



SCHELL-VISTA FIRE PROTECTION DISTRICT

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MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: March 2, 2016
Time: 7:00 PM
Location: 22950 Broadway - Station #1

1. CALL TO ORDER / ROLL CALL

2. Director Kruljac called the meeting to order at 7:00. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Ken Finn, and Hal Stober were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, and District Accounts Stacie MCCambridge and Robin Woods were also present

3. PUBLIC COMMENT PERIOD

There were no public comments.

4. CONSENT CALENDAR

a. Approval of minutes from the February 3, 2016 and February 22, 2016 meetings – **Action**

Director Loveless made a motion to approve the minutes of the February 3, 2016 meeting as corrected. Director Petersen seconded the motion. The motion passed and the minutes were approved

Director Finn made a motion to approve the minutes of the February 22, 2016 meeting as approved. Director Stober seconded the motion. The motion passed and the minutes were approved

b. Financial reports – **Action**

Director Loveless made a motion to accept the Financial Report as presented. Director Petersen seconded the motion. The motion passed and the financial reports were accepted

5. CHIEFS' REPORT

a. Department Issues

The Countywide Advisory Council requested that the District appoint a member to represent the District at the Regional level. Director Loveless made the motion to appoint Chief Ray Mulas to represent the District. Director Finn seconded the motion. By unanimous vote, Chief Mulas was appointed to be the Districts Representative.

b. Department activities

Chief Mulas presented the Board with a synopsis of the Firehouse World Conference he attended in San Diego.

The annual Polenta feed is scheduled for April 21, 2016. Tickets will be \$25.

The annual Chicken BBQ's target date is July 17, 2016.

The Department is setting up a Defensible Space and Fire Safety awareness training for the public on May 12, 2016.

- c. PERS Retirement Application
Jim Galli is still working with Pers. Nothing additional to report at this time.

6. OLD BUSINESS

- a. Facilities Committee (Petersen)

Director Petersen made the motion to increase the approved emergency repair limit from \$3000 to \$5000. Director Stober seconded the motion. The motion was approved.

- b. Budget Committee (Kruljac)

Director Kruljac had nothing to report at this time.

- c. Legislative Committee (Stober)

Director Stober had nothing to report at this time.

- d. Outreach Committee (Finn)

Director Finn had nothing to report at this time.

7. NEW BUSINESS

- a. Annexation

Directors Loveless and Kruljac updated the Board on the progress of the annexation. The priority at this time is to schedule a meeting with Lakeville and Petaluma to discuss and explain the Sphere of Influence revision that was suggested by LAFCO.

- b. 2016 Goals

Director Finn updated the Board on the Safer Brant progress. He needs the Board's approval to move forward to hire a consultant to aid in the application. Director Stober made the motion to enter into a contract with Vickers Consulting to write the Safer Grant Application at a cost to the district of \$600. Director Loveless seconded the motion. The Motion passed unanimously.

Director Kruljac posted and reviewed the Goals set at prior meetings

HIRING

A Finalize Actual Costs

1 Reduce Social Security

2 Projected cost for overtime

3 Determine savings from reduce day/night stipends

B Determine final cost per year/every year for 5 years.

Establish Hiring Oversight Subcommittee

A. Hiring Practice

B. Hire consultant to write hiring plan/procedure. Include probation timeline

Finalize Pers

Extra Functions

- A. Ken Fin-Grant
- B. Future taxGet handle on county income increases

Annexation

Public Awariness/ PR

c. Employment Agreements

Director Loveless presented a draft for the Fire Captain Employment Agreement to the Board members to review. He explained that District needed to meet with the Fire Captain to review agreement. Director Kruljac appointed Directors Loveless and Finn and Chief Mulas to meet with the Fire Captain n to review his Employment Agreement.

d. Countywide Advisory Council

See Captains Report Item 5a.

8. CLOSED SESSION (Personnel Review)

There was no closed session

9. ANOUNCEMENTS / GOOD of the ORDER

There were no anno

10. ADJOURNMENT.

Director Stober made the motion to adjourn at 8:30PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned

Next meeting scheduled meeting April 6, 2016.