



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

[www.schellvistafire.org](http://www.schellvistafire.org) / e-mail: [info@schellvistafire.org](mailto:info@schellvistafire.org)

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## MEETING AGENDA

### Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, July 9, 2025 (Change in Regular meeting date due to scheduling conflicts)  
Time: 7:00 PM  
Location: 22950 Broadway-Station #1

(This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950)

#### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

#### 2. PUBLIC COMMENT PERIOD

(At this time, members of the public may comment on any item not appearing on the agenda. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors)

#### 3. AGENDA ADJUSTMENTS AND CONSENT

#### 4. CONSENT CALENDAR

- a. Approval of minutes from June 2, 2025, Regular Meeting- **Discussion and Action**
- b. Review of the July 2025 Accountant's Report-**Discussion and Action**

#### 5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities.

#### 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Reports-**Discussions & Possible Actions**
  - 1. Facilities Committee (Neves)
  - 2. Budget Committee (Kruljac)\
  - 3. Legislative Committee (Finn)
  - 4. Outreach Committee (Loveless)
  - 5. Advisory Group Committee (Loveless)



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## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Ordinance No 2018/0801OR Tax Measure Update
  1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year 2025/2026 Pursuant to Voter-Approved Measure X, District Ordinance 2018/0801OR
  2. RESOLUTION 2025-001, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2025/2026.  
**Introduction, Discussion and Action.**
- b. RESOLUTION 2025-002 OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEAR 2025-2026 APPROPRIATIONS LIMIT FOR THE DISTRICT- **Discussion and Action**
- c. Sonoma LAFCO Election of Independent Special District Alternate Member-**Discussion and Action**
- d. Review of the SVFPD Board of Directors Policy and Procedures Manual, Articles 5-8  
**Discussion and Possible Action**
- e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing (Public Hearing will be held in July)

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

### -Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

April-Annual Physicals

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(No terms end in 2025)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

## 8. ANNOUNCEMENTS/GOOD OF THE ORDER



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## 9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)  
*Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented  
Employees: IAFF Local 1401, Sonoma County Professional Firefighters*

## 10. ADJOURMENT

Next scheduled meeting is August 6, 2025

If applicable, Board meeting documents are available to review prior to the meeting on the District Website, [www.schellvistafire.org](http://www.schellvistafire.org) or at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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## **MEETING MINUTES** **Schell-Vista Fire Protection District** **Board of Directors Regular Meeting**

Date: Monday, June 2, 2025 (Change in Regular meeting date due to scheduling conflicts)  
Time: 7:00 PM  
Location: 22950 Broadway-Station #1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Captain Matt Garner, Special Project Manager Jim Galli, District Account Stacie McCambridge, Clerk of the Board Robin Woods, guests Isabel Beer, Index Tribune and Tim Bush, Marin IT. Director Hal Stober was absent.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

The Board agreed to move the Marin IT presentation after the Consent Calendar items.

### 4. CONSENT CALENDAR

#### a. Approval of minutes from May 7, 2025, Regular Meeting- **Discussion and Action**

Director Finn introduced the May minutes and opened the floor to questions, discussion and public comments. There were no public comments. Director Kruljac made a motion to approve the minutes of the May 7, 2025, meeting. Director Neves seconded the motion. A Vote was called, and the motion passed, and the Minutes were approved by the following vote:

Ayes- 4 Noes- 0 Absent- 1 Abstain-0

#### b. Review of the June 2025 Accountant's Report-**Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Loveless made the motion to accept the Accountant's Report for June 2025, as presented. Director Kruljac seconded the motion. A Vote was called, and the motion passed, and the Financial Reports were approved by the following vote:

Ayes-4 Noes -0 Absent-1 Abstain-0





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## 5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

### *Administrative:*

*\* I have no new information regarding measure "H" other than Smart Is projecting their Sales Tax on 58 million rather than the 60 million that the fire services is predicting which could be \$25,000 less to the district.*

*\* I have received two bids for the HVAC system upgrade which are about \$8,000 apart, I have been trying to get a third bid but have not received any response yet. I will continue to compare the bids before a selection is made.*

*\* We may need to make some changes to the budget for building maintenance and safety gear before the final is approved.*

### *Operational:*

*\* All probationary firefighters continue their proficiency training on a different shift with a different Captain, there have been no issues.*

*\* The volunteer force is working on their wild land skills and company evolutions as Fire Season has officially been declared as of June 1st, we have already had two small grass fires.*

*\* Our new engine is having some warranty work done in Sacramento and should return shortly for the finishing touches of mounting equipment.*

*\* In general, we are gearing up for summertime events and fire season.*

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

### a. Reports-**Discussions & Possible Actions**

#### 1. Facilities Committee (Neves)

Directive Neves updated the Board on the louvers in the tower. Two are complete.

#### 2. Budget Committee (Kruljac)

##### A. Proposed Preliminary Budget FYE 2026 Review-**Discussion and Action**

Director Kruljac introduced the Proposed Preliminary Budget to the Board. Director Kruljac made the motion to approve the Proposed FYE 2026 Preliminary Budget. Director Finn opened the floor to questions, discussion, and



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public comments. Let the record reflect there were no public comments.  
Director Neves seconded the motion. A vote was called, and the Proposed Preliminary Budget was approved by the following vote:

Ayes-4 Noes -0 Absent- 1 Abstain-0

3. Legislative Committee (Finn)

There was nothing to report

4. Outreach Committee (Loveless)

There was nothing to report

5. Advisory Group Committee (Loveless)

Director Loveless reported that he is working with the group to set up a meeting. He is scheduling the meeting for Thursday, June 12<sup>th</sup>, at 9AM. He will add a zoom option for those who can't attend in person.

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Tim Bush, Marin IT, Contract Presentation-**Discussion and Possible Action**

Tim Bush, Marin It, Presented the Board with the proposed IT Service Contract and the District Server Upgrade quote. He explained the scope of the full-service contract and outlined the coverage, and the recommended upgrades to the server.

Director Kruljac made the motion to approve both the Service Contract and the Server Upgrade. Director Finn opened the floor for questions and discussion. Let the record reflect there were none. Director Loveless seconded the motion. A vote was called, and both the Service Contract and Server Upgrade Quote were approved by the following vote:

Ayes-4 Noes-0 Absent-1 Abstain-0

b. Review of the SVFPD Board of Directors Policy and Procedures Manual, Articles 1-5-**Discussion and Possible Action**

Director Finn led the review of Articles 1-4 of the *Directors Policy and Procedures Manual* and took notes of the agreed upon revisions and corrections. Article 5 was tabled until the July Board meeting where the Board agreed to review Articles 5-8.



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c. Ethics & Sexual Harassment Training Update-**Discussion**

Robin Woods, Clerk of the Board, advised the Board that she was still working with FDAC to obtain the missing certificates of training from the FDAC Symposium.

d. Tax Measure Ordinance-**Discussion**

The public meeting was set for the July 9, 2025, Board meeting (Date change due to conflicting schedules). The Clerk of the Board is working with District Council in preparing the notices for posting and Resolution for the meeting. The Parcel list will be made available for the public.

e. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate  
February-Request the Parcel Report from the county using the preliminary rate.  
March-Notice of Public Hearing  
April/May-Conduct Public Hearing (Public Hearing will be held in July)  
May/June-Allow time for property owner appeals of the tax levy.  
June-Approval of the District Preliminary Budget  
July-Approval of the District Tax Roll and Appropriations Limit  
July/August- At the end of the Fiscal year, The District Board of Directors will be presented with the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)  
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

Jan-Feb-Board to appoint Board Labor Negotiators for upcoming contract  
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April-Annual Physicals  
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July 15-August 9 Board Members file for re-election with the Registrar of Voters.  
(No terms end in 2025)  
August-Budget Committee meet to prepare final budget for Board approval in September.  
September-Final Budget review and approval.  
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)  
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

There were no announcements.

9. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)  
*Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters*



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Director Finn Called for a closed meeting at 8:29.

Director Finn resumed the open meeting at 9:08PM

Report from closed meeting: There was nothing to report.

## 10. ADJOURMENT

Director Loveless made the motion to adjourn at 9:08PM. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is July 9, 2025

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DISTRICT ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS  
JULY 9, 2025  
STANDARD MONTHLY REPORTING

1. District Financials:

a) Expense Statements.

b) Copies of the Bank Statements reflecting the reconciliation with the Financial Statements.

c) Copies of the Accounts Payable Report reconciled to the Balance Sheet.

d) List of all Cash transactions by Bank account attached to the bank statement (Detail of all monies in and out.)

e) Fiscal Summary:

Payables submitted to the Chief and Directors for approval for the month of May 2025

- Payables/Checks in the amount of \$53,621.63
- Payroll Expenses in the amount of \$187,794.61.

Bank Account Balances as of May 31, 2025:

- Exchange Bank Checking Account \$87,453.17
- Exchange Bank Money Market Account \$4,016,709.37
- Exchange Bank Payroll Account \$121,626.21.

f) Owed to District:

- OES Reimbursement for Fuel/Food - \$384.06
- Boyes - \$8,662.00

# Balance Sheet

## Schell-Vista Fire Protection District

As of May 31, 2025

DISTRIBUTION ACCOUNT		TOTAL
<b>Assets</b>		
Current Assets		
Bank Accounts		
723005 Exch Bank Chk 1140052562		87,453.17
723010 Exchange Money Mkt 2554		4,016,709.37
723012 Exch Bank Payroll 45810		121,626.21
723015 Operating		
723106 Building Fund		
723200 West America Payroll Acc		
<b>Total for Bank Accounts</b>		<b>\$4,225,788.75</b>
Accounts Receivable		
1200 Accounts Receivable		
<b>Total for Accounts Receivable</b>		<b>0</b>
Other Current Assets		
1250 A/R Due from Other Gov't		
1333 DUE FROM STAFF TO DISTRICT		20,000.00
1499 Undeposited Funds		
<b>Total for Other Current Assets</b>		<b>\$20,000.00</b>
<b>Total for Current Assets</b>		<b>\$4,245,788.75</b>
Fixed Assets		
1500 Fixed Assets		
1505 Land		0
1510 Building		283,505.00
1520 Equipment		5,069,957.01
1570 Accumulated Depreciation		4,118,988.78
999 Undistribute		-5,524,751.32
<b>Total for 1500 Fixed Assets</b>		<b>\$3,947,699.47</b>
<b>Total for Fixed Assets</b>		<b>\$3,947,699.47</b>
Other Assets		
1900 Deferred Outflow		573,142.00
<b>Total for Other Assets</b>		<b>\$573,142.00</b>
<b>Total for Assets</b>		<b>\$8,766,630.22</b>



# Balance Sheet

## Schell-Vista Fire Protection District

As of May 31, 2025

DISTRIBUTION ACCOUNT	TOTAL
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	35,758.29
<b>Total for Accounts Payable</b>	<b>\$35,758.29</b>
Credit Cards	
Other Current Liabilities	
2100 Payroll Liabilities	
2105 Payroll Tax Liability	\$89,252.75
2200 Due to Calpers	
2220 Due to 401K	6,099.40
2225 Child Support	786.33
2230 Due to IRS Garnishment	
2240 Union Dues	
2250 Due to FR TX BD Ganshment	195.00
<b>Total for 2100 Payroll Liabilities</b>	<b>\$96,333.48</b>
2200 Compensated Absences	
2275 Due to Bond Account	258,029.27
2285 Depo Fees paid Dist in Err	
2300 Capital Leases	275.00
<b>Total for Other Current Liabilities</b>	<b>\$354,637.75</b>
<b>Total for Current Liabilities</b>	<b>\$390,396.04</b>
Long-term Liabilities	
2800 Net Pension Liability	351,476.00
2900 Deferred Inflow	199,180.00
<b>Total for Long-term Liabilities</b>	<b>\$550,656.00</b>
<b>Total for Liabilities</b>	<b>\$941,052.04</b>
Equity	
3900 Fund Balance Unreserved	
Net Income	3,041,722.32
3000 Opening Bal Equity	557,799.33
3050 Net InvesCapital Assets	193,465.53
<b>Total for Equity</b>	<b>4,032,591.00</b>
<b>Total for Liabilities and Equity</b>	<b>\$7,825,578.18</b>
	<b>\$8,766,630.22</b>



P.O. Box 3788 | Santa Rosa CA 95402-3788  
Return Service Requested

00008238-0020895-0001-0002-MIMR8010390601257433

SCHELL-VISTA FIRE PROTECTION DISTRICT  
22950 BROADWAY  
SONOMA CA 95476

Last statement: April 30, 2025  
This statement: May 31, 2025  
Total days in statement period: 31

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XXXXXX2562  
(0)

Direct inquiries to:  
707 524-3000

Exchange Bank  
P O Box 403  
Santa Rosa CA 95402

### Public Funds Interest Checking

Account number	XXXXXX2562	Beginning balance	\$166,444.67
Avg collected balance	\$138,650	Total additions	6,080.69
Interest paid year to date	\$71.83	Total subtractions	63,602.90
		Ending balance	\$108,922.46

not cleared

21,469.29  
± 87,453.17

### CHECKS

Number	Date	Amount	Number	Date	Amount
10296	05-16	146.00	10359	05-19	235.00
10325 *	05-05	500.00	10360	05-19	1,195.00
10335 *	05-08	440.00	10361	05-16	2,336.07
10336	05-06	980.46	10362	05-27	1,000.00
10337	05-06	2,299.00	10363	05-23	284.66
10338	05-08	545.00	10364	05-19	557.45
10339	05-07	15.00	10365	05-19	321.36
10340	05-08	235.64	10366	05-16	183.75
10342 *	05-06	585.00	10367	05-19	790.00
10343	05-08	144.48	10368	05-20	11,460.12
10344	05-05	155.98	10369	05-19	1,142.95
10345	05-05	74.73	10370	05-20	2,316.72
10346	05-08	262.88	10371	05-20	719.94
10347	05-07	211.00	10372	05-20	35.02
10349 *	05-15	2,056.20	10373	05-20	595.28
10350	05-29	241.50	10374	05-20	200.00
10351	05-19	943.48	10375	05-20	204.70
10352	05-09	37.45	10376	05-21	517.48
10353	05-13	597.66	10377	05-27	478.73
10354	05-13	162.00	10378	05-30	156.38
10355	05-14	937.07	10379	05-28	222.86
10356	05-13	28.11	10380	05-27	372.97
10358 *	05-16	5,108.54	10381	05-29	3,390.00





# Transaction Report

## Schell-Vista Fire Protection District

May 1-31, 2025

date	Transaction type	Num	Name	Line description	Amount
723005 Exch Bank Chk 1140052562					
Balance					
05/03/2025	Bill Payment (Check)	10349	ESO Solutions, Inc		-2,056.20
05/03/2025	Bill Payment (Check)	10350	FailSafe Testing LLC		-241.50
05/03/2025	Bill Payment (Check)	10351	Santa Rosa Uniform & Career Apparel,		-943.48
05/03/2025	Bill Payment (Check)	10352	Friedman's Home Improvement	0006465	-37.45
05/03/2025	Bill Payment (Check)	10353	Munoz Payroll Services		-597.66
05/03/2025	Bill Payment (Check)	10354	William L Adams PC		-162.00
05/03/2025	Bill Payment (Check)	10355	PG&E	9836214944-9	-937.07
05/05/2025	Bill Payment (Check)	EFT	CalPERS	2285538681	-13,803.52
05/07/2025	Bill Payment (Check)	10356	Friedman's Home Improvement	0006465	-28.11
05/07/2025	Bill Payment (Check)	10357	George Petersen Insurance Agency	SCHEFPD-02	-6,787.56
05/07/2025	Bill Payment (Check)	10358	1582 Medical Corporation		-5,108.54
05/07/2025	Bill Payment (Check)	10359	Adaptive Pest Control, Inc.	4977 and 4978	-235.00
05/07/2025	Bill Payment (Check)	10360	FDAC		-1,195.00
05/07/2025	Bill Payment (Check)	10361	REDCOM		-2,336.07
05/07/2025	Bill Payment (Check)	10362	Blackrock 3 Partners, Inc		-1,000.00
05/07/2025	Bill Payment (Check)	10363	Bonneau's	27667	-284.66
05/10/2025	Bill Payment (Check)	10364	Recology Sonoma Marin		-557.45
05/10/2025	Bill Payment (Check)	10365	Comcast		-321.36
05/10/2025	Bill Payment (Check)	10366	Marin IT, Inc		-183.75
05/10/2025	Bill Payment (Check)	10367	FDAC		-790.00
05/10/2025	Bill Payment (Check)	10368	FRMS		-11,460.12
05/10/2025	Bill Payment (Check)	10369	CA Refrigeration & Food Equipment	SCH001 52 - Schell-Vista Fire Protection District	-1,142.95
05/10/2025	Bill Payment (Check)	10370	USBank (Cal Cards)	C065558	-2,316.72
05/12/2025	Bill Payment (Check)	10376	Verizon Wireless	**** **** 1051	-517.48
05/12/2025	Bill Payment (Check)	10373	Comcast	571618481-00001	-595.28

	05/12/2025	Bill Payment (Check)	10374	Marin IT, Inc		
	05/12/2025	Bill Payment (Check)	10372	City of Sonoma	006676-000	-200.00
	05/12/2025	Bill Payment (Check)	10375	Ricoh USA Inc. TX	1328999-1028154USC	-35.02
	05/12/2025	Bill Payment (Check)	10371	Choice Builder	B08253	-204.70
	05/14/2025	Deposit			Toll Fire 7/3/24	-719.94
	05/17/2025	Bill Payment (Check)	10386	Life-Assist, Inc.	95476SVF	5,901.75
	05/17/2025	Bill Payment (Check)	10378	Cascade Fire Equipment	0003052	-2,577.41
	05/17/2025	Bill Payment (Check)	10384	Kevin Plume		-156.38
	05/17/2025	Bill Payment (Check)	10380	Comcast		-585.00
	05/17/2025	Bill Payment (Check)	10387	Marin IT, Inc		-372.97
	05/17/2025	Bill Payment (Check)	10383	Friedman's Home Improvement	0006465	-440.00
	05/17/2025	Bill Payment (Check)	10381	DCS Testing & Equipment, Inc		-14.12
	05/17/2025	Bill Payment (Check)	10382	Faustino Enterprises, Inc.		-3,390.00
	05/17/2025	Bill Payment (Check)	10385	Larsengines	19179	-720.00
	05/17/2025	Bill Payment (Check)	10379	Cintas Corporation	10042026	-624.23
	05/17/2025	Bill Payment (Check)	10377	Burton's Fire, Inc.	100-0891	-222.86
	05/20/2025	Bill Payment (Check)	EFT	CalPERS	2285538681	-478.73
	05/31/2025	Deposit	INTEREST		Interest Earned	-13,803.54
Total for 723005 Exch Bank Chk 1140052562						11.94
TOTAL						-
						-\$72,270.14
						-\$72,270.14



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Return Service Requested

00002466-0004931-0001-0001-MIMR8010390601257433

SCHELL-VISTA FIRE PROTECTION DISTRICT  
22950 BROADWAY  
SONOMA CA 95476

Last statement: April 30, 2025  
This statement: May 31, 2025  
Total days in statement period: 31

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XXXXXX2554  
(0)

Direct inquiries to:  
707 524-3000

Exchange Bank  
P O Box 403  
Santa Rosa CA 95402

### Public Funds Money Market

Account number	XXXXXX2554	Beginning balance	\$4,014,116.11
Avg collected balance	\$4,014,116	Total additions	2,593.26
Interest paid year to date	\$10,667.41	Total subtractions	0.00
		Ending balance	<u>\$4,016,709.37</u>

### CREDITS

Date	Description	Additions
05-31	Interest Payment	<u>2,593.26</u>

### DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
04-30	<u>4,014,116.11</u>	05-31	<u>4,016,709.37</u>		

### INTEREST INFORMATION

Annual percentage yield earned	0.76%
Interest-bearing days	31
Average balance for APY	\$4,014,116.11
Interest earned	<u>\$2,593.26</u>

Thank you for banking with Exchange Bank



# Transaction Report

Schell-Vista Fire Protection District

May 1-31, 2025

Transaction date	Transaction type	Num	Line description	Account full name	Item split account	Amount
723010 Exchange Money Mkt 2554						
Beginning Balance						
05/31/2025 Deposit		INTEREST	Interest Earned	723010 Exchange Money Mkt 2554	44003 Interest Earned Bank Acc	2,593.26
Total for 723010 Exchange Money Mkt 2554						\$2,593.26
TOTAL						\$2,593.26



P.O. Box 3788 | Santa Rosa CA 95402-3788  
Return Service Requested

00009492-0025911-0001-0002-MIMR8010390601257433

SCHELL-VISTA FIRE PROTECTION DISTRICT  
PAYROLL  
22950 BROADWAY  
SONOMA CA 95476

Last statement: April 30, 2025  
This statement: May 31, 2025  
Total days in statement period: 31

Page 1 of 2  
XXXXXX5810  
(0)

Direct inquiries to:  
707 524-3000

Exchange Bank  
P O Box 403  
Santa Rosa CA 95402

### Public Funds Interest Checking

Account number	XXXXXX5810	Beginning balance	\$260,687.79
Avg collected balance	\$169,516	Total additions	15.69
Interest paid year to date	\$106.51	Total subtractions	137,560.16
		Ending balance	\$123,143.32

uncleared -1517.11  
\$121,626.21

### CHECKS

Number	Date	Amount	Number	Date	Amount
12760	05-19	46.17	12777 *	05-28	60.03
12766 *	05-02	46.17	12779 *	05-20	73.88
12768 *	05-20	73.88	12780	05-06	5,086.73
12769	05-02	46.17	12782 *	05-19	184.70
12770	05-06	46.17			

\* Skip in check sequence

### DEBITS

Date	Description	Subtractions
05-06	ACH Withdrawal SCHELL-VISTA FIR DDCOLLECT 250506 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	54,730.17 ✓
05-06	ACH Withdrawal SCHELL-VISTA FIR FEE 250506 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	190.10 ✓
05-06	ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 250506 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	19,727.38
05-19	ACH Withdrawal SCHELL-VISTA FIR FEE 250519 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	106.50 ✓



# Transaction Report

## Schell-Vista Fire Protection District

May 1-31, 2025

Transaction date	Transaction type	Num	Name	Line description	Amount
723012 Exch Bank Payroll 45810					
	Beginning Balance				
05/05/2025	Check	12775		05/05/2025 Net	-46.17
05/05/2025	Check	18065		05/05/2025 Net	-23.09
05/05/2025	Check	18066		05/05/2025 Net	-990.38
05/05/2025	Check	18068		05/05/2025 Net	-3,492.99
05/05/2025	Check	18067		05/05/2025 Net	-4,496.72
05/05/2025	Check	18069		05/05/2025 Net	-60.03
05/05/2025	Check	18070		05/05/2025 Net	-103.43
05/05/2025	Check	18071		05/05/2025 Net	-143.14
05/05/2025	Check	18072		05/05/2025 Net	-69.26
05/05/2025	Check	18073		05/05/2025 Net	-23.08
05/05/2025	Check	18074		05/05/2025 Net	-970.19
05/05/2025	Check	18075		05/05/2025 Net	-4,520.67
05/05/2025	Check	12776		05/05/2025 Net	-23.09
05/05/2025	Check	18077		05/05/2025 Net	-2,786.74
05/05/2025	Check	18078		05/05/2025 Net	-212.40
05/05/2025	Check	18079		05/05/2025 Net	-1,984.57
05/05/2025	Check	18080		05/05/2025 Net	-4,284.56
05/05/2025	Check	18081		05/05/2025 Net	-73.88
05/05/2025	Check	12777		05/05/2025 Net	-60.03
05/05/2025	Check	12778		05/05/2025 Net	-73.88
05/05/2025	Check	18084		05/05/2025 Net	-13.85
05/05/2025	Check	12779		05/05/2025 Net	-73.88
05/05/2025	Check	18086		05/05/2025 Net	-209.40
05/05/2025	Check	18087		05/05/2025 Net	-184.70



	05/05/2025	Check	18088		05/05/2025 Net	-1,370.99
	05/05/2025	Check	18089		05/05/2025 Net	-4,331.65
	05/05/2025	Check	18090		05/05/2025 Net	-106.20
	05/05/2025	Check	18091		05/05/2025 Net	-50.79
	05/05/2025	Check	18092		05/05/2025 Net	-5,577.26
	05/05/2025	Check	12780		05/05/2025 Net	-5,086.73
	05/05/2025	Check	12781		05/05/2025 Net	-60.03
	05/05/2025	Check	18095		05/05/2025 Net	-3,212.14
	05/05/2025	Check	18096		05/05/2025 Net	-2,192.16
	05/05/2025	Check	18097		05/05/2025 Net	-3,377.29
	05/05/2025	Check	18098		05/05/2025 Net	-129.29
	05/05/2025	Check	18099		05/05/2025 Net	-517.16
	05/05/2025	Check	18100		05/05/2025 Net	-23.09
	05/05/2025	Check	12782		05/05/2025 Net	-184.70
	05/05/2025	Check	18102		05/05/2025 Net	-3,226.16
	05/05/2025	Check	18103		05/05/2025 Net	-50.79
	05/05/2025	Check	18104		05/05/2025 Net	-4,782.21
	05/05/2025	Check	18105		05/05/2025 Net	-1,093.74
	05/05/2025	Check	18106		05/05/2025 Net	-46.17
	05/05/2025	Check		Innovative Business Solutions	05/05/2025	-190.10
	05/05/2025	Check		Payroll Taxes	05/05/2025 Net	-19,727.38
	05/20/2025	Check	18107		05/20/25 Net	-1,732.15
	05/20/2025	Check	18108		05/20/25 Net	-7,070.39
	05/20/2025	Check	18109		05/20/25 Net	-3,492.98
	05/20/2025	Check	18110		05/20/25 Net	-3,477.29
	05/20/2025	Check	18111		05/20/25 Net	-3,532.84
	05/20/2025	Check	18112		05/20/25 Net	-5,609.26
	05/20/2025	Check	18113		05/20/25 Net	-413.72
	05/20/2025	Check	18114		05/20/25 Net	-2,448.37
	05/20/2025	Check	18115		05/20/25 Net	-5,464.12
	05/20/2025	Check	18116		05/20/25 Net	-970.19

	05/20/2025	Check	18117		05/20/25 Net	-3,226.16
	05/20/2025	Check	18118		05/20/25 Net	-4,670.76
	05/20/2025	Check		Innovative Business Solutions	05/20/25	-106.50
	05/20/2025	Check		Payroll Taxes	05/20/25	-15,033.88
	05/31/2025	Deposit	INTEREST		Interest Earned	15.69
Total for 723012 Exch Bank Payroll 45810						-\$137,489.08
	TOTAL					-\$137,489.08



**A/P Aging Summary Report**  
**Schell-Vista Fire Protection District**  
As of May 31, 2025

VENDOR	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Adaptive Pest Control, Inc.		235.00				235.00
AT&T		979.98				979.98
Bonneau's	336.13					336.13
Brady IFS/ Formerly Fishman Supply Company		13.89				13.89
Burton's Fire, Inc.		3,977.47				3,977.47
California State Disbursement Unit	211.00					211.00
Comcast	321.36					321.36
Davis Sign Company Inc.		15,387.65				15,387.65
Exchange Bank (Ray's Card)		71.62				71.62
Faustino Enterprises, Inc.		577.20				577.20
FDAC		187.50				187.50
First National Bank (Ray)		15.00				15.00
Geargrid Corporation	2,514.00					2,514.00
Ironbark Arborists & Forestry Inc	1,500.00					1,500.00
Kevin Plume	585.00					585.00
L. N. Curtis & Sons	1,562.45					1,562.45
Munoz Payroll Services	1,394.54					1,394.54
PG&E	626.62					626.62
Rancho Adobe Fire Protection District	321.90					321.90
Ricoh USA Inc. TX		347.07				347.07
Santa Rosa Uniform & Career Apparel,		933.11				933.11
Sonoma Auto Parts	287.82					287.82
USBank (Cal Cards)	1,949.98					1,949.98
Wellander Steel Built	1,422.00					1,422.00
<b>TOTAL</b>	<b>13,032.80</b>	<b>22,725.49</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>\$35,758.29</b>

### Payroll Overview

Payroll	Regular 06/05/2025
Pay Date	06/05/2025
# Employees	39
# Paid Employees	39
# Pay Statements	44
# Regular	44
# Pay Periods	1
EE's Paid More Than Once	5

### Recap - Continued

#### Cash Requirements: xxxxx5810

	\$ Amount
Billing	192.80
Tax Payment	23,315.97
Empl. Checks	5,650.89
Empl. Dir. Dep. SPA	60,285.89
<b>Total</b>	<b>89,445.55</b>

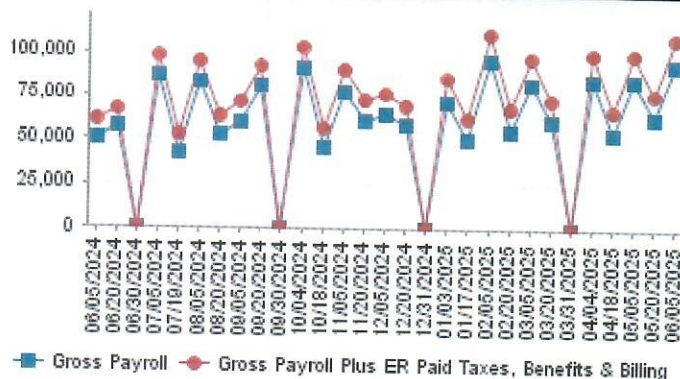
### General Ledger Summary

	Debit/Exp.	Credit/Liab.
Earning	95,671.19	2,215.87
ER Deduction	11,945.61	
Workers Comp Carrier DR	7,325.54	
ER Tax (Offset)	3,447.76	
Invoice	192.80	
Invoice		192.80
ER Tax		3,447.76
Check		5,650.89
Workers Comp Carrier CR		7,325.54
Deduction		7,650.33
ER Deduction (Offset)		11,945.61
Tax		19,868.21
Direct Deposit		60,285.89
	<b>118,582.90</b>	<b>118,582.90</b>

### Comparison To Last Pay Period - Gross Wages



### Rolling 12 Month Payroll View



### Employee Payments

	#	EE's	\$ Amount
Checks	9	9	5,650.89
Direct Deposits Debited	35	30	60,285.89 D
<b>Total</b>			<b>65,936.78</b>
(D) Innovative Business Solutions, Inc. Admin Debit			<b>-60,285.89</b>
Your Remaining Bank Account Liability			<b>5,650.89</b>
Vouchers Printed	0		
Vouchers Suppressed	0		

### Taxes

	EIN	EE's	\$ Amount
FIT/EE	68-0002675	18	12,196.26 D
FICA/ER	68-0002675	30	2,024.86 D
FICA/EE	68-0002675	30	2,024.86 D
MEDI/ER	68-0002675	39	1,355.09 D
MEDI/EE	68-0002675	39	1,355.09 D
SIT:CA/EE	698-1679-1	16	4,292.00 D
SUTA_SC:CA/ER (0	698-1679-1	22	3.21 D
SUTA:CA/ER (2.00	698-1679-1	22	64.60 D
<b>Total</b>			<b>23,315.97</b>
(D) Innovative Business Solutions, Inc. Admin Debit			<b>-23,315.97</b>
Your Remaining Tax Liability			<b>0.00</b>

### Vendor Liabilities

No Data

### Billing

Invoice Total	192.80
Innovative Business Solutions, Inc. Admin Debit	-192.80
Amount Due	0.00

### Total

Total	89,445.55
Innovative Business Solutions, Inc. Admin Debit	-83,794.66
Total of Your Responsibility	5,650.89

### Recap

Innovative Business S	Date	Bank Account #	\$ Amount
Billing	06/04/2025	xxxxxx5810	192.80
Tax Payment	06/04/2025	xxxxxx5810	23,315.97
Empl. Dir. Dep. SPA	06/04/2025	xxxxxx5810	60,285.89
<b>Total Debits</b>			<b>83,794.66</b>

--More--

Grouped By: None  
Sorted By: None  
Filtered By: None

EE 23315.97  
ER 3447.76

Innovative Business Solutions, Inc.  
P: (707)586-4300, F: (877)586-4303  
innovative.notification@SaaSr.co  
Schell-Vista Fire Protection District

**innovative**  
BUSINESS SOLUTIONS

Generated: 06/02/2025 06:27p  
Generated By: System Administrator  
Page 1 of 1



Revenue & Expense	
Schell-Vista Fire Protection District	
May 1-31, 2025	
Distribution account	Total
Income	
2500 Intergovernmental Revenue	0.00
2504 Strike Team CA Reimburse	5,901.75
<b>Total for 2500 Intergovernmental Revenue</b>	<b>\$5,901.75</b>
44000 Interest	0.00
44003 Interest Earned Bank Acc	2,620.89
<b>Total for 44000 Interest</b>	<b>\$2,620.89</b>
<b>Total for Income</b>	<b>\$8,522.64</b>
Cost of Goods Sold	
<b>Gross Profit</b>	<b>\$8,522.64</b>
Expenses	
50000 Salaries & Employee Bene	0.00
50010 Career Pay	82,966.71
50020 Career OT	22,188.32
50030 Holday Pay	4,089.38
50040 Volunteer Stipend Pay	26,430.00
50040.1 Line Staff	3,594.25
<b>Total for 50040 Volunteer Stipend Pay</b>	<b>\$30,024.25</b>
50050 Fire Call & Drills	1,815.00
50052 Educational Incentive	2,324.18
50054 FLSA	2,462.68
50055 Special Project Manager	2,200.00
50056 Administrative Staff	1,943.66
50058 Longevity Pay	2,620.12
50059 Bilingual Incentive	225.72
50060 CalPERS Retire Employer	13,898.40
50070 Employee Health Insuranc	12,180.06
50073 Insurance Pay in Lieu of Insurance	3,274.70
50075 Uniform Allowance	685.06
51000 Payroll Taxes Employer	4,599.77
51010 Retirement Expense (UFP)	
51018 CalPERS Costs	
51020 Payroll Service Fees	296.60
<b>Total for 50000 Salaries &amp; Employee Bene</b>	<b>\$187,794.61</b>
60000 Services & Supplies	0.00
60050 Safety Gear (Wildland&Uni	0.00
60050.3 Wildland Gear	2,297.22
60050.5 Uniforms (Paid Staff) per MOU Cotract	933.11

<b>Total for 60050 Safety Gear (Wildland&amp;Uni</b>	<b>\$3,230.33</b>
60070 Fire Equipment & Supplies	4,174.72
60080 Fire Equipment Testing	7,367.47
60100 Communications	2,191.79
60200 Household Contracts	460.02
60300 Insurances	0.00
60310 Insurance - Accident/Sick	
60350 Insurance- Liability	5,852.56
60370 Insurance-Automobile	935.00
<b>Total for 60300 Insurances</b>	<b>\$6,787.56</b>
60400 Maintenance - Equipment	15,585.88
60418 Maint 3861	577.20
60430 Maint 3881	42.23
60435 Maint 3882	1,198.73
60475 Maintenance - Other Equip	624.23
60482 Maint BC38 20 Chevy 2500	287.82
<b>Total for 60400 Maintenance - Equipment</b>	<b>\$18,316.09</b>
60600 Maintenance Building	0.00
60610 Maint Bldg Station 1	1,537.45
<b>Total for 60600 Maintenance Building</b>	<b>\$1,537.45</b>
60675 Medical Supplies	2,800.27
60680 Membrshp/Occupat Trackng	203.88
60700 Office Supplies	146.27
60800 Professional Services	0.00
60805 Prof Serv-Website/Network	823.75
60810 Prof Services - Accountin	321.90
60840 Prof Services - Consultin	1,394.54
<b>Total for 60800 Professional Services</b>	<b>\$2,540.19</b>
60910 Dispatch Services	2,336.07
61020 Internet Based Program	15.00
61090 Equipment Rentals/Lease	551.77
61300 Fuel/Oil	336.13
61400 Utilities/Garbage	0.00
61410 Utilities Station 1	460.12
61420 Utilities Station 2	166.50
<b>Total for 61400 Utilities/Garbage</b>	<b>\$626.62</b>
<b>Total for 60000 Services &amp; Supplies</b>	<b>\$53,621.63</b>

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2025/2026 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR**

---

**WHEREAS**, effective November 6, 2018, the voters of the Schell Vista Fire Protection District (the "District") approved Measure X, District Ordinance 2018/0801 OR, authorizing the District to levy a special tax on each parcel of real property in the District to assist the District in continuing to meet current and future costs of providing fire and emergency services; and

**WHEREAS**, District Ordinance 2018/0801 OR provides for tax rates based on use codes shown on Exhibit "A" of the Ordinance of \$200.00 for residential properties; \$100.00 per additional unit; \$0.14 per square foot for lodging, commercial and industrial properties; and \$100.00 for other parcels, with annual CPI adjustments; and

**WHEREAS**, in February 2025, the District Board of Directors requested and received from the Sonoma County Auditor-Controller-Treasurer-Tax Collector ("ACTTC") a report showing each parcel of real property in the District subject to the special tax, the owner(s) thereof, and the land use classification or classifications applied thereto, as required by Section VI of District Ordinance 2018/0801 OR; and

**WHEREAS**, in January 2025, the District Board of Directors determined that application of the 3.62% CPI adjustment resulted in the following Fiscal Year 2025/2026 tax rates: \$242.94 for residential properties; \$121.46 per additional unit; \$0.17 per square foot for lodging, commercial and industrial properties; and \$121.46 for other parcels; and

**WHEREAS**, in June 2025, the District Board of Directors duly noticed by posting and publication a public hearing for July 9, 2025, as required by Section VIII of District Ordinance 2018/0801 OR; and

**WHEREAS**, on July 9, 2025, the District Board of Directors conducted a public hearing for consideration and determination of the special tax to be levied on each parcel of real property in the District during Fiscal Year 2025/2026.

**NOW, THEREFORE, THE DISTRICT BOARD OF DIRECTOR HEREBY FINDS, RESOLVES AND ORDERS THE FOLLOWING:**

1. At a properly noticed public hearing on July 9, 2025, the District Board of Directors reviewed the parcel listing report provided by the Sonoma County ACTTC and considered all public

comments and other input concerning any proposed revisions in the amount of special tax to be levied on each parcel of real previously omitted or misidentified property in the District.

2. The District Board of Directors finds and declares that it has considered and determined the amount of special tax to be levied on each parcel of real property in the District and annotated accordingly the parcel listing report provided by the Sonoma County ACTTC.
3. The District Board of Directors directs the President of the Board of Directors and District Clerk to deliver forthwith the annotated the parcel listing report back to the Sonoma County ACTTC for preparation of the District direct charge list for the Fiscal Year 2025/2026 tax roll.

THE FOREGOING RESOLUTION was introduced at the regular Board meeting on July 9, 2025, by Director \_\_\_\_\_ who moved its adoption, seconded by Director \_\_\_\_\_, and ordered adopted by the following vote:

President Finn \_\_\_\_\_

Director Loveless \_\_\_\_\_

Director Kruljac \_\_\_\_\_

Director Stober \_\_\_\_\_

Director Neves \_\_\_\_\_

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT OR NOT VOTING: \_\_\_\_\_

WHEREUPON, the President declared the foregoing Resolution adopted, and SO ORDERED.

By: \_\_\_\_\_  
Ken Finn  
President of the Board

By: \_\_\_\_\_  
Robin Woods  
Secretary/Clerk of the Board

**TO: PRESS DEMOCRAT NEWSPAPER**

**PUBLISH:** June 24 and July 4, 2025, the legal publication below:

**FURNISH:** One (1) Affidavit of Publication to  
Schell Vista Fire Protection District  
22950 Broadway  
Sonoma, CA 95476  
phone (707) 938-2633; fax (707) 935-9681

---

**NOTICE BY THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT OF A PUBLIC HEARING ON JULY 9, 2025, FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2025/2026 PURSUANT TO VOTER-APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801OR.**

**WHEREAS**, in the election on November 6, 2018, the voters of the Schell Vista Fire Protection District (District) approved Measure X, District Ordinance No. 2018/0801OR, to levy a special tax on each parcel in the District to meet the current and future costs of continuing to provide authorized fire and emergency services in the District; and

**WHEREAS**, Section VI of District Ordinance No. 2018/0801OR requires that each year the Board of Directors of the District request a report from the Sonoma County Auditor/Controller/Treasurer/Tax Collector and hold a public hearing thereon to consider and determine the rate of special tax to be levied on each parcel of real property in the District during Fiscal Year 2025/2026; and

**NOW, THEREFORE, PLEASE TAKE NOTICE** that the Board of Directors of Schell Vista Fire Protection will conduct said public hearing on July 9, 2025, at 7:00 p.m., or as soon thereafter as the matter may be heard, at the Schell Vista Fire Station, 22950 Broadway, Sonoma, California.

**PLEASE TAKE FURTHER NOTICE** that the Clerk of the Board of Directors shall keep on file, and open to public inspection at the Schell Vista Fire Station, a copy of the proposed report and other supporting documents to be considered for this public hearing.

ROBIN WOODS, Clerk, Schell Vista Fire Protection District Board of Directors

###

**NOTICE BY THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT OF A PUBLIC HEARING ON JULY 9, 2025, FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2025/2026 PURSUANT TO VOTER-APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801OR.**

**WHEREAS**, in the election on November 6, 2018, the voters of the Schell Vista Fire Protection District (District) approved Measure X, District Ordinance No. 2018/0801OR, to levy a special tax on each parcel in the District to meet the current and future costs of continuing to provide authorized fire and emergency services in the District; and

**WHEREAS**, Section VI of District Ordinance No. 2018/0801OR requires that each year the Board of Directors of the District request a report from the Sonoma County Auditor/Controller/Treasurer/Tax Collector and hold a public hearing thereon to consider and determine the rate of special tax to be levied on each parcel of real property in the District during Fiscal Year 2025/2026; and

**NOW, THEREFORE, PLEASE TAKE NOTICE** that the Board of Directors of the Schell Vista Fire Protection will conduct said public hearing on July 9, 2025 at 7:00 p.m., or as soon thereafter as the matter may be heard, at the Schell Vista Fire Station, 22950 Broadway, Sonoma, California.

**PLEASE TAKE FURTHER NOTICE** that the Clerk of the Board of Directors shall keep on file, and open to public inspection at the Schell Vista Fire Station, a copy of the proposed report and other supporting documents to be considered for this public hearing.



July 9, 2025

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA  
FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEAR 2025-2026  
APPROPRIATIONS LIMIT FOR THE DISTRICT**

---

**WHEREAS**, Article XIII B of the California State Constitution restricts government spending of the proceeds of tax revenue by establishing limits on the annual Appropriations of Local Agencies, and;

**WHEREAS**, Section 7910 of the Government Code requires the Governing Body of each local jurisdiction to establish an Appropriations Limit each year by Resolution, and;

**WHEREAS**, on November 6, 2018, the voters of the Schell Vista Fire Protection District (the " District") approved a special tax levy in District Ordinance 2018/0801 OR, which authorized an Appropriations Limit increase, resulting in new District Appropriations Limit amount of \$1,900,000.00, which has increased annually thereafter, and;

**WHEREAS**, in March 2023, the voters of the District ratified the increased Appropriations Limit in District Ordinance 2018/0801 for another four years, and;

**WHEREAS**, in May 2025, the California Department of Finance released Price Factor and Population Information that authorizes a 1.0644 increase in the Appropriations Limit for the District for Fiscal Year 2025-2026, respectively; and

**NOW THEREFORE, BE IT RESOLVED** by the Board of Directors of the Schell Vista Fire Protection District that, pursuant to Article XIII B of the California State Constitution, the Fiscal Year 2025-2026 Appropriations Limit for the Schell Vista Fire Protection District is \$2,453,679.

**THIS RESOLUTION** was introduced and adopted at a meeting of the Board of Directors of the Schell Vista Fire Protection District held on the 9th day of July 2025, by the following vote:

AYES: \_\_\_\_ NOES: \_\_\_\_ ABSTAIN: \_\_\_\_ ABSENT: \_\_\_\_

**WHEREUPON the President declared the forgoing Resolution adopted and SO ORDERED.**

BY: \_\_\_\_\_  
Ken Finn, President of the Board

By: \_\_\_\_\_  
Robin Woods, Secretary/Clerk of the Board

## SONOMA LOCAL AGENCY FORMATION COMMISSION

111 Santa Rosa Ave Suite 240, SANTA ROSA, CA 95404  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafco.org

Date: June 9<sup>th</sup>, 2025  
To: All Independent Special Districts  
Subject: Election of Independent Special District Alternate Member

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Attached please find the materials associated with an election to fill the position of Independent Special District Alternate Member to Sonoma LAFCO for the remainder of the term ending May 2028. As a result of an earlier notification by Sonoma LAFCO to independent special districts, two nominations were submitted by the May 24, 2025, deadline.

All independent special districts have the right to vote in the election.

The election process requires that Sonoma LAFCO send to each district copies of all applications received by the established deadline, a ballot and certification form, and voting instructions. In addition to these documents, I have included a stamped envelope for you to use to return the certified ballot.

All ballots should be returned to the LAFCO office by August 15, 2025. Ballots received by the deadline will be counted and the results announced within seven days.

Please note that ballots representing a majority of the districts must be received by the deadline date for the election to be considered valid. In the event a majority of districts have not cast ballots by the deadline, Sonoma LAFCO will extend the deadline date by 60 days to allow those districts that have not returned a ballot to do so.

On behalf of the Commission, I urge your district to participate in this election for special district representation to Sonoma LAFCO and to return the ballot by the August 15<sup>th</sup>, 2025, deadline.

If you have any questions or need additional information, please contact me at 707-565-2855.

Sincerely,

Kasandra Bowen  
Clerk to the Commission

# SONOMA LOCAL AGENCY FORMATION COMMISSION

## BALLOT

Special District Alternate Member Term of Office Ending May 2028

1. Vote for only one candidate for Special District Alternate Member.
2. The presiding officer or his/her designated alternate, acting on behalf of the district, must cast the district's vote by marking the space to the right of a candidate's name and then complete, sign, and date the certification.
3. Place the marked ballot sheet and certification into the envelope provided and mail to Sonoma LAFCO, Po Box 1428, SANTA ROSA, CA 95404. Ballot sheet and certification may be emailed to Kasandra.bowen@sonoma-county.org, to meet deadline requirements. However, originals must be mailed to the LAFCO office as soon as possible thereafter.
4. **Submit ballot and certification by Wednesday, August 15th, 2025**

### VOTE

Joseph Conway, Bodega Bay PUD

\_\_\_\_\_

William Norton, Sonoma Valley Fire District

\_\_\_\_\_

### CERTIFICATION

I certify, under penalty of perjury, that I, \_\_\_\_\_  
(Print Name of Presiding Officer or Alternate)

I am the Presiding Officer of \_\_\_\_\_,  
(Print Name of Special District)

or her or his designated alternate, and I am authorized by my district to cast the district's vote for Special District Alternate Member to the Local Agency Formation Commission in this election.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature)



# SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafco.org

## APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

This application has been designed to provide pertinent information about each candidate applying for the position of the Alternate Special District Representative to LAFCO. Please read the application carefully and type your responses or print in ink. Additional pages may be included as necessary. An electronic version is available online at [www.sonomalafco.org](http://www.sonomalafco.org)

Note: Candidates for this position may be board members from any independent special district.

Date Submitted: 5/15/25  
Name: BILL NORTON  
Address: 890 VERANO AVE.  
Phone(s): (707) 304-2170  
Email: NORTONBLN@COMCAST.NET  
Name of District You Represent: SONOMA VALLEY FIRE DISTRICT  
Date of Most Current Election/Appointment: 7/1/2024  
Date Term Expires: 7/1/2028  
Total years with District: 20  
Total Years Associated with Government/ Community Service: 40 YEARS  
List any other agencies/special Districts you have been or are currently involved with:  
SONOMA COUNTY FIRE DISTRICTS ASSN.

List Community Service Activities Including Names of Organizations and Dates of Service:

U.S. NAVY 1961-1965 USCGR. 6 YEARS  
JACK LONDON PARK VOLUNTEERS - PRESIDENT  
SCFDA - PAST PRESIDENT  
CHALLENGE SONOMA ADVENTURE ROPE COURSE - INSTRUCTOR &  
SAFETY OFFICER

## SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

YES. EVERY MONTH

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

I HAVE SEEN THE SUCCESS OF VOM F.D. IN IT'S GROWTH & INCORPORATION OF Glenn Ellen F.D., MAYACAMUS V.F.D., CITY OF SONOMA & KENWOOD FIRE DISTRICTS.

From your perspective, explain the purpose of LAFCO:

EFFICIENCY & IMPROVEMENT IN SERVICES ATTAINED THROUGH CONSOLIDATIONS, THROUGH LAFCO.





**~~Sonoma~~ Valley of the Moon Board of Directors**

**Bill Norton**

**~~Vice~~ President**

I have been a member of the Board of Directors of the Valley of the Moon Fire Protection District since 2003 and a resident of the District for 25 years. I am a retired Lieutenant of the San Francisco Fire Department after 30 years' experience. I have a BA magna cum laude in Geography from Sonoma State University and was a substitute teacher in the Sonoma Valley Unified School District and a past Sonoma Ropes Course leader.

I assisted the City of Sonoma and the Valley of Moon Fire District Chiefs and Captains in the development of Sonoma Valley Fire & Rescue Authority's "Standards of Response Coverage" a business plan for our combined fire departments. I developed a SVFRA, GIS computer-based Standards of Coverage senior project at Sonoma State University, including a model providing the optimum locations for Station 2. I have been a California certified Fire Training Officer, Fire Safety Director, EMT and Urban Search and Rescue member. Further qualifications include CPR Instructor, lifeguard, advanced open water diver and USCG Search and Rescue Crewman and Boat Engineer.

I have organized and participated in various multiple-agency disaster drills in the San Francisco Bay Area. I keep current with fire district business by attending our monthly VOM Fire District meetings, Sonoma County Fire District Association bi-monthly meetings and annual conferences. I have the highest respect for the dedication and professionalism of our department members: officers, engineers, firefighters and paramedics.

# SONOMA LOCAL AGENCY FORMATION COMMISSION

575 ADMINISTRATION DRIVE, ROOM 104A, SANTA ROSA, CA 95403  
(707) 565-2577 FAX (707) 565-3778  
www.sonomalafo.org

## APPLICATION FOR SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)

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Note: Candidates for this position may be board members from any independent special district.

Date Submitted:

MAY 21, 2025

Name:

JOSEPH CONWAY

Address:

21413 HERON DR, BODEGA BAY, CA 94923

Phone(s):

707-322-2652

Email:

BODEGATOE@ICLOUD.COM

Name of District You Represent:

BODEGA BAY PUD

Date of Most Current Election/Appointment:

APRIL 2023

Date Term Expires:

DECEMBER 2027

Total years with District:

3 YEARS

Total Years Associated with Government/ Community Service:

15 YEARS

List any other agencies/special Districts you have been or are currently involved with:

SEE ATTACHED

List Community Service Activities including Names of Organizations and Dates of Service:

SEE ATTACHED



## SONOMA LOCAL AGENCY FORMATION COMMISSION

Have you attended LAFCO meetings? If yes, when?

No

Please explain why you want to serve on the Sonoma Local Agency Formation Commission (LAFCO).

SEE ATTACHED

From your perspective, explain the purpose of LAFCO:

SEE ATTACHED



**List any other agencies/special Districts you have been or currently involved with:**

- Board member, Bodega Bay PUD 2023 to present
- Board member, Bodega Bay Fire Protection District 2018 -2022
- Chair, St Philip Occidental St Teresa Bodega Parish Council 2010 to present
- Chair, St Teresa Bodega Restoration Fund 2015 to present
- Board member, Bodega Bay Fire Foundation 2022 to present
- Vice President Bodega Harbor Investment Group 2024 to present
- Past President Bodega Harbor Investment Club 2016-2018
- Mentor Me Petaluma 2010-2017

**Please explain why you want to serve on the local Sonoma Local Agency Formation Commission:**

I have lived in Sonoma County for 38 years and love all the county has to offer. I would like to participate in the keeping the county the wonderful place it is to live and thrive for year to come. I have had a part in Bodega Bay Fire Protection District consolidation into Sonoma County Fire District. It was a big step for the residents and visitors to Bodega Bay and one that has been a win win for all concerned. I can bear witness to the good work of consolidation the LAFCO endorsement achieved finally coming to fruition 2022.

**From your perspective, explain the purpose of  
LAFCO:**

I believe the purpose of LAFCO is to be good stewards to the county keeping an open eye on the local agencies and services, preserving the land and open space for generations to come and monitor the growth with the long view in mind. Also to give guidance and recommendations when appropriate to all the communities of Sonoma Count.



**Resume:**

Having grown up in the San Francisco Bay Area and moving to Sonoma County in 1987 I have become attached to the spender the county has to offer. After attending schools on the Peninsula and graduating from California Maritime Academy in Vallejo I went to sea for 38 years sailing as chief engineer for Matson Navigation Company for last 25 of those years. Retiring in 2006 I have spent many hours cycling the rural road of Sonoma County. The intervening years has given the opportunity to give back to the community participating in the Bodega Bay PUD, Bodega Bay Fire Protection District, several years with Mentor Me Petaluma plus church board and St. Teresa Bodega Restoration Committee. Those days spent viewing the grandeur of the county surely has given me a deep appreciation for the redwood forests, ocean vistas, pastures and wildlife not to mention our little towns and big cities. I hope to participate in whatever small way I can in keeping Sonoma County the special place it is.

Thank you for reviewing my application.

Joseph Conway

A handwritten signature in blue ink that reads "Joe Conway". The signature is written in a cursive, flowing style.

RESOLUTION NO. 1096

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE BODEGA BAY  
PUBLIC UTILITY DISTRICT NOMINATING JOE CONWAY OF THE BODEGA  
BAY PUBLIC UTILITY DISTRICT TO APPLY FOR AN ALTERNATE SPECIAL  
DISTRICT MEMBER WITH THE SONOMA LOCAL AGENCY FORMATION  
COMMISSION (LAFCO)

WHEREAS, the Sonoma Local Agency Formation Commission (the "LAFCO") has submitted a Call for Nominations to the Bodega Bay Public Utility District Board of Directors to be submitted no later than May 24, 2025; and

WHEREAS, Joe Conway is qualified to serve and is interested in serving.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Bodega Bay Public Utility District hereby nominates Joe Conway for the Alternate Special District Member on LAFCO.

\*\*\*\*\*

I, Victoria Watts, the undersigned, hereby certify that I am the Clerk of the Bodega Bay Public Utility District; that the foregoing is a full, true and correct copy of the Resolution duly passed by the District Board at its regular meeting May 21, 2025, at its offices in Bodega Bay, California; and that said Resolution has not been revoked, rescinded, or set aside, and is now in full force and effect, pursuant to the following vote thereon:

AYES, and in favor thereof, Directors: Rooney, Gerber, Moore, Terman, Conway

NOES, Directors: None

ABSTAIN, Directors: None

ABSENT, Directors: None

ATTEST:

  
District Clerk

  
President