



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: May 4, 2016
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

Director Kruljac called the meeting to order at 7:00. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, and Ken Finn were present. A quorum was met. Director Hal Stober was absent. Chief Ray Mulas, District Accounts Stacie McCambridge and Robin Woods, and guest Gina Cuclis, candidate for 1st District Supervisor, were also present

2. PUBLIC COMMENT PERIOD

Gina Cuclis explained that she was visiting Fire Districts to get to know the districts. She talked about her campaign and plans.

3. CONSENT CALENDAR

a. Approval of minutes from the April 6 meeting and the April 13, 2016 special meeting – **Action**

Director Loveless made a motion to approve the minutes of the April 6, 2016 meeting. Director Finn seconded the motion. There was no discussion. The motion passed unanimously, and the minutes were approved.

Director Loveless made a motion to approve the minutes of the April 13, 2016 Special Meeting. Director Finn seconded the motion. There was no discussion. The motion passed unanimously, and the minutes were approved.

b. Financial reports – **Action**

Director Finn made a motion to accept the Financial Report as presented. Director Petersen seconded the motion. There was no discussion. The motion passed unanimously, and the financial reports were accepted.

Accountant McCambridge advised the Board that the preliminary FYE 2017 Budget needs to be turned into the county by July 1, 2016.

4. CHIEFS' REPORT

Chief Mulas presented the Chief's Report to the Board:

1. *Chief Mulas attended the Region 3 meeting in Glen Ellen. They discussed different priorities for funding from the county if materializes. These are all items that would benefit all departments and are:*
 - a. *Redcom funding for the next year*
 - b. *ERAF shift replacement*

- c. *Funding "Shared Duty Chief"*
- d. *Purchase an Amador Engine for the region.*

- 2. *Chief Mulas received an agreement from the County to except repayment of the Redcom fees. Once the agreement is signed, the department will send an invoice for \$21,592 (the amount paid by the district in 2015/2016) to the County.*
- 3. *Chief Mulas met with Jim Galli regarding the application procedures for the District new hires. Chief Mulas explained the concept and asked that a committee review the process to bring feedback to the June meeting. Directors Loveless and Finn will review the process and report back to the board.*
- 4. *Chief Mulas is applying for 3 or 4 bank cards from Exchange bank. Exchange Bank requires a letter from the Board signed by the Chairman listing the names of those receiving cards along with their information.*

- a. Department Issues
See above.

- b. Department activities
Chief Mulas explained the Firefighter Residence Program to Gina Cuclis. He advised the Board that there is an opening for one firefighter in the residence.

Chief Mulas presented the Board with a report from Jim Galli, Special Project Manager, outlining his activities for the month. (See attached)

- c. Duty Chief Response Program

Chief Mulas explained the benefits of the program. He advised the Board that the District has benefited from 9 to 10 responses from other District's Chiefs. He had not been called yet for Sonoma. The program will help prevent having to call in extra Chiefs for coverage.

- d. Public Review of the 2016-2017 Actuarial Report from the CalPers.

At this time, President Kruljac opened time for the public expression to comment on the 2016-2017 Actuarial report from the CalPers. Let the record show there was no public comment.

No updates

5. OLD BUSINESS

- a. Facilities Committee (Petersen)

Nothing to Report

- b. Budget Committee (Kruljac).

Director presented the Board with a brief review of where the Department stands with the current year budge. The Committee will meet to work on the preliminary budget for the 16/17 fiscal year to present to the Board.

- c. Legislative Committee (Stober)

Nothing to report

- d. Outreach Committee (Finn)
Nothing to report

6. NEW BUSINESS

- a. Annexation

Directors Loveless and Kruljac met with Supervisors Gorin and Rabbitt and 3 members of the Lakeville Fire District Board to explain the District's annexation request, and Sphere of Influence changes. They will be meeting with Brian Elliot and Mark Bramfitt of LAFCO to go over what needs to be done. They will inquire if the Districts needs to do a survey for the Sphere of Influence change?

Director Loveless and Brian Elliot think that the applications for both can be completed and turned into LAFCO by the end of April. LAFCO needed the map to go to existing sphere of influence and property lines. Director Loveless presented the map of the proposed Sphere of Influence to the Board.

- b. 2016 Goals

Director Kruljac agreed the Goals will stay as agreed at the last Board meeting. As items are completed, the list of goals will be updated.

- c. Employment Agreement

Director Loveless requested 10 minutes in closed session to finalize the current Employment agreement under negotiation.

- d. Pension Benefit Change/Government Codes

Director Kruljac asked everyone to read and understand the responsibilities and liabilities the Department will have with the new pension plan. He advised that this would be discussed at the June meeting.

- e. Live Scan (Stacie McCambridge)

Accountant McCambridge explained that the Board would need to sign a Resolution to use Live Scan. She presented the Board with Resolution 2016-05-01 *resolving that the Schell-Vista Fire Protection District is hereby authorized to access state and federal level summary criminal history information for employment.*

Director Loveless made the motion to adopt Resolution 2016-05-01. Direction Finn seconded the motion. There was no additional discussion or questions. The motion passed with 4 Ayes, 0 Nays, and 1 Absent.

7. CLOSED SESSION (Personnel Review)

Director Kruljac called for closed session at 8:050

Director Kruljac called the meeting back to open session at 8:35.

Director Kruljac reported that the Board reviewed the proposed Administrative Captains Agreement and opened the meeting for discussion. Director Finn made the motion to approve the revised Administrative Captains Employment Agreement to be presented to the Administrative Captain. Director Loveless seconded the motion. There was no further discussion. The motion passed by unanimous vote of 4 ayes.

8. ANOUNCEMENTS / GOOD of the ORDER

Chief Mulas advised the Board that the Polenta Feed went well.

9. ADJOURNMENT.

Director Loveless made the motion to adjourn at 8:55PM . Director Finn seconded the motion. The motion passed and the meeting was adjourned

Next meeting scheduled meeting June 1, 2016.