



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, October 1, 2025

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, Mindy Neves, and Hal Stober were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters John Bragg, Jayden Fillipi, and Chanton Em, and guest Isabel Beer of the Index Tribune.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENT AND CONSENT

There were no changes to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from September 10, 2025, Regular Meeting- Discussion and Action

Director Finn introduced the September minutes. Director Kruljac made a motion to approve the minutes of the September 10, 2025, meeting. Director Stober seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments. A vote was called, and the motion passed. The Minutes were approved by the following vote:
Ayes-5 Noes-0 Absent-0 Abstain-0

b. Review of the October 2025 Accountant's Report-Discussion and Action

Director Finn introduced the Accountant's Report. Director Stober made the motion to accept the Accountant's Report for October 2025, as presented. Director Neves seconded the motion. Director Finn opened the floor to discussion and public comment. There were no public comments. A vote was called, and the motion passed. The Financial Reports were approved by the following vote:
Ayes-5 Noes-0 Absent-0 Abstain-0

5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

Administrative:

1. I attended the Gericke Road community Fire Safe Council meeting at the Birch Ranch with Chief Paganini to discuss their current and future plans of roadway clearing and turnouts. It was very well attended by the residents, and we were able to address any concerns that they had regarding fire protection, Home Hardening, Evacuation Zones, and shelter in place.

A local representative gave a presentation on the Guard System, a pretreatment program for vegetation in the urban interface. This was well received by all the residents. The only complaint they had was the kids hanging out and partying at the old Ravenswood winery facility and the potential for a fire.

2. I still think we should schedule a presentation to the Board by the California Class group on investment of some of our funds.

3. It is also about time to start looking into competitive bids for our insurance coverage policy. I would like to investigate getting a bid from Fire Agencies Insurance Risk Authority (FAIRA).

Operational:

1. There are discussions in the Region about a combined Volunteer Academy with Sonoma Fire incorporating instructors from both our departments. We have around 8 new volunteer applicants looking for both a career and a volunteer opportunity and a combined academy will give them a chance to form a bond with their classmates and neighbors.

2. All Crews are home from out of county assignments with no reports of injuries or damage to equipment.

3. Assistant Chief Mike Mulas is working on the Boundary Drop with Chief Adreis.

Miscellaneous Items:

1. I approved a bid for \$5435.00 to reseal and stripe station 2, if the weather allows us to complete the work.

2. Ray Richardsen has started the installation of the new HVAC equipment here at headquarters.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

Nothing to report.

2. Budget Committee (Kruljac)

Nothing to report.



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3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Loveless)

Nothing to report.

5. Advisory Group Committee (Loveless)

Director Loveless is rescheduling the committee's meeting.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. FRMS Employee Medical Benefit Changes-**Discussion and Possible Action**

District Account Stacie McCambridge, presented the Board with the results of her research for of possible medical plans for the district. Director Finn opened the floor for discussion. The Directors agreed that Keenan Insurance would be the best fit for the district, and the plan is a good match to what is currently being offered.

Director Stober made a motion to approve Keenan's package that matches the current package held by the district. Director Loveless seconded the motion. Director Finn opened the floor to questions, discussion and public comments. There were no public comments. A vote was called and the motion to accept the Keenan quote that matches our current coverage was approved by the following vote:

Ayes-5 Noes-0 Absent-0 Abstain-0

b. FYE 2025 Year End Financials Review-**Discussion and Action**

Director Finn introduced the FYE 2025 Financials. Director Kruljac made the motion to accept the FYE 2025 Financials as presented. Director Neves seconded the motion. Director Finn opened the floor to discussion and public comment. There were no public comments. A vote was called, and the motion passed. The FYE 2025 Financials were approved by the following vote:

Ayes-5 Noes -0 Absent-0 Abstain- 0

c. Review of the SVFPD Board of Directors Policy and Procedures Manual, Updates-**Discussion and Possible Action**

Director Finn advised the Board that the updated manual is ready to proceed if the Board Agrees. Director Kruljac made the motion to write the manual with the updates as reviewed. Director Stober seconded the motion. Director Finn opened the floor to questions and comments. There were no public comments. A vote was called, and the motion passed. The direction to proceed to update the manual as reviewed passed by the following vote:

Ayes-5 Noes -0 Absent-0 Abstain- 0

d. Calendar Review (Robin)

Clerk of the Board reviewed the upcoming calendar with the Board.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented with the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No term ends in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

There were no announcements.

9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters

Director Finn Called for a closed meeting at 7:29PM.

Director Finn resumed the open meeting at 7:52PM.

Report: Director Finn informed the Board and attendants that there was nothing to report.

10. CLOSED SESSION REPORT LABOR NEGOTIATIONS- **Discussion and Possible Action**

Nothing to report.

11. ADJOURNMENT

Director Loveless made the motion to adjourn at 7:53PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is November 5, 2025

If Applicable, Board meeting documents are available to review at SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment