



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, July 1, 2020

Time: 7:00 PM

Location: 22950 Broadway - Station #1

ATTENTION: This was a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There was not be a public location for participating in this meeting, but any interested member of the public could participate telephonically by utilizing the dial-in information printed on the agenda

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ernie Loveless were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Project Manager Jim Galli, District Account Stacie McCambridge and Clerk of the Board Robin Woods.

2. PUBLIC COMMENT PERIOD

There were no public comments

3. AGENDA ADJUSTMENTS AND CONSENT

A request was made to put the station sign back on the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the June 3, 2020 meeting- **Discussion and Action**

Director Loveless made a motion to approve the minutes of the June 3, 2020. The request for public comments was made. There were no public comments. Director Kruljac seconded the motion. The motion passed, and the minutes were approved with a vote of 5 Ayes, 0 Noes, and 0 abstains.

b. Review of the July 2020 Accountants Report- **Discussion and Action**

1. The Board was advised that we received the new CalPERS Invoices and new Employer Rate (FY 2020-2021- 13.884%)

2. Director Kruljac made a motion to accept the Financial Report for July 2020 as presented. The request for public comments was made. There were no public



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comments. Director Petersen seconded the motion. The motion passed, and the Financial Reports were accepted with a vote of 5 Ayes, 0 Noes, and 0 abstains.

5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities
CHIEFS JULY REPORT 2020

1. CAPTAINS TEST: The oral board has been set and the date announced to the candidates (July 28th).
2. Reviewed some changes we would like to make at Station 2 with Director Petersen, and possibly added some future improvements. All this will be done in house with our personnel. Details will be discussed during Director Peterson's report.
3. I began looking for a new phone system for headquarters with Marin IT. They provided information and offered to come up and do a presentation if we would like. I proposed to Chairman Finn about forming a committee to review this proposal and then make a recommendation to the Board. Can we pick the committee and select some dates to meet with Tim?
4. I did my annual tour with the President and Vice President of the Seventh street Homeowners of about ninety percent of the homes in the Ranch. All sites seemed well prepared.
5. The Sonoma County office of Emergency services has been in the northern part of the district doing vegetation management inspections, I heard all went well.
6. The new type three should be able to pick up in late July.
7. 3874 was part of a O.E.S. strike team this week during the wind event in the North end of the county.
8. Nothing to report on the Hazard Mitigation Plan, still waiting to hear from county personnel.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Chief Mulas explained that there is a need to upgrade the bathrooms at Station 2 and add a shower. After discussion, Director Stober made the motion to spend up to \$5,000 to upgrade the bathrooms at station 2. The floor was opened for comments and questions. There were none. Director Loveless seconded the motion. The motion passed unanimously. with a vote of 5 Ayes, 0 Noes, and 0 abstains.



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b. Budget Committee (Kruljac)

Director Kruljac reviewed the Budget versus Actual with the Board.

c. Legislative Committee (Stober)

There was nothing to report.

d. Outreach Committee (Loveless)

There was nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Signage Station 1

Director Kruljac presented the proposal from Well Design for the signage at station 1. After review and discussion concerning the recent bids and the need for signage, Director Loveless made the motion to accept the estimate from Well Design (Option 3) for \$24,892.09. . The floor was opened for comments and questions. There were none. Director Stober seconded the motion. The motion passed unanimously. with a vote of 5 Ayes, 0 Noes, and 0 abstains.

b. 2018/2019-01 Tax Measure

1. Approval of Finalize District Ordinance 2018/0801OR District Tax Role -**Discussion and Action**

June/July- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

Director Fin presented Resolution No 2020-07-01, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROERTY IN THE DISTRICT DOTING FISCAL YEAR 2020/2021 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR”. Director Finn moved its adoption. The floor was open for questions and comments. Let the record reflect there were none. Director Kruljac seconded the motion. The motion was adopted by the following vote:

Ayes-5

Noes-0

Absent-0



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c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2020.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

8. CLOSED SESSION

There was no closes session

9. ANNOUNCEMENTS/GOOD of the ORDER

Reminder for those Directors whose terms expire this year need to file with the Registrar of Voters.

10. ADJOURNMENT

Director Kruljac made the motion to adjourn at 8:00. Director Loveless seconded the motion. The motion passed, and the meeting was adjourned

Next scheduled meeting is August 5, 2020.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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