



SCHELL-VISTA FIRE PROTECTION DISTRICT

22950 BROADWAY, SONOMA, CA 95476

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MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: March 1, 2017
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, Engineer Tony Anderson, and District Accounts Stacie MCCambridge and Robin Woods were also present. Director Loveless was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

a. Approval of minutes from the Feb 1, 2017 meeting- **Action**

Director Finn made a motion to approve the minutes of the February 1, 2017 meeting. There were no comments. Director Stober seconded the motion. The motion passed and the minutes were approved

b. Review of the March Financial Report. **Action**

Director Stober made a motion to accept the Financial Report as presented. Director Finn seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

a. Department Issues

See Chief's Report attached.

b. Department Activities

See Chief's Report attached number 3.

c. New Employee Update

See Chief's report attached number 4. One candidate is going through a background check. The goal is to start on April 1.

5. OLD BUSINESS

a. Facilities Committee (Petersen)

Director Petersen advised the Board that Bernie was going to meet next week to check lights. Director Kruljac revisited Dan Weber's research regarding PGE to see if information could be obtained regarding costs etc.

Chief Mulas advised the board that there is an inspection of the Resident Housing every other month to ensure maintenance is up to date.

b. Budget Committee (Kruljac)

Director Kruljac reviewed the budget versus actual expenses with the Board. The District is staying within the approved budget.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Finn)

Nothing to report.

6. NEW BUSINESS

a. Annexation

Director Kruljac updated the Board on the Annexation. The District has to do another MSR and update the map. The Annexation will not be on LAFCO's March Calendar. Director Kruljac said they are hoping that this will be on the April agenda with LAFCO and then it will go to the Supervisors.

b. Ethics & Sexual Harassment Training Date and Time

The Sonoma County Fire District Association will be hosting training on March 11 at no charge to the Districts. Members of the Board and Chiefs were encouraged to sign up to complete their requirement for the next 2 years.

7. CLOSED SESSION (Personnel Review)

There was no closed session.

8. ANOUNCEMENTS / GOOD of the ORDER

For Future agenda, Board Meeting requirements.

9. ADJOURNMENT.

Director Stober made the motion to adjourn at 8PM. Director Finn Seconded the motion The motion passed and the meeting was adjourned.

Next scheduled meeting is April 5, 2017



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CHIEFS MARCH REPORT 2017

1. Attended the February Advisory Committee meeting with Chief Akre. We set the date for the Study Session (April 1st) at Santa Rosa Fire's Utility Field office. Everyone is welcome.
2. At the last Region 3 meeting we voted for our representatives for the next two years. The results were myself as the voting member and Chief Akre as the alternate, this will be forwarded to the B.O.S. for approval. We went through the Region 3's proposal for staffing and will now present it at the next Advisory meeting for the other regions to get ideas from. This is being presented merely as an example of how we would use any additional funding from the county. At the planning session we will discuss what proposals may work and what is really needed.
3. We had a planning meeting with the staff and officers which was very productive. Numerous items were reviewed and assigned to the appropriate individuals with a time frame for review or results. This may happen monthly or bi-monthly depending on the need. The main purpose was to establish responsibilities for the paid staff other than daily duties.
4. We have completed the interviews and oral boards for our vacant position in which we received 13 applicants, 11 went on to interviews and 4 went to the Chiefs interview, choosing one to put through background. I can go into more details at the meeting.