



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

[www.schellvistafire.org](http://www.schellvistafire.org) / e-mail: [info@schellvistafire.org](mailto:info@schellvistafire.org)

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## **MEETING MINUTES** **Schell-Vista Fire Protection District** **Board of Directors Regular Meeting**

Date: Wednesday, May 7, 2025  
Time: 7:00 PM  
Location: 22950 Broadway-Station #1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chiefs Mike Mulas and Mike Medeiros, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Mickey Breen, Sean Witherell, and Lincoln Reiter. Guest Isabel Beer, Index Tribune. Director Ernie Loveless was absent.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

### 4. CONSENT CALENDAR

#### a. Approval of minutes from April 2, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the March minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the April 2, 2025, meeting. Director Neves seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes- 4 Noes- 0 Absent- 1 Abstain-0

#### b. Review of the May 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Stober made the motion to accept the Accountant's Report for May 2025, as presented. Director Neves seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes- 4 Noes -0 Absent- 1 Abstain-0



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## 5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

- 1. All staff members have completed their Annual Physicals with no issues being brought to my attention.*
- 2. The new probationary firefighters have completed their first four-month rotation and have started the next shift with a different Captain. All of the Captain's firefighter evaluations were reviewed by the Chief Officers with no issues.*
- 3. Installation of equipment on the new engine is progressing somewhat slowly but will be completed by the time it is sent back up to Golden State for its warranty appointment.*
- 4. Wildland Fire training will begin at the end of this month.*
- 5. We will also be doing some public relation work with some of the senior volunteer personnel. They will be scheduling "open houses" at station 2 to meet the community.*

Chief Mulas is working with Marin IT on a contract to give the District an assigned person to be on call for assistance as needed. More will be introduced at upcoming meetings.

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

### a. Reports-**Discussions & Possible Actions**

#### 1. Facilities Committee (Neves)

Director Neves reported that she and Captain Garner met with Petersen Mechanical to obtain a bid for the HVAC system. They are waiting for the bid.

She is waiting for information from the Ecology center for recommendations for the garden in the circle in the parking lot. She is going to meet with Sonoma Fire to obtain information from them on how they installed their landscaping.

#### 2. Budget Committee (Kruljac)

Director Kruljac reviewed the current Budget vs Actual report with the Board.

#### 3. Legislative Committee (Finn)

Director Finn informed the Board that bill CA AB1383 is being introduced that would lower the retirement age from 57 to 55 for PERS. He advised the Board to watch for information.



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#### 4. Outreach Committee (Loveless)

The Board questioned Isabel Beer about the sale of the Index Tribune. She advised the Board that as of yet, there have been no changes.

The Board and Chief are looking at possible changes to our website management as our current manager sold their business.

#### 5. Advisory Group Committee (Loveless)

Nothing to report.

### 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

#### a. MOU Negotiations – **Report**

Director Kruljac informed the board that he and Director Loveless met with the firefighter's negotiating committee and that he and Director Loveless are obtaining data to present to the Board in closed session.

#### b. Ethics & Sexual Harassment Training Review-**Discussion**

Certificates for the ethics training course taken at the FDAC conference have yet to be received. Clerk Robin Woods agreed to contact the FDAC to obtain the certificates.

#### c. e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

#### -Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

### 8. ANNOUNCEMENTS/GOOD OF THE ORDER

Director thanked the Association and Volunteer for the Polenta Feed. He will write a letter thanking them.

Due to conflicts in schedules, the June meeting date will be changed. Director Finn will talk to the board members and set a date.

### 9. ADJOURNMENT

Director Kruljac made the motion to adjourn the meeting at 7:50PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is in June. Date to be determined.

If Applicable, Board meeting documents are available to review at SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment