



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Tuesday, October 5, 2021 (Due to conflicts in schedules, the October Board meeting was held on Tuesday in order to establish a quorum.)

Time: 7:00 PM

Location: 22950 Broadway-Station#1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, and Hal Stober were present. A quorum was met. Director Ernie Loveless was absent. Also present were Chief Ray Mulas, District Accountant Stacie McCambridge, Clerk of the Board Robin Woods, Captain Garner and Engineer Kevin Plume.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

The were no adjustments to the agenda and it was accepted as presented.

### 4. CONSENT CALENDAR

- a. Approval of minutes from the September 1, 2021, meeting- **Discussion and Action**

Director Finn opened the floor to public comments and discussion. There were no public comments made. Director Kruljac made a motion to approve the minutes of the September 1, 2021. Director Petersen seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes-4 Noes -0 Absent -1

- b. Review of the October Accountants Report- **Discussion and Action**

The Accountants report was reviewed with the Board. Director Finn opened the floor to public comments and discussion. There were no public comments. Director Stober made a motion to accept the Financial Report for September 2021 as presented. Director Kruljac seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes- 4 Noes -0 Absent -1



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## 5. CHIEFS' REPORT

Chief Mulas turned the meeting over to Captain Garner and Engineer Plume for a presentation of the 2021 Grant Awards the District has received. The District has received 6 grants totaling \$756,200. The grants cover both operational and capital improvement expenditures. Following is a summary of the grants:

- Anheuser-Bush/National Volunteer Fire Council**-9 pallets of can water
- FEMA**-30 Self Contained Breathing Apparatus (SCBS's). 60 bottles, 45 face pieces, and 45 voice amps.
- FEMA**-Plymovent Exhaust System for both station 1 and 2
- FEMA/CalOes**-2020 Reimbursement of employee costs for staffing the station(s) during the 2020 fire and wind events.
- Manitou Fund**-Bendix King KNG Portable radios.
- Schell Vista Volunteer Firefighters Association**-45 pair of dual-purpose wildland pants.

Chief Mulas advised the Board that Bear Flag Engineering presented a bill for fuel tank design. He is reviewing the design.

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

### a. Facilities Committee (Petersen)

Director Petersen advised the Board that the floors in station 1 have been cleaned and waxed.

### b. Budget Committee (Kruljac)

Director Kruljac reviewed the budget versus actual year to date with the Board.

### c. Legislative Committee (Stober)

No report

### d. Outreach Committee (Loveless)

No Report

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

### a. Computer and administrative workstation upgrades.

Chief Mulas met with the designer. They are working on a different design and will present it at a future meeting.



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b. 2021 Grant Awards review

See Chief's Report

c. FYE 2021 Audit and Auditor update

Robin Woods presented the Board with information about a prospective auditor for the District, Jeff Blomberg. She presented his proposed contract for the years ending June 30, 2021, 2022, and 2023. Director Finn opened the floor for discussion and questions. Once the discussion was complete, Director Kruljac made the motion to approve entering into a 3-year contract with Blomberg & Griffin Accountancy Corporation to complete the annual audits for the District. Director Stober seconded the motion. The motion passed with the following vote:

Ayes- 4 Noes - 0 Absent - 1

d. Resolution No. 2021-0004, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEARS 2020-2021 AND 2021-2022 APPROPRIATIONS LIMIT FOR THE DISTRICT- **Discussion and Action**

Director Finn presented Resolution No 2021-0004, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEARS 2020-2021 AND 2021-2022 APPROPRIATIONS LIMIT FOR THE DISTRICT. The floor was open for questions and comments. Let the record reflect there were none. Director Finn moved its adoption. Director Kruljac seconded the motion. The motion was adopted by the following vote:

Ken Finn  Aye   
Ernie Loveless  Absent   
Hal Stober  Aye   
Joe Petersen  Aye   
Bob Kruljac  Aye

Ayes- 4 Noes-0 Absent-1

e. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.  
January -Determine the Preliminary Tax Rate  
February-Request the Parcel Report from the county using the preliminary rate  
March-Notice of Public Hearing  
April-Conduct Public Hearing  
May-Allow time for property owner appeals of the tax levy  
June-Approval of the District Preliminary Budget  
June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding



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the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)  
July-Approval of the Distract Tax Roll and Appropriations Limit  
August-Tax Roll and Appropriations Limit Resolution sent to the County.

#### -Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.

#### 8. CLOSED SESSION

There was no closed session

#### 9. ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

#### 10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 7:55. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is November 3, 2021.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.