calpers	6,878.52
2220 Due to 401K	2,600.00
2260 Accrued Workers Comp	125,471.26
Total for 2100 Payroll Liabilities	\$213,518.46
2200 Compensated Absences	258,029.27
2285 Depo Fees paid Dist in Err	275.00
Total for Other Current Liabilities	\$471,822.73

Balance Sheet

Schell-Vista Fire Protection District

As of November 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Total for Current Liabilities	\$501,547.85
Long-term Liabilities	
2800 Net Pension Liability	351,476.00
2900 Deferred Inflow	199,180.00
Total for Long-term Liabilities	\$550,656.00
Total for Liabilities	\$1,052,203.85
Equity	
3000 Opening Bal Equity	193,465.53
3050 Net InvesCapital Assets	4,032,591.00
3100 Measure H Reserve	-168,912.14
3900 Fund Balance Unreserved	3,755,115.11
Net Income	-1,257,921.57
Total for Equity	\$6,554,337.93
Total for Liabilities and Equity	\$7,606,541.78



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00006608-0018737-0001-0002-MIMR8010391130262819

Last statement: October 31, 2025
This statement: November 30, 2025
Total days in statement period: 30

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

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XXXXXX2562
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2562	Beginning balance	\$95,504.05
Avg collected balance	\$141,254	Total additions	150,011.77
Interest paid year to date	\$157.13	Total subtractions	40,364.62
		Ending balance	\$205,151.20

Uncleared <29,990.66>

CHECKS

Number	Date	Amount	Number	Date	Amount
10637	11-13	1,160.00	10678	11-18	7,901.00
10649 *	11-03	170.00	10681 *	11-12	7,500.00
10659 *	11-07	144.64	10682	11-20	281.87
10669 *	11-12	321.36	10683	11-19	719.94
10670	11-12	487.50	10684	11-20	36.78
10671	11-17	397.44	10685	11-19	597.20
10672	11-10	1,036.50	10686	11-18	200.00
10673	11-14	257.46	10687	11-20	318.62
10675 *	11-13	235.00	10688	11-26	190.49
10676	11-12	400.00	10689	11-26	32.00
10677	11-12	454.78			

175,160.54

* Skip in check sequence

DEBITS

Date	Description	Subtractions
11-06	ACH Withdrawal JOHN HANCOCK ACH DEBIT 251108 0134375 SCHELL-VISTA FIRE	2,600.00
11-10	ACH Withdrawal CALPERS 3100 100000018054630 Schell Vista Fire Prot	13,796.42



11/25/2025	Bill Payment (Check)	10701	Culligan Water Co	174409	-50.39
11/25/2025	Bill Payment (Check)	10699	California State Disbursement Unit	H Botello/FL19-014967 Case 200000000841588	-211.00
11/29/2025	Bill Payment (Check)	10705	Adaptive Pest Control, Inc.	4977 and 4978	-235.00
11/29/2025	Bill Payment (Check)	10709	Jerry & Don's Yager Pump Well Service	02-SH69563	-206.25
11/29/2025	Bill Payment (Check)	10708	GABA CORP. dba Bear Flag Towing		-800.00
11/29/2025	Bill Payment (Check)	10706	Cintas Corporation	10042026	-96.87
11/30/2025	Deposit	INTEREST		Interest Earned	11.77
Total for 723005 Exch Bank Chk 1140052562					\$81,734.32
TOTAL					\$81,734.32
Accrual Basis Tuesday, December 30, 2025 02:08 AM GMTZ					



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00001950-0003916-0001-0001-MIMR6010391130252819

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: October 31, 2025
This statement: November 30, 2025
Total days in statement period: 30

Page 1 of 1
XXXXXX2554
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Money Market

Account number	XXXXXX2554	Beginning balance	\$2,980,007.46
Avg collected balance	\$2,793,340	Total additions	1,746.38
Interest paid year to date	\$23,374.46	Total subtractions	400,000.00
		Ending balance	<u>\$2,581,753.84</u>

DEBITS

Date	Description	Subtractions
11-17	Withdrawal	150,000.00
11-17	Withdrawal	100,000.00
		<u>250,000.00</u>

CREDITS

Date	Description	Additions
11-30	Interest Payment	1,746.38

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
10-31	2,980,007.46	11-17	2,580,007.46	11-30	2,581,753.84

INTEREST INFORMATION

Annual percentage yield earned	0.76%
Interest-bearing days	30
Average balance for APY	\$2,793,340.79
Interest earned	\$1,746.38

Thank you for banking with Exchange Bank



Transaction Report

Schell-Vista Fire Protection District

November 2025

Transaction date	Transaction type	Num	Memo/Description	Item split account	Amount
723010 Exchange Money Mkt 2554					
Beginning Balance					
11/22/2025	Transfer		Transfer funds	723005 Exch Bank Chk 1140062562	-150,000.00
11/22/2025	Transfer		Transfer	723012 Exch Bank Payroll 45810	-250,000.00
11/30/2025	Deposit	INTEREST	Interest Earned	44003 Interest Earned Bank Acc	1,746.38
Total for 723010 Exchange Money Mkt 2554					
TOTAL					-\$398,253.62
TOTAL					-\$398,253.62

Accrual Basis Tuesday, December 30, 2025 02:18 AM GMTZ



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00007510-0020345-0001-0002-MIMR8010391130262819

SCHELL-VISTA FIRE PROTECTION DISTRICT
PAYROLL
22950 BROADWAY
SONOMA CA 95476

Last statement: October 31, 2025
This statement: November 30, 2025
Total days in statement period: 30

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XXXXXX5810
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX5810	Beginning balance	\$192,735.27
Avg collected balance	\$219,816	Total additions	250,022.03
Interest paid year to date	\$216.71	Total subtractions	132,297.27
		Ending balance	\$310,460.03

*outstanding 21679.107
bal \$308,785.93*

CHECKS

Number	Date	Amount	Number	Date	Amount
12846	11-04	955.76	12862 *	11-18	2,635.75
12855 *	11-07	23.09	12863	11-24	69.26
12856	11-24	46.18	12864	11-24	413.73
12857	11-24	206.86	12867 *	11-13	207.78
12858	11-13	69.26			
12860 *	11-24	23.09			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
11-05	ACH Withdrawal SCHELL-VISTA FIR FEE 251105 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	207.00
11-05	ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 251105 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	20,732.02
11-05	ACH Withdrawal SCHELL-VISTA FIR DDCOLLECT 251105 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	56,553.30
11-19	ACH Withdrawal SCHELL-VISTA FIR FEE 251119 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	115.00



Transaction Report
Schell-Vista Fire Protection District

November 2025

Transaction date	Transaction type	Num	Memo/Description	Amount
723012 Exch Bank Payroll 45810				
Beginning Balance				
11/05/2025	Check		11/05/25	-207.00
11/05/2025	Check		10/20/25	-20,732.02
11/05/2025	Check	12856	11/5/2025 Net	-46.18
11/05/2025	Check	12857	11/5/2025 Net	-206.86
11/05/2025	Check	18457	11/05/25 Net	-46.18
11/05/2025	Check	18458	11/05/25 Net	-1,172.11
11/05/2025	Check	18459	11/05/25 Net	-5,629.90
11/05/2025	Check	18460	11/05/25 Net	-3,492.99
11/05/2025	Check	18461	11/05/25 Net	-69.26
11/05/2025	Check	18462	11/05/25 Net	-103.44
11/05/2025	Check	18463	11/05/25 Net	-207.78
11/05/2025	Check	18464	11/05/25 Net	-413.73
11/05/2025	Check	18465	11/05/25 Net	-212.40
11/05/2025	Check	18466	11/05/25 Net	-23.08
11/05/2025	Check	18467	11/05/25 Net	-4,520.67
11/05/2025	Check	18468	11/05/25 Net	-120.06
11/05/2025	Check	18469	11/05/25 Net	-970.19
11/05/2025	Check	18470	11/05/25 Net	-2,786.74
11/05/2025	Check	18471	11/05/25 Net	-235.49
11/05/2025	Check	18472	11/05/25 Net	-1,984.57
11/05/2025	Check	18473	11/05/25 Net	-4,284.56
11/05/2025	Check	18474	11/05/25 Net	-152.38
11/05/2025	Check	12858	11/05/25 Net	-69.26
11/05/2025	Check	12859	11/05/25 Net	-69.26
11/05/2025	Check	12860	11/05/25 Net	-23.09

	11/05/2025	Check	18478	11/05/25 Net	-23.09
	11/05/2025	Check	18479	11/05/25 Net	-209.40
	11/05/2025	Check	18480	11/05/25 Net	-272.43
	11/05/2025	Check	18481	11/05/25 Net	-1,180.51
	11/05/2025	Check	12861	11/05/25 Net	-23.09
	11/05/2025	Check	18483	11/05/25 Net	-4,331.66
	11/05/2025	Check	18484	11/05/25 Net	-60.03
	11/05/2025	Check	18485	11/05/25 Net	-46.18
	11/05/2025	Check	18486	11/05/25 Net	-206.87
	11/05/2025	Check	18487	11/05/25 Net	-5,717.51
	11/05/2025	Check	12862	11/05/25 Net	-2,635.75
	11/05/2025	Check	12863	11/05/25 Net	-69.26
	11/05/2025	Check	12864	11/05/25 Net	-413.73
	11/05/2025	Check	18491	11/05/25 Net	-2,448.37
	11/05/2025	Check	12865	11/05/25 Net	-23.09
	11/05/2025	Check	18493	11/05/25 Net	-2,036.15
	11/05/2025	Check	18494	11/05/25 Net	-3,311.13
	11/05/2025	Check	12866	11/05/25 Net	-69.26
	11/05/2025	Check	12867	11/05/25 Net	-207.78
	11/05/2025	Check	18497	11/05/25 Net	-4,189.61
	11/05/2025	Check	18498	11/05/25 Net	-96.97
	11/05/2025	Check	18499	11/05/25 Net	-4,670.76
	11/05/2025	Check	18500	11/05/25 Net	-1,234.74
	11/05/2025	Check	18501	11/05/25 Net	-92.36
	11/20/2025	Check	18502	11/20/2025 Net	-206.86
	11/20/2025	Check	18503	11/20/2025 Net	-1,291.14
	11/20/2025	Check	18504	11/20/25 Net	-4,339.00
	11/20/2025	Check	18505	11/20/25 Net	-3,631.93
	11/20/2025	Check	18506	11/20/25 Net	-103.43
	11/20/2025	Check	18507	11/20/25 Net	-3,477.29
	11/20/2025	Check	18508	11/20/25 Net	-790.66
	11/20/2025	Check	18509	11/20/25 Net	-2,786.74

	11/20/2025	Check	18510	11/20/25 Net	-6,808.20
	11/20/2025	Check	18511	11/20/25 Net	-2,543.81
	11/20/2025	Check	18512	11/20/25 Net	-3,483.17
	11/20/2025	Check	18513	11/20/25 Net	-3,349.63
	11/20/2025	Check	18514	11/20/25 Net	-4,670.76
	11/20/2025	Check		11/20/25	-115.00
	11/20/2025	Check		11/20/25	-12,556.57
	11/22/2025	Transfer		Transfer	250,000.00
	11/30/2025	Deposit	INTEREST	Interest Earned	22.03
Total for 723012 Exch Bank Payroll 45810					\$118,518.91
	TOTAL				\$118,518.91
Accrual Basis Tuesday, December 30, 2025 02:19 AM GMTZ					

A/P Aging Summary Report
 Schell-Vista Fire Protection District
 As of November 30, 2025

VENDOR	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Bonneau's	167.85					167.85
CaliforniaChoice Benefit Administration	12,685.01					12,685.01
California State Disbursement Unit		211.00				211.00
Cintas Corporation		70.38				70.38
Cochran's Appliance Repair		364.17				364.17
Comcast	324.67					324.67
Culligan Water Co			42.89			42.89
Exchange Bank (Ray's Card)		62.17	294.00			356.17
First National Bank (Mike)		3.50	44.38			47.88
First National Bank (Ray)		16.75				16.75
FN Simple Uniforms		966.87				966.87
Friedman's Home Improvement	26.27					26.27
Life-Assist, Inc.		115.19				115.19
Munoz Payroll Services	796.88					796.88
PG&E	1,205.18					1,205.18
Recology Sonoma Marin	557.45					557.45
REDCOM			4,667.50			4,667.50
USBank (Cal Cards)	989.51	1,315.00				2,304.51
Western State Design		468.50	374.00		468.50	1,311.00
William L Adams PC	3,487.50					3,487.50
TOTAL	20,240.32	3,593.53	5,422.77		468.50	\$29,725.12

Payroll Overview

Payroll	Regular 12/05/2025
Pay Date	12/05/2025
# Employees	35
# Paid Employees	35
# Pay Statements	40
# Regular	40
# Pay Periods	1
EE's Paid More Than Once	5

Employee Payments

	#	EE's	\$ Amount
Checks	8	6	4,126.20
Direct Deposits Debited	32	29	54,401.56 ^D
Total			58,527.76
(D) Innovative Business Solutions, Inc. Admin Debit			-54,401.56
Your Remaining Bank Account Liability			4,126.20
Vouchers Printed	0		
Vouchers Suppressed	0		

Taxes

	EIN	EE's	\$ Amount
FIT/EE	68-0002675	18	9,965.23 ^D
FICA/ER	68-0002675	26	2,021.05 ^D
FICA/EE	68-0002675	26	2,021.05 ^D
MEDI/ER	68-0002675	35	1,239.80 ^D
MEDI/EE	68-0002675	35	1,239.80 ^D
SIT:CA/EE	698-1679-1	16	3,477.24 ^D
SUTA_SC:CA/ER (0	698-1679-1	16	3.63 ^D
SUTA:CA/ER (2.00	698-1679-1	16	73.12 ^D
Total			20,040.92
(D) Innovative Business Solutions, Inc. Admin Debit			-20,040.92
Your Remaining Tax Liability			0.00

Vendor Liabilities

No Data

Billing

Invoice Total	186.00
Innovative Business Solutions, Inc. Admin Debit	-186.00
Amount Due	0.00

Total

Total	78,754.68
Innovative Business Solutions, Inc. Admin Debit	-74,628.48
Total of Your Responsibility	4,126.20

Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	12/04/2025	xxxxxx5810	186.00
Tax Payment	12/04/2025	xxxxxx5810	20,040.92
Empl. Dir. Dep. SPA	12/04/2025	xxxxxx5810	54,401.56
Total Debits			74,628.48

--More--

EE \$16,703.32
ER \$3,337.60

Recap - Continued

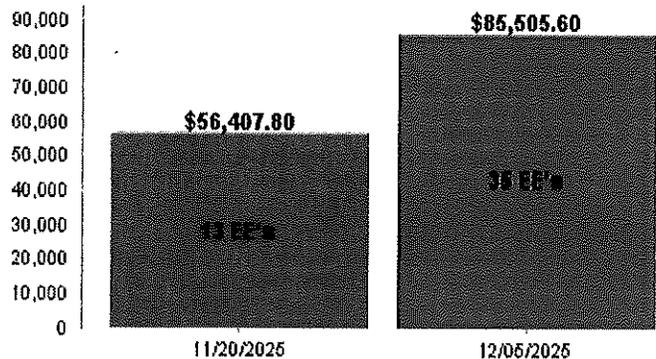
Cash Requirements: xxxxxx5810

	\$ Amount
Billing	186.00
Tax Payment	20,040.92
Empl. Checks	4,126.20
Empl. Dir. Dep. SPA	54,401.56
Total	78,754.68

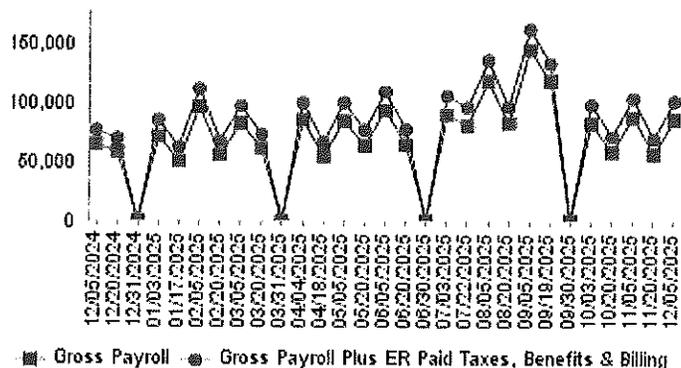
General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	85,505.60	
ER Deduction	11,969.04	
Workers Comp Carrier DR	6,861.72	
ER Tax (Offset)	3,337.60	
Invoice	186.00	
Invoice		186.00
ER Tax		3,337.60
Check		4,126.20
Workers Comp Carrier CR		6,861.72
Deduction		10,274.52
ER Deduction (Offset)		11,969.04
Tax		16,703.32
Direct Deposit		54,401.56
	107,859.96	107,859.96

Comparison To Last Pay Period - Gross Wages



Rolling 12 Month Payroll View



Grouped By: None
Sorted By: None
Filtered By: None

Innovative Business Solutions, Inc.
P: (707)686-4300, F: (877)688-4303
Innovative.notification@SaaShr.co
Schell-Vista Fire Protection District



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\$ 78,568.68

Profit and Loss

Schell-Vista Fire Protection District

November 1-30, 2025

Distribution account	November 2025
Income	
44000 Interest	
44003 Interest Earned Bank Acc	1,780.18
Total for 44000 Interest	1,780.18
Total for Income	1,780.18
Gross Profit	1,780.18
Expenses	
50000 Salaries & Employee Bene	
50010 Career Pay	83,096.62
50020 Career OT	8,409.95
50030 Holiday Pay	4,089.38
50040 Volunteer Stipend Pay	
50040.1 Line Staff	23,414.25
Total for 50040 Volunteer Stipend Pay	23,414.25
50050 Fire Call & Drills	880.00
50052 Educational Incentive	1,529.14
50054 FLSA	2,298.69
50055 Special Project Manager	2,200.00
50056 Administrative Staff	2,407.28
50057 Battalion Chief Coverage	6,000.00
50058 Longevity Pay	3,337.61
50059 Bilingual Incentive	225.72
50060 CalPERS Retire Employer	14,002.70
50070 Employee Health Insuranc	13,404.95
50073 Insurance Pay in Lieu of Insurance	3,274.70
50075 Uniform Allowance	750.06
51000 Payroll Taxes Employer	4,349.06
51020 Payroll Service Fees	322.00
Total for 50000 Salaries & Employee Bene	173,992.11
60000 Services & Supplies	
60050 Safety Gear (Wildland&Uni	
60050.6 Uniforms (Vol. Staff)	966.87
Total for 60050 Safety Gear (Wildland&Uni	966.87
60070 Fire Equipment & Supplies	281.87
60080 Fire Equipment Testing	257.46
60100 Communications	1,700.62
60200 Household Contracts	520.39
60300 Insurances	

60310 Insurance - Accident/Sick	7,467.00
60350 Insurance- Liability	6,966.00
60370 Insurance-Automobile	935.00
Total for 60300 Insurances	15,368.00
60400 Maintenance - Equipment	
60430 Maint 3881	101.29
60475 Maintenance - Other Equip	364.17
60482 Maint BC38 20 Chevy 2500	120.00
Total for 60400 Maintenance - Equipment	585.46
60600 Maintenance Building	
60610 Maint Bldg Station 1	1,614.32
60650 Maint Bldg Station 2	775.00
Total for 60600 Maintenance Building	2,389.32
60675 Medical Supplies	96.87
60680 Membrshp/Occupat Trackng	16.38
60700 Office Supplies	575.32
60800 Professional Services	
60805 Prof Serv-Website/Network	
60805.1 Peof Serv-Marin IT	2,090.00
Total for 60805 Prof Serv-Website/Network	2,090.00
60830 Prof Services - Legal	3,487.50
60840 Prof Services - Consultin	796.88
Total for 60800 Professional Services	6,374.38
61000 Bank Fees	54.79
61020 Internet Based Program	82.26
61060 Hiring Costs	32.00
61090 Equipment Rentals/Lease	204.70
61200 Training	1,197.01
61300 Fuel/Oil	167.85
61400 Utilities/Garbage	
61410 Utilities Station 1	869.73
61420 Utilities Station 2	372.23
61430 Garbage Station 1	557.45
61450 Comcast Station 1	970.39
61452 Comcast Station 2	790.67
Total for 61400 Utilities/Garbage	3,560.47
Total for 60000 Services & Supplies	34,432.02
70000 Capital Outlay	
70023 Station 1 AC & Heating Upgrade	7,500.00
Total for 70000 Capital Outlay	7,500.00
Total for Expenses	215,924.13

Schell Vista FPD CPI adjustment to Measure X special tax rates

Appropriation Limit increase percentages from SVFPD Board Resolutions –

FY 19/20 - 4.14%	Cumulative Tax Rates - 104.14%
FY 20/21 – 2.9%	Cumulative Tax Rates - 107.16%
FY 21/22 – 4.19%	Cumulative Tax Rates - 111.65%
FY 22/23 – 1.07%	Cumulative Tax Rates - 112.84%
FY 23/24	Cumulative Tax Rates - 112.84%
FY 24/25	Increase of 3.886%
FY 25/26	COLA 3.625 Increase
FY 26/27	COLA 6.44 Increase

Based on the 6.44% increase in the tax rates, the maximum inflation adjusted tax rates under Measure X for the **FY 25/26** SVFPD special tax roll are:

	<u>25/26</u>	<u>26/27</u>
Residential	\$242.94	\$258.59
Additional Units	\$121.46	\$129.28
Commercial	\$0.17 per sq foot	\$.18 per sq foot
Other Parcels	\$121.46	\$129.28

Webinar: SB 707 Brown Act Revamp

Nicolle Falcis & Jeff Hoskinson

Atkinson, Andelson, Loya, Ruud & Romo

SB 707 Overview

- Board members each must receive a copy of the Brown Act statutes.
- Permanently adopted social media restrictions (previously were temporary)
- Enhanced Teleconferencing Options
 - ADA/Disability Needs Formally Added
 - Cleaned up Statutes, new Just Cause Provisions
 - Expanded State of Emergency to Locally Declared Emergencies
 - Added Options for Committees and JPAs
- Agenda and Public Participation Requirements Added
 - Required for “Eligible Legislative Bodies”
 - Encouraged, but not Required, for Other Agencies (applicable to most special districts)
- Expanded Report Out Requirements for Department Heads/Managers
- Streamed Emergency Meeting Procedures Eliminating Exception for School Districts
- Now **ALL** agencies must post special meeting agendas on websites



NEW GENERAL REQUIREMENTS APPLICABLE TO ALL AGENCIES (Effective January 1, 2026)

Provision of Copy of Brown Act to Board Members

- **Requirement:** Agency must provide a copy of the Brown Act (Chapter 9 of Part 1 of Division 2 of the Title 5 of the Government Code) to members of its legislative bodies
 - All members, whether elected or appointed
 - All legislative bodies, including governing boards, committees, commissions, and all other Brown Act applicable bodies
- **Content:** Copy of the Brown Act statutes (not summaries or write-ups)
- **Purpose:** To ensure that all individuals serving on legislative bodies are informed of and have access to the open meeting requirements of the Brown Act



Social Media Use

- Board members **may not** use social media to “**discuss among themselves**” **official business**
 - “A member of the legislative body shall not respond directly to any communication on an internet-based social media platform regarding a matter that is within the subject matter jurisdiction of the legislative body that is **made, posted, or shared** by any other member of the legislative body.”
 - “Discuss among themselves” means communication made, posted, or shared on social media, including **comments or digital icons that express reactions**, aka “emojis,” to communications made by other board members
 - THRESHOLD CHANGE: This is as to any other Board member



Permissible Online Activity by Board Member

- May have individual contacts or conversations with non-Board members (and individual contacts or conversations with Board members not on social media platforms)
- May discuss and interact on matters outside the jurisdiction of the agency as much as desired
 - Even with fellow board members, but exercise caution—remember threshold for violation is low.



Permissible Online Activity by Board Member

Interaction Type	Permitted
Member A responds to Resident's posted question	YES
Member B responds to Member A's Response	NO, cannot respond to another Board member
Member B responds to same Resident's posted question	YES, as long as not referencing or in response to Member A
Member A responds to a post by the Agency	YES
Member A comments on Member B's post about agency business	NO
Member A likes Member B's post on agency business	NO
Member A likes Member's post sharing the birth of a grandchild	YES, not subject matter jurisdiction of the agency

Brown Act Teleconferencing Options (SB 707)

1. Standard Teleconferencing (Traditional)
 Home Office, Hotel Rooms, PUBLIC ACCESS REQUIRED & AGENDA POSTED, Rollcall Votes

2. Remote Participation for 'Just Cause'
 Disclosing 'Just Cause' - No Public Access to My Location, 2/5 meetings used this year

3. Emergency Teleconferencing
 STATE OF EMERGENCY DECLARED - IMMINENT RISK, Renewal every 45 days

4. Disability Accommodation
 Reasonable Accommodation - Treated as In-Person, Audio-Only if Condition Requires

5. Specific Bodies (e.g., Subsidiary/Advisory)
 Advisory Body - Staff Present, DESIGNATED PHYSICAL LOCATION FOR PUBLIC

Teleconferencing: Overview

- Traditional (Standard) Teleconferencing
- Disability Accommodation Teleconferencing (NEW)
- Expanded Post-COVID Teleconferencing Options
 - State of Emergency (Local or Statewide)
 - Just Cause/Emergency Circumstance
 - Specific Types of Bodies
 - Eligible Subsidiary Bodies (e.g., Committees)
 - Eligible Multijurisdictional Bodies (e.g., JPAs)
 - Eligible Neighborhood Councils (NOT COVERED HERE)
 - Student Organizations (applies to community colleges) (NOT COVERED HERE)



Teleconferencing Under the Brown Act

- The Act permits “teleconferencing,” for all purposes in connection with any meeting (Gov. Code, § 54953(b))
- “Teleconferencing” means a meeting of a legislative body, the members of which are in different locations, connected by electronic means, through audio or video, or both

Traditional (Standard) Teleconferencing Rules

- All votes taken during a teleconference meeting must be by **roll calls**
 - This applies to all teleconference options
- Agendas must be **posted at each teleconference location, identify** each teleconference location, & each location must be **accessible to the public**
- During the teleconference, at least a **quorum** of the members of the legislative body must participate from locations within the jurisdiction of the local agency
- The agenda must provide an opportunity for members of the public to **address the legislative body directly from each teleconference location**

SB 707 – Participation by a Member with a Disability

- Members with a disability can participate remotely as a reasonable accommodation
- Remote participation requires:
 - Both audio & visual technology
 - Audio only if disability results in a need to participate off camera
 - Member must disclose before any action taken whether any other individuals 18 years or older are present in the room & the general nature of their relationship
- Participation under these rules is treated as in-person attendance, including for quorum purposes

SB 707 - Teleconferencing Under Section 54953.8

- Section 54953.8 now provides general requirements for all **non-traditional** teleconferencing options (i.e., post-COVID video options)
- “Teleconference” means a meeting of the legislative body, the members of which are in different locations, connected by electronic means, through either audio or video, or both – **though both required in most cases**
- Must provide to the public a way to remotely hear & visually observe the meeting, & remotely address the Board through two-way audiovisual platform or a two-way telephonic service & a live webcast
- Notice of the teleconference meeting must provide notice how the public may access the meeting & offer public comment
 - Agenda must include call-in/webcast option or an internet-based service option

SB 707 - Teleconferencing Under Section 54953.8 Cont.

- If disruption of service occurs, Board must take no further action until public access is restored
- Cannot **require** public comments to be submitted before meeting. Public must be able to address the Board & make comments in real time.
- If required by service provider (e.g., Zoom), registration of individual is allowed; but cannot be required as a condition of attending the meeting.
 - Beware of Zoom lobby feature or similar features

SB 707 - Teleconferencing Under Section 54953.8 Cont.

- If provide timed public comment period for each agenda item, public comment period or registration to make a comment cannot be closed until that time period has elapsed
 - Method rare for special districts. Used more often by large, high-volume agencies (e.g., Los Angeles City Council and San Francisco Board of Supervisors)
- If only a timed general public comment period that does not correspond with an agenda item, cannot close the comment period until the timed general public comment period is over
 - Some agencies (e.g., school boards) restrict non-agenda comments to 30 minutes. These agencies must now leave that comment period open for the full time
- If no timed public comment period, then Board must allow a “reasonable amount of time per agenda item”
 - This is the method used by most special districts

**** THIS ALL APPLIES ONLY IF USING SECTION 54953.8 TELECONFERENCING**

SB 707 - Teleconferencing Under Section 54953.8 Cont.

- If Board teleconferences from a “remote location,” the minutes must reflect the legal grounds for teleconference
 - A “remote location” is any physical meeting location designated in the notice of the meeting. **Remote locations do not need to be accessible to the public.**
- Must have procedure to address requests for reasonable accommodations under the ADA for teleconference meetings
 - Must also provide notice of the procedure for receiving & resolving requests for accommodation

SB 707 – Teleconferencing Under Section 54953.8 Cont.

- Must make a list of one or more meeting locations available to use by the Board to conduct meetings
- Can provide public with additional teleconference locations
- If teleconferencing, Board member must identify anyone 18 or older present in the room & describe the nature of the relationship with those individuals

SB 707 – State of Emergency

GOVERNMENT CODE 54953.8.2



- Allows **Section 54953.8** teleconferencing during a proclaimed state of emergency **or a local emergency**
 - Local emergency is one declared by City or County
- Requires a majority-vote finding that because of the emergency, meeting in person would present imminent risks to health & safety of attendees
- If emergency remains active, Board must make findings every 45 days:
 - Reconsidered the circumstances of the emergency; &
 - Impacts the ability to meet safely in person
- Physical meeting location not required
- Could use a two-way telephonic service without simultaneous live webcasting

SB 707 – Just Cause Teleconference Meeting

GOVERNMENT CODE SECTION 54953.8.3

- **Section 54953.8 Teleconferencing AND:**
- Quorum of Board Members must be located a single physical location
 - Location of quorum for meeting:
 - Must be identified on agenda (*typically standard meeting location*)
 - Be open to the public
 - Within jurisdictional boundaries
- Board member **notifies** at “earliest opportunity” to participate remotely for just cause, including brief description why member must join remotely
- Remote Board member must have audio & visual technology
- Prohibition on how many times a Board member may use “just cause” to participate remotely
 - Number varies depending on how often Board meets
 - 2 meetings per year (if meet once per month or less)
 - 5 meetings per year (if meet twice per month)
 - 7 meetings per year (if meeting 3+ meetings per month)
- “Emergency Circumstance” as a separate basis now gone, rolled into “just cause”
- Minutes must reflect the legal grounds authorizing the remote participation by Board member

“Just Cause”

- Childcare/caregiving need of a child, parent, grandparent, grandchild, sibling, spouse, or domestic partner
- Contagious illness
- Related to a physical or mental condition
- Travel while on official business of the **Board or other state or local agency**
- **An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner**
- **Physical or family medical emergency (“emergency circumstance merged in”)**
- **Military service obligations because serving under official written orders of the California National Guard or US Military Reserve that requires member to be at least 50 miles outside of your boundaries**

SB 707 – New Specific Teleconferencing Provisions

- Health Authorities – have broad authority to conduct teleconference meetings pursuant to base videoconference allowances of Section 54953.8
 - Who Qualifies: Health Authorities under specific Welfare & Institutions Code (e.g., Medi-Cal managed care), certain JPAs, and advisory committees to county-sponsored health plans
 - Requirements
 - No need to post agendas at remote locations
 - Two-way audiovisual platform (or simultaneous call-in/webcast)
 - Real-time comment allowances
 - Disruption Policy
 - Disclosure of remote members of anyone 18+ present in room and general relationship
 - Specified in meeting minutes

Committees

- Eligible subsidiary bodies may teleconference meetings:
 - Powers only advisory with no final action authority, and
 - **NOT** formed to address issues such as elections, **budgets**, police oversight, privacy, library materials, or taxes
- Governing Board must authorize the committee to meet remotely both initially and every six months thereafter, after finding:
 - Remote meetings would enhance public access to meetings, and has been made aware of the option;
 - Would promote, attract, and diversify participants to join the committee
- Two-way audio and visual appearance in most circumstances
- Must still designate a physical location for public to attend AND at least one agency staff member must be present that that physical location during the meeting

SB 707 – Multijurisdictional Bodies (JPAs)

- Requires resolution authorizing the use of teleconference, adopted at a regular meeting during open session
- Quorum required to participate in one location that is open to the public & within jurisdictional boundaries
- Member of Eligible Multijurisdictional Body (EMB) who receives compensation for service on the Board must participate from a physical location that is open to the public
- Can participate remotely if:
 - Remote participation is identified on the agenda
 - Audio & visual technology is used
- May not participate remotely unless more than 20 miles away from physical location where quorum is participating
- Limited to a certain amount of meetings per year, depending on how many Board meetings occur

SB 707 – Disruptions during Teleconference Meeting

- Statutory authority to remove or limit persons who engage in disruptive behavior during a meeting while using a two-way telephonic service or two-way audiovisual platform



SB 707 – Expansion of Open Session Salary Requirements

Report Out/Open Session Action Requirements for Department Heads

- **Prior Requirements:** Brown Act has always required that final action related to salary, compensation, or fringe benefits of a local agency executive (i.e., General Managers, Fire Chiefs, etc.) be taken in open session at a regular meeting
- **New Requirement:** Requirement Extended to Department Heads and Similar Administrative Officers

NEW ELIGIBLE LEGISLATIVE BODY OBLIGATIONS

(Effective July 1, 2026)

SB 707 – “Eligible Legislative Body” Definition

- Two Types of Entities with respect to this discussion
 - Eligible Legislative Bodies (“ELBs”) (defined on next slide)
 - Larger Agencies in terms of population, staffing, or revenues
 - Must Comply with Requirements to be Discussed
 - Non-Eligible Legislative Bodies
 - “Smaller” agencies in terms of population, staffing, or revenues
 - Are encouraged to comply with certain requirements of ELBs, but not required
- New ELB laws effective **July 1, 2026**. Scheduled to expire on January 1, 2030.



SB 707 – “Eligible Legislative Body” Definition

- Special Districts that have a website and any of the following:
 - **Large Boundaries:** Boundaries including the entirety of a county with the population over 600,000 or more, and the special district has over 200 FTE employees.
 - **Large Workforce:** Over 1,000 FTE.
 - **High Revenue:** Annual revenues of over \$400,000,000 per year (adjusted annually based on CPI) & employ over 200 FTE.
- Cities
 - Population of 30,000 or more; OR
 - All cities in a county with 600,000 or more
- Counties
 - All counties with population of 30,000 or more

SB 707 – Public Outreach

- ELB **must** encourage residents, including those in underrepresented communities and non-English-speaking communities, to participate in public meetings:
 - **Create automatic system** for accepting and fulfilling requests for meeting agendas and documents via email or integrated agenda management platform
 - **Info on how to make request** using this system must be accessible through prominent direct link on website home page
 - Link to the webpage that will enable such requests must be accessible through prominent direct link posted on website home page
 - Create accessible webpage dedicated to public meetings including: (1) explanation of public meeting process; (2) procedure to provide in-person or remote oral public comment or written public comment; (3) calendar of all meeting dates that include date, time, and location of meetings; (4) agenda posted online
 - Webpage must be translated into all “**applicable languages**”

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – Public Outreach Cont.

- Board **must** approve a list of “reasonable efforts” to invite groups that do not traditionally participate in public meetings, including:
 - Contact media news organizations, including media organizations that serve non-English-speaking communities
 - Contact good government, civil rights, civic engagement, neighborhood, and community group organizations, including organizations active in non-English-speaking communities
- Prohibits an action arising from failing to provide public information to any specific group

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – Electronic Public Participation

- By July 1, 2026, an “eligible legislative body” required to:
 - Conduct meetings with an opportunity for the public to attend via a **two-way telephonic service or audiovisual platform (e.g., Zoom)**
 - Two-way telephonic service or audiovisual **platform must give public an opportunity to provide public comment** with same time allotment as a person attending in person

SB 707 – Electronic Public Participation Cont.

- Two-way telephonic/audiovisual platform is not required for the following “meetings”:
 - Attend a judicial/administrative proceeding to which the local agency is a party
 - To inspect real or personal property, provided that the topic of the meeting is limited to items directly related to the real or personal property
 - Meet with US or California elected or appointed public officials, solely to discuss a legislative or regulatory issue affecting the local agency & over which the federal or state officials have jurisdiction
 - Meeting in or nearby a facility owned by the agency, provided that the topic of the meeting is limited to items directly related to the facility
 - “Emergency situation” pursuant to Section 54956.5

SB 707 – Electronic Public Participation Cont.

- On or before July 1, 2026, eligible legislative bodies must approve at a **noticed** public meeting, and not on consent calendar, a policy re: disruption of telephonic/internet service during meeting
 - Must address procedures for recessing & reconvening in the event of a disruption & “efforts” required to be made to “attempt to restore service”
- If disruption occurs, eligible legislative body **must** recess for up to at least one hour and make good faith attempt to restore service, or until service is restored, **whichever is earlier**
- May meet in **closed session** during the disruption
- If cannot restore service, can reconvene open session but must adopt a finding by rollcall vote that good faith efforts to restore service were made per disruption policy and the public interest in continuing the meeting outweighs the public interest in remote public access

SB 707 – Meeting Translation/Interpreter Requirement

- Interpretation of a meeting is **not** a requirement
- ELB to “reasonably assist” the public who wish to translate a public meeting or to receive interpretation by another individual
- ELB must “publicize instructions” regarding translation or interpreter requests
- ELB not responsible for content or accuracy of interpretation. Prohibition against bringing an action against ELB regarding interpretation.

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – Meeting Translation/Interpreter Requirement

- Board must determine “reasonable assistance” which may include:
 - Arranging space for interpreters at the meeting location
 - Allowing extra time during the meeting for interpretation
 - Ensuring participants may use personal devices (e.g., cellphones) or reasonably access facilities for participants to access commercially available interpretation services

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

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SB 707 – Translated Agendas

- Agendas must be translated into “applicable languages”
 - Can use digital translation services
 - Does not include the entire agenda packet (i.e., attachments, exhibits, etc. do not need to be translated)
- Translations must include instructions of how to join a meeting by telephonic or internet-based service option, including any requirements for registration for public comment
- Limited to three “applicable languages” spoken by the largest percentage of the population

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

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SB 707 – “Applicable Languages”

- Board must select 1 of the following populations*:
 - Population of the county with the greatest population within your boundaries.
 - Population of your service area, if you have sufficient data to determine what languages are spoken within your service area
- If pick county - American Community Survey (Census)

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – “Applicable Languages” Cont.

- Find the languages spoken by 20% or more of the county and determine:
 - That 20% or more of the population speaking the particular language speaks English less than “very well.”
- Determine the 3 languages meeting the criteria above that are spoken by the largest percentage of the applicable population.
- May elect to determine applicable languages based on a different source if make finding, based on substantial evidence, that source provides equal or more reliable data.

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – Translated Agendas

- Make copies available at physical location freely accessible to the public in reasonable proximity to the location where agenda & translation are posted & allow members of the public to post additional translations in that location
- Translation must be accessible through prominent direct link posted on your home page.
- ELB not responsible for the content or accuracy of translation provided. Prohibition against bringing an action against ELB regarding translation.

NON-ELBS ENCOURAGED TO FOLLOW THESE REQUIREMENTS, BUT NOT REQUIRED

SB 707 – Non-Eligible Legislative Bodies

- Legislative bodies that are not ELBs may still elect to impose ELB requirements on themselves
 - Encouraged for greater access, translation, and public outreach provision, including:
 - Translation of agendas
 - Employing translators
 - Conducting additional outreach
 - Brown Act generally always allows for actions that increase transparency and public participation

QUESTION & ANSWER

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Thank you for attending!

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**JOIN US FOR THE
FDAC ANNUAL CONFERENCE + LEADERSHIP SYMPOSIUM
APRIL 21-24, 2026 | SEASIDE, CA
REGISTRATION IS NOW OPEN!**



The Fire Districts Association of California ([FDAC](#)) is thrilled to announce that [registration is now open](#) for the [2026 FDAC Annual Conference & Leadership Symposium](#), happening April 21-24, 2026, at the Embassy Suites by Hilton Monterey Bay Seaside. This inaugural event combines the Annual Conference and Leadership Symposium, offering tailored sessions for all levels of fire service personnel. Whether you're a chief, board member, or up-and-coming leader, this is your opportunity to find sessions relevant to your role and network with professionals across all ranks in the fire service.

LEADERSHIP SYMPOSIUM SESSIONS

FDAC is offering a full day's program of up-and-coming fire agency leadership education on **Tuesday, April 21, 2026**, along with a Welcome Reception. These Leadership Symposium sessions are separate from the main event and can be attended on their own or in addition to the full conference.

PRE-CONFERENCE SESSIONS

FDAC will also offer three additional pre-conference sessions on **Tuesday, April 21, 2026**, along with a Welcome Reception. These pre-conference sessions are separate from the main event and can be attended in addition to the full conference.



2026 REGISTRATION PRICES & TICKET/PROGRAM TYPES EXPLAINED

Leadership Symposium ONLY - \$295 Member / \$310 Non-Member

- One day program on Tuesday, April 21, 2026
- Breakfast, Lunch, & Welcome Reception Included

Annual Conference ONLY - \$410 Member / \$510 Non-Member

- Two and a half days of program from Wednesday, April 22 – Friday, 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception Included

Annual Conference + Pre-Con - \$525 Member / \$675 Non-Member

- Three and a half days of program from Tuesday, April 21 – Friday 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception Included

Annual Conference + Leadership Symposium - \$615 Member / \$715 Non-Member

- Three and a half days of program from Tuesday, April 21 – Friday 24, 2026
- Breakfasts, Lunches, Welcome Reception, and Sponsored Reception Included

Early Bird Registration ends on **Friday, March 6, 2026** – register early to secure your spot and receive \$50 off your registration!

**Schell-Vista Fire Protection District 457 Deferred Compensation Plan
TRUSTEES
AMENDMENT # 2025-Trustee**

This Amendment is adopted to change the trustees to the Plan.

This Amendment shall be effective beginning on and after **December 9, 2025**.

This Amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this Amendment.

Effective **December 9, 2025**, Ernie Loveless is removed as trustee of the Schell-Vista Fire Protection District 457 Deferred Compensation Plan;

Effective **December 9, 2025**, Hal Stober is appointed as trustee of the Schell-Vista Fire Protection District 457 Deferred Compensation Plan;

Where appropriate, the term "Plan" shall mean the plan, trust, and adoption agreement.

Schell-Vista Fire Protection District

Date