



SCHELL-VISTA FIRE PROTECTION DISTRICT

22950 BROADWAY, SONOMA, CA 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: June 7, 2017
Time: 7:00 PM (Prior to Meeting at 6:30 Badge Pinning and Oath of Office for Sean Witherell)
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Joe Petersen, Bob Kruljac, Ken Finn, Ernie Loveless and Hal Stober were present. A quorum was met. Chief Ray Mulas, Captain Matt Garner, Engineer Sean Witherell and District Accounts Stacie MCCambridge and Robin Woods were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. CONSENT CALENDAR

a. Approval of minutes from the May 3, 2017 meeting- **Action**

Director Stober made a motion to approve the minutes of the May 3, 2017 meeting. There were no comments. Director Finn seconded the motion. The motion passed and the minutes were approved

b. Review of the June 2017 Financial Report. **Action**

Director Loveless made a motion to accept the Financial Report as presented. Director Petersen seconded the motion. The motion passed and the financial reports were accepted

4. CHIEFS' REPORT

- a. Department Issues
- b. Department Activities
- c. New Employee Update

Chief Mulas presented the Board with the following report:

1. Chief Mulas attended the county Fire Chief's meeting in Sebastopol.
2. Attended the Region 3 meeting in Glen Ellen. Discussions at the meeting were about the proposal to the Fire Advisory Council and whether or not we would be willing to bring it forward in smaller steps. The original proposal was for 1.7 million. The question was if we could start with a lesser amount. It was felt that all of the Strategic Planning Group should be part of the discussion.
3. Chief Mulas worked on the budget with Jim Galli using Kentfield's as a guide to model the District's.
4. The generator upgrade has been completed and was way under budget.
5. Chief Mulas contacted Lanning regarding the roofing.
6. Chief Mulas, Director Kruljac, and District Account Woods worked on a preliminary Budget to present to the Board.
7. He worked with Sonoma Chief Akre on the Region #3 report for the Fire Advisory July 1 meeting.



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5. COMMITTEE REPORTS/BUSINESS

a. Facilities Committee (Petersen)

Director Petersen reported that he performed a “walkthrough” the station and all looked “great”. The building is being well maintained.

b. Budget Committee (Kruljac)

-Present the Preliminary 2017/2018 Budget for Review- Action

Director Kruljac presented to SVFPD Preliminary Budget to the Board for review. Director Stober made the motion to approve the Preliminary Budget as presented. Director Finn Seconded the motion. The Preliminary Budget was approved by unanimous vote.

c. Legislative Committee (Stober)

Nothing to report

d. Outreach Committee (Finn)

Nothing to report

6. NEW BUSINESS

a. Annexation

Director Loveless advised the Board that there are issues that need to be resolved to proceed with the annexation:

- The revised Annexation map is not completed. It should be completed in a couple of weeks.
- Brian Eliot is no longer working with us on the Annexation. A new person will be assigned to work with us.
- MSR isn't complete, but is close to completion.
- LAFCO is having an emergency meeting to discuss CSA 40 and Geyserville. This has pushed everything else Back.

Director Loveless predicts that in September, the District's Annexation will be presented to LAFCO.

b. Legal Counsel Agreement

Director Kruljac presented the Legal Counsel Agreement & Conflict waiver with County Counsel. It was agreed that the District was happy with the services received. Director Stober made the motion to approve and continue with the agreement with County Counsel. Director Petersen seconded the motion. There was no further discussion. The motion passed by unanimous vote.

c. By Laws

Director Loveless advised the Board that a draft of By Laws has been provided by Jim Galli. He will review and make changes to be reviewed and discussed at the next Board meeting.

d. 75 Year Celebration for District (Update)

Captain Garner advised the Board that the District will have an engine in the 4th of July Parade with a banner announcing the 75th year anniversary. The Volunteers are working on a T-shirt for the BBQ and Banners.



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- e. Review request for Recognition of the Schell Vista Fire Protection District Career Firefighters Association

Director Loveless explained that with 3 employees, there needs to be an MOU versus an employee contract. He explained that Legal saw no issues with the recognition request. Director Loveless made the motion to accept the request to recognize the Schell-Vista Fire Protection District Career Firefighters Association. Director Stober seconded the motion. There was no discussion. The motion passed by unanimous vote.

- f. Contract Negotiations for Career Fire Fighters (Captain Garner)

Captain Garner read a letter to the Board outlining possible salary increases to "reduce the gap with other fire agencies and employ quality long-term employees and be competitive with other agencies". The Board will review and discuss in future meetings.

- g. Vehicle Replacement Plan Review - **Action**

Director Finn presented the Board with Policy 716/Vehicle Replacement Plan. Director Finn made a motion to accept the plan as presented. Director Stober seconded the motion. The plan was accepted by unanimous vote.

7. CLOSED SESSION (Personnel Review)

Director Kruljac called a closed session to review the request made by Captain Garner to review possible salary increases. Upon return to open session, Director Kruljac advised that a committee was established by the Board to negotiation with the District Career Firefighters Association regarding their request. Directors Loveless and Finn will meet with the Association and report back to the board.

8. ANOUNCEMENTS / GOOD of the ORDER

Director Kruljac advised the Board that it is too late to file under SB415 for this year's election. Both he and Director Petersen terms expire this year and will be up for election.

9. ADJOURMENT

Director Finn made the motion to adjourn at 8:24 PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is July 5, 2017