



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, June 2, 2021

Time: 7:00 PM

Location: 22950 Broadway-Station#1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Finn called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ernie Loveless were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge and Clerk of the Board Robin Woods

### 2. PUBLIC COMMENT PERIOD

There were no public comments

### 3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

### 4. CONSENT CALENDAR

#### a. Approval of minutes from the May 12, 2021, meeting- **Discussion and Action**

Director Kruljac made a motion to approve the minutes of the May 12, 2021. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the minutes were approved

#### b. Review of the June 2021 Accountants Report- **Discussion and Action**

Director Kruljac made a motion to accept the Financial Report for May 2021 as presented. The request for public comments was made. There were no public comments. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved.



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## 5. CHIEFS' REPORT

Chief Ray Mulas provided the following June Report to the Board:

- A. I have taken no action on the Water Agency request as I have not heard of the board's decision.
- B. Who shall meet with Chief Akre regarding measure G. (Director Finn agreed to meet with Chief Akre.)
- C. No action on the fuel tank project yet.
- D. No money has been received yet from FEMA as per Jim Galli's request.
- E. The budget committee has met and completed a preliminary budget.
- F. The department is almost ready to launch the new Ipads with the program from Tablet Command. The department received three licenses and three Ipads from the county.

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

### a. Facilities Committee (Petersen)

Station 2 upgrade is complete.

Director Kruljac will investigate if possible to install charging stations at both stations and what the requirements are.

### b. Budget Committee (Kruljac)

- Fiscal Year 2021-2022 Preliminary Budget- **Discussion and Action**

Director Kruljac presented the preliminary Budget to the Board.

Director Stober made a motion to approve the 2021-2022 Preliminary Budget as presented. The request for public comments was made. There were no public comments or questions. Director Loveless seconded the motion. The motion passed unanimously, and the Preliminary Budget was approved.

### c. Legislative Committee (Stober)

There was no report.



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d. Outreach Committee (Loveless)

There was no report.

6. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Administrative Battalion Chief Position Proposal-**Discussion and Action**

Director Finn presented the Department Flow chart for review for the Board to explain who the Administrative Battalion would report to and his duties. After explanation and discussion, Director Kruljac made a motion to approve the Volunteer Administrative Battalion Chief Position with a stipend of \$1,500/month starting on July 1, 2021. Director Finn opened the floor for questions. There were none. Director Loveless seconded the motion, and the motion passed unanimously.

b. Professional Firefighters Association Negotiations update.

Director Loveless reported that he met with the association and presented the committees thoughts and proposal. The committee is waiting for the Association to respond.

c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2021/2022 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date.



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## 7. CLOSED SESSION

There was no closed session.

## 8. ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

## 9. ADJOURNMENT

Director Stober made the motion to adjourn at 8:17PM. Director Kruljac seconded the motion. The motion passed, and the meeting was adjourned.

Next scheduled meeting is July 7, 2021.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment