



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, March 3, 2021

Time: 7:00 PM

Location: Virtual Meeting

This was a virtual meeting of the Board of Directors pursuant to Executive Order N-29-20 issued by the Governor of the State of California. There was not a public location for participating in this meeting, but any interested member of the public could participate telephonically by utilizing the dial-in information printed on the agenda.

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ernie Loveless were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge and Clerk of the Board Robin Woods.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

4. CONSENT CALENDAR

a. Approval of minutes from the February 3, 2021 meeting- **Discussion and Action**

Director Kruljac made a motion to approve the minutes of the February 3, 2021. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the minutes were approved.

b. Review of the March 2021 Accountants Report- **Discussion and Action**

Director Kruljac made a motion to accept the Financial Report for March 2021 as presented. The request for public comments was made. There were no public comments. Director Petersen seconded the motion. The motion passed, and the Financial Reports were approved as presented.



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5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities

1. We have assisted in giving out over 3500 vaccine shots at the Sonoma Valley High School. Due to the inconsistent supply that is starting to pop up I do not know when a new series will be starting. Assistant Chief Mike has been working with the group over seeing this effort and any future vaccinations.

2. Station two is nearly complete with some additions made by the volunteer associations. I will have Director Petersen tour the project when complete.

3. I have approved a quote for the outside emergency phones for Stations One and Two from Marin IT. For both phones and installation it will be \$2485.25 with 2 ATT 911 phone lines added at \$75 per month for both.

4. I met with inspector Marcia Belforte about a hazard complaint, and what we will need to do for a fuel tank permit and location here at station one.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Director Petersen inspected the remodel at station 2. He reported that the workmanship was very well done. There is a nice addition of an outside wash tub.

b. Budget Committee (Kruljac)

Director Kruljac reviewed the Budget versus actual expenses. It was agreed to review a possible budget revision at the next Board meeting.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Loveless)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Administrative Battalion Chief Position Proposal-**Discussion and Action**

Tabled to April Meeting



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b. LAFCO member vacancies

Director Loveless explained the vacancies and procedure.

c. Professional Firefighters Association Negotiations update.

Meetings have been scheduled for the negotiations. The Board will be updated at the April Board meeting.

d. Ordinance No 2018/2019-01 Tax Measure
Notice of Public Hearing

Robin shared the following information with the Board from Kyle at Taussig and Associates.

The request has been submitted to Press Democrat and approved for publication on March 24th and 31st. They'll send proof of both publications to Taussig on March 31st, which will be forwarded to the District.

Clerk Robin will obtain the necessary notices and provide them to Director Finn for the required postings.

e. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board



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Dec-Election of Officers of the Board for January 1 start date.

8. CLOSED SESSION

Closed Session pursuant to Government Code §54957.6 for Public Labor Negotiation and Government Code §54957.6(a) for Public Employee Benefit Negotiation - Board Action/Public Comment/Motion/BOD Vote

There was no Closed Session.

9. ANNOUNCEMENTS/GOOD of the ORDER

10. ADJOURNMENT

Director Stober made the motion to adjourn at 7:46. Director Kruljac seconded the motion. The motion passed, and the meeting was adjourned

Next scheduled meeting is April 7, 2021.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment