



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, February 5, 2025

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00. Directors Bob Kruljac, Ernie Loveless, Mindy Neves, and Hal Stober were present. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Accountant Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Johnny Velasquez, Sean Wetherall, Mickey Breen, Jayden Filippi, and Volunteer Firefighter Bulmaro Dominguez Farias. Guest Isabel Beer of the Index Tribune was also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the January 8, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the January minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the January 8, 2025, meeting. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:
Ayes-4 Noes- 0 Absent-0 Abstain-1

b. Review of the February 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Accountant's Report for February 2025, as presented. Director Loveless seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:
Ayes-4 Noes -0 Absent-0 Abstain-1

5. CHIEFS' REPORT



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Chief Mulas presented the following report to the Board:

1. New employees have completed the Academy and have started their Probation and Shift Rotation with the Captains.

2. Assistant Chief Mulas has targeted a committee of veteran Members and Volunteer Officers to interview new volunteer applications. Once they have vetted the Applicants, they will make their decision on how many we will bring onboard.

Something new will be to pair new volunteers with veteran members to facilitate their completion of their Volunteer Firefighter Task Book 1. This will allow them to begin riding on the engine while Completing their Task Book 2. They should all be ready for this summer.

3. Our Swift Water Rescue Technicians have completed the R+D packet for a Inflatable Raft, and I believe this is something that should be added to our Teams capabilities. It will require some additional training in boat operations. By the end of Spring 2025 we will have 15 techs, 8 paid and 7 active volunteers. I have placed a potential expenditure in the budget for \$15000 for the Raft.

4. I would like to introduce you all to the work that Chief Medeiros has done regarding employees Physicals 1582, this is for discussion and review only with possible action at the next board meeting. This program is currently being used by Sonoma, Sonoma County and Petaluma Fire Departments and subsidized by FRMS (Chief Mulas presented the Board members with a report and costs of the physical program)

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

The water heater in the apartment has been replaced. The Bay door springs have been replaced. There is a leak in the roof over the exercise area and skylight and a leak in Dorm 4. This will be checked for necessary repairs.

2. Budget Committee (Kruljac)

Nothing to report.

3. Legislative Committee (Finn)

Nothing to report

4. Outreach Committee (Loveless)



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Isabel Beer of the Index Tribune will be writing an article about the New Engine for the Paper.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Policy 1026- Workplace Violence -**Discussion & Action**

Director Finn introduced Policy 1026-Workplace Violence and opened the floor for discussion. Director Kruljac made a motion to approve Policy 1026. Director Finn opened the floor for questions and public comments. There were none. Director Stober seconded the motion. A Vote was called, and the motion passed, and Policy 1026-Workplace Violence was approved by the following vote:

Ayes-5 Noes- 0 Absent-0 Abstain-0

b. Interim Fire Chief and Assistant Chiefs Agreements-**Discussion & Action**

Director Finn introduced the Chief's and Assistant Chiefs' Agreements to the Board. They discussed the concept and contracts.

Director Neves made the motion to approve the agreements with the correction of the date of the agreements to today, February 5, 2025. Director Finn opened the floor for questions and public comments. There were none. Director Kruljac seconded the motion. The Agreements were approved with the date of February 5, 2025, by the following vote:

Ayes-5 Noes- 0 Absent-0 Abstain-0

c. Advisory Group Update-**Discussion**

Director Loveless is setting up a meeting with the group. The committee is to open a line of communication. The members are as follows:

Board – Ernie Loveless and Ken Finn

Admin – Chief Ray Mulas and Assistant Chief Mike Mulas

Paid Staff – Captains John Bragg and Sean Wetherall

Volunteers – Tony Mall

The Advisory Group Report will be added to the monthly Board meeting agenda under Committee Reports.

e. Calendar Review (Robin)

Clerk of the Board, Robin Woods, reminded the Board of the FDAC conference in Napa in April and that the conference was now open to signups.

Clerk Woods reminded the Board to complete their Form 700s.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.



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March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

The Board wanted to thank the Academy for their excellent work.

9. ADJOURNMENT

Director Kruljac made the motion to adjourn the meeting at 7:50PM. Director Neves seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is March 5, 2025

If Applicable, Board meeting documents are available to review at the SVFPD Station 1, 22950 Broadway, Sonoma, CA 95476. Please call (707)938-2633 for an appointment