



SCHELL-VISTA FIRE PROTECTION DISTRICT

22950 BROADWAY, SONOMA, CA 95476

(707) 938-2633 FAX (707) 935-9681

email: SVFPD@vom.com

Website: [www.http//schellvistafire.com](http://schellvistafire.com)



MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: May 7, 2014
Time: 7:00PM
Location: 22950 Broadway - Station #1

1. Director Loveless called the meeting to order at 7:00PM. Directors Ernie Loveless, Bob Kruljac, Bob McLean, Joe Petersen, and Dan Weber were present. A quorum was met. Chief Ray Mulas and District Accountants Robin Woods and Stacie McCambridge were also present
2. PUBLIC COMMENT PERIOD
There were no public comments.
3. CONSENT CALENDAR
 - a. Director Weber made a motion to approve the minutes of the April 2, 2014 Board meeting. Director Kruljac seconded the motion. The minutes were approved.
 - b. District Accountant Stacie McCambridge presented the District Account Report to the Board. Director Weber made the motion to accept the District's Accountant Report as submitted. Director Kruljac seconded the motion. The report was accepted
4. CHIEFS' REPORT
 - a. Chief Mulas advised the board that there will be a Chief's meeting next Wednesday where they will provide information on Prop 172 fund allocations. He will provide the Board with the information before the next meeting.
 - b. There were no department activities to report.
5. OLD BUSINESS
 - a. District Annexation (Kruljac / Loveless)
Director Loveless signed a letter to Veronica Ferguson, County Administrator, asking to meet to negotiate the tax share agreement. He gave her a deadline of May 23, 2014 to respond.
He advised the Board that Curtis & Son's survey is finished and has been given to LAFCO.

Directors Loveless and Kruljac, along with Chief Mulas, met with Supervisor Gorin to provide an update on where we are in the annexation process. They will meet with Supervisor Rabbit next to provide him with an update.

b. Facilities Committee (Petersen / Weber)

Director Petersen advised the Board that he is still waiting on a bid to repair the roof at Station 2. He will be obtaining a quote from Lanning Construction.

He advised that Station 1 had its Quarterly Service and all is in good shape. Also, the communication system upgrade has been completed.

c. Budget Committee (Weber / Kruljac)

A budget meeting has been set for May 22nd at 5:30PM at Station 1. Directors Kruljac and Weber, Chief Mulas, and District Accountants Woods and McCambridge will be in attendance.

d. Legislative Committee (Kruljac)

Director Kruljac presented information on Assembly bill 1970, relating to Green house Gases.

e. Outreach Committee (McLean)

Director Mclean presented the Board with his report.

f. Policy and Procedure Committee (Loveless)

Lexipol is working on the *Policy & Procedure Manual* for the District. They are working with our Policy and Procedure Committee, Chief Mulas, Assistant Chief Mulas, Administrative Captain Garner, Director Loveless, and Jim Galli.

6. NEW BUSINESS

a. Auditor Contract

Director Loveless presented the 2 Year proposal from CPA Brian Burns to contract to perform the District Audits. He also compared it with 2 other companies. CPA Burns' proposals was for \$7900 for the first year, and \$8200 for the second year. Director Loveless made a motion to contract with Brian Burns to perform our audits for 2 years. Director Weber seconded the motion. The motion unanimously passed.

b. Financial Structure

Director Weber presented the Board with his report on research regarding the District withdrawing from the County Accounting System. After much discussion, it was decided to continue the discussion at a special Board Meeting. Director McLean made the motion to reconvene in 2 weeks to continue the discussion and make a possible decision. Director Petersen

seconded the motion. The motion passed. Director Loveless will set a date and notify the Board and staff.

7. CLOSED SESSION

There was no closed session.

8. ANOUNCEMENTS

Director Loveless made the announcement that Director McLean agreed to postpone his early retirement from the board until the District completes the Annexation process and makes a decision on the District's Financial Structure with the County.

Director Loveless announced that he was elected Vice President of the SCFD Association.

FDIC Training is scheduled at SVFPD June 13 and 14th.

May 18 is the annual 4H Pancake Feed at the station from 8 to 11am.

9. Director Kruljac made a motion to adjourn the meeting at 8:36 PM. Director Weber seconded the motion. The meeting was adjourned.

Next meeting will be a Special Meeting. Date to be announced.

Next Monthly meeting scheduled for June 4, 2014