



# SCHELL-VISTA FIRE PROTECTION DISTRICT

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## MEETING MINUTES

### Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: January 7, 2014  
Time: 7:00PM  
Location: 22950 Broadway - Station #1

#### 1. CALL TO ORDER / ROLL CALL

Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Joe Petersen, Bob Kruljac, Dan Weber and Ken Finn were present. A quorum was met. Chief Ray Mulas, Assistant Chief Mike Mulas, and District Accountants Robin Woods and Stacie McCambridge were also present.

#### 2. PUBLIC COMMENT PERIOD

There were no public comments.

#### 3. CONSENT CALENDAR

##### a. Approval of minutes from the December 3, 2014 meetings – **Action**

Director Weber made a motion to approve the Minutes of the December 3, 2014 meetings. Director Finn seconded the motion. The motion passed and the minutes were approved

##### b. Financial reports – **Action**

Director Kruljac made a motion to accept the Financial Report as presented. Director Finn seconded the motion. The motion passed and the financial reports were accepted

#### 4. CHIEFS' REPORT

##### a. Department Issues

Chief Mulas presented the Board with "The Chief's Report". He also presented an update on the MSR Survey. Chief Mulas advised the Board that he would like to sell engine 3883 and asked if they knew anyone who would be interested.

##### b. Department activities

Assistant Chief Mulas shared that the Department is looking for 5-6 new recruits. He also presented an update on the Volunteer and the Explore programs.

Assistant Chief Mulas presented the Incident Report to the Board.

Chief Mulas and Assistant Chief Mulas presented an overview of the upgrades planned for the Training Room and advised that the Volunteers are going to pay for the renovations.

#### 5. OLD BUSINESS

##### a. District Annexation ( Kruljac / Loveless)

Director Loveless presented and update on the Annexation progress and it was agreed that the Annexation will be tabled until the MSR Report is complete and more data is available.

##### b. Facilities Committee (Petersen / Weber)

Chief Mulas advised the Board that T-Mobile has removed their equipment from Station 2. He has contacted On-Air to see if Verizon is interested in the site.

Assistant Chief Mulas and Director Petersen are still obtaining estimates for painting Station 1.

Director Weber had not heard from PG&E to schedule a “walk through” to discuss energy saving ideas.

Solar information was not available to present.

##### c. Budget Committee ( Weber / Kruljac)

Directors Weber and Kruljac presented a review of the Budget Committee meeting.

##### d. Legislative Committee (Kruljac)

Director Kruljac presented information to the board regarding changes in 2015 (Prevailing Wage, Assembly Bill 2040)

##### e. Outreach Committee (Finn)

Director Finn asked the Board to give him feedback on the presented Director’s Guidelines so he may present a revision at the next Board meeting.

##### f. Policy and Procedure Committee (Loveless)

Director Loveless advised the Board of the progress being made on the Policy and Procedure manual. The estimated target date to complete the manual is April or May.

#### 6. NEW BUSINESS

a. Goals for 2015

Following are the goals chosen by the Board for 2015:

1. Complete Policy and Procedure Manual
2. Complete Revised Property Boundary Map
3. Complete Director's Guidelines Manual
4. Make the fire stations more energy efficient.

b. Board Training for 2015

After the District Meeting on January 22 when more information is presented on the Ethics and Sexual Harassment training schedule, the Board and Officers will determine which training they will attend to be certified.

Director Loveless will investigate training on the Brown Act for Director Finn.

c. SCFPD Dinner Meeting Jan 22, 2015.

Director Loveless presented information on the SCFPD meeting.

7. CLOSED SESSION (Personnel Review)

There was no closed meeting.

8. ANOUNCEMENTS

There were no announcements.

9. ADJOURNMENT.

Director Kruljac made the motion to adjourn at 8:08pm. Director Finn seconded the motion. The motion passed and the meeting was adjourned.

Next meeting scheduled for February 4, 2015