



# SCHELL-VISTA FIRE PROTECTION DISTRICT

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## MEETING MINUTES

### Schell-Vista Fire Protection District

### Board of Directors Regular Meeting

Date: May 6, 2015  
Time: 7:00PM  
Location: 22950 Broadway - Station #1

#### 1. CALL TO ORDER / ROLL CALL

Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Joe Petersen, Bob Kruljac and Ken Finn were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, District Accounts Stacy McCambridge and Robin Woods were also present.

#### 2. PUBLIC COMMENT PERIOD

There were no public comments.

#### 3. CONSENT CALENDAR

##### a. Approval of minutes from the April 1, 2015 meetings – **Action**

Director Kruljac made a motion to approve the minutes of the April 1, 2015 meeting. Director Finn seconded the motion. The motion passed and the minutes were approved.

##### b. Financial reports – **Action**

Director Kruljac made a motion to accept the Financial Report as presented. Director Petersen seconded the motion. The motion passed and the financial reports were accepted.

#### 4. CHIEFS' REPORT

##### a & b. Department Issues and Activities

Chief Mulas presented the Chief's Report and presented updates on the MSR meetings and the progress of the purchase of the tractor for the district. The volunteers voted to purchase the mower to go with the tractor being purchased by the District saving the District \$5,520.

#### 5. OLD BUSINESS

##### a. Facilities Committee (Petersen)

Administrative Captain Garner will be conducting a "spring walkthrough" inspection.

Director Loveless advised the Board that Dan Weber provided him with information from his meeting with PG&E and that he would meet with Director Petersen to review the information.

##### b. Budget Committee (Kruljac)

Director Kruljac presented an overview of the current financial and budget report. He and Chief Mulas set up a Budget meeting on May 20<sup>th</sup> to work on the 2015-16 Budget to present to the Board.

c. Legislative Committee (Kruljac)

Director Kruljac presented a review of SB239 to the Board. Director Loveless will investigate the Bill and present the information to the Board at a future Board Meeting.

d. Outreach Committee (Finn)

Director Finn presented his report.

e. Policy and Procedure Committee (Loveless)

Director Loveless and Chief Mulas updated the Board on the progress with Lexipol. Jim Galli briefed the firefighters on the new policies and procedures manual. The Board will be briefed at a later date.

f. Sonoma County Fire Services Project Update (Loveless)

Director Loveless presented an update.

## 6. NEW BUSINESS

a. Selection of new Board member

Four applications to fill the vacant Board of Director position were turned into the district. Director Loveless will invite each person to the May 27 Board meeting to discuss the position and their qualifications. One person will be appointed by the Board to fill the position.

b. Upcoming Nov. 3<sup>rd</sup>. Election

Directors Loveless, Finn and the newly appointed Board Member will be up for election on Nov. 3, 2015. The member must notify the County Clerk by July 13, 2015 of their intent to run.

c. SCFDA April 30<sup>th</sup> meeting update

Director Loveless updated the Board on the meeting with the County regarding Dispatch Fees and ERAF, The District would like to go in front of the Board of Supervisors on May 19. Director Loveless will present another update at future Board Meetings.

## 7. CLOSED SESSION (Personnel Review)

There was no closed session.

## 8. ANOUNCEMENTS

Director Loveless received signed copies of the EMS agreement (Advanced Life & Basic Life Emergency Medical Services Contract) for the District files.

Land Deed- Director Kruljac advised the board that the cost to survey for the Land-Deed would be \$2,000 fee for Huffman Engineering, a reduction of ½. Director Kruljac made the motion to move forward with the survey of Station 1's property line and to record the Deed information with the county. Director Finn seconded the motion. The motion passed unanimously.

Due to scheduling conflicts, the June 3, 2015 meeting will be held on Wednesday, May 27<sup>th</sup>, at 6:30 at station 1.

9. ADJOURNMENT.

Director Kruljac made the motion to adjourn at 8:05 PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned.

Next meeting scheduled for Wednesday, May 27, 2015 at 6:30 PM.