



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, June 5, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Mike Medeiros, Sean Witherell, Humberto Botello, Lincoln Reiter, and Johnny Velasquez. Director Hal Stober was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the May 1, 2024, Regular Meeting- **Discussion and Action**

Director Finn introduced the May 1, 2024, minutes and opened the floor for questions, discussion, and public comments. No questions or public comments were made.

Director Kruljac made a motion to approve the minutes of the May 1, 2024, meeting. Director Loveless seconded the motion. The motion passed, and the Minutes were approved by the following vote:

Ayes- 4 Noes - 0 Absent-1

b. Review of the June 2024, Accountant's Report- **Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Financial Report for June 2024, as presented. Director Loveless seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:

Ayes-4 Noes -0 Absent- 1

5. CHIEFS' REPORT



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Chief Ray Mulas provided the following report for the Board:

- 1. The rumors are out that AMR is planning on submitting a cancelation of their services with REDCOM. They are required to give 120 days' notice. The Sonoma County Fire Chiefs expected this, so we have been working on a RFP for services and have at least two agencies interested in bidding. I expect that our cost for dispatch will increase substantially if we upgrade to a command center which is the goal for the entire county. There is a substantial amount of Measure H funds that are dedicated to dispatch services for all of us along with improving equipment.*
- 2. Lanning has completed the window exchange in the dorm rooms, and I approved the windows to be tinted by Tony Andersen a former firefighter with Schell Vista. He only charged us \$686.00, which is half of what it should have been.*
- 3. We have received a grant for Fire Safety Materials from the Wonderful Philanthropy Group thanks to Special Project Manager Gali. The grant value was \$1375.00 for materials to be handed out during our BBQ and other events.*
- 4. We had an issue with the Fire Pump not shutting down, which turned out to be a timer relay. The problem was swiftly handled with by Staff and Foothill Fire Protection Systems. The System is back online, and a replacement relay has been ordered.*
- 5. In the last month Staff has had all of our hoses tested (10,000 feet) with only one link failing, all ladders tested with one repair, and all of our engines have been pump tested and passed.*
- 6. Our second group of Paid and Volunteer fire fighters have returned from a four days of swift water training by Sean Norman. This makes 11 of our people have trained this year in swift water.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-**Discussions & Possible Actions**

1. Facilities Committee (Neves)

Nothing new to report.

2. Budget Committee (Kruljac)

i. Revised Final Budget FYE 2024-**Discussion and Action**

Director Kruljac introduced the Revised FYE 2024 Budget proposal. Director Finn opened the floor for questions, discussion, and public comments. One request was made to move \$7,000 from Grant Costs (60090) to Office Equipment Software (60750) to cover possible iPad purchases. Director Kruljac made a motion to approve the revised FYE 2024 Final Budget with the requested change. Director Loveless seconded the motion. The motion passed, and the Revised Budget was approved by the following vote:
Ayes- 4 Noes - 0 Absent- 1

ii. Proposed FYE 2025 Budget-**Discussion and Action**



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Director Kruljac introduced the Proposed Preliminary FYE 2025 Budget. Director Finn opened the floor for questions, discussion, and public comments. No questions or public comments were made. Director Kruljac made a motion to approve the FYE 2025 Preliminary Budget. Director Neves seconded the motion. The motion passed, and the Revised Budget was approved by the following vote:

Ayes:4 Noes: 0 Absent:1

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Loveless)

1. Newsletter Update

The Newsletter has been mailed to the district and there are copies in the Lobby.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Solar Update Station 1 Status- **Review**

Director Kruljac informed the Board that the hardware is installed. We are waiting for PGE to shut down the power to hook the solar up. It could be a month to 6 weeks wait for this.

b. Cell Tower- **Review**

1. Update on Station 2
2. Update Tower at Station 1

Nothing new to report.

c. Resolution 2024-003-To Oppose Initiative 1935-**Discussion and Action**

Director Finn introduced Resolution 2024-003, A Resolution of the Board of Directors of the Schell-Vista Fire protection District to oppose Initiative 1935, Director Finn opened the floor for questions, discussion, and public comments. No questions or public comments were made. Director Kruljac made a motion to approve Resolution 2024-003 Director Loveless seconded the motion. The motion passed by the following roll call vote:

Directors: Finn - Aye
Loveless - Aye
Kruljac - Aye
Stober Absent
Neves - Aye

Ayes: 4 Noes:0 Absent: 1

d. Resolution 2024-002, Establishing the Fiscal Year 2024-2025 Appropriations Limit-**Discussion**



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and Action

Director Finn and Clerk of the Board, Robin Woods, introduced Resolution 2024-002, A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEAR 2024-2025 APPROPRIATIONS LIMIT OF THE DISTRICT. Director Finn opened the floor for questions, discussion, and public comments. No questions or public comments were made. Director Neves made a motion to approve Resolution 2024-002 Director Kruljac seconded the motion. The motion passed by the following roll call vote:

Directors: Finn - Aye
Loveless - Aye
Kruljac - Aye
Stober - Absent
Neves - Aye

Ayes:4 Noes: 0 Absent:1

e. Sonoma county Registrar of Voters Documents-**Discussion and Action**

i. Notice of Offices to be Filled and Statement of Responsibility.

The Board agreed that the District is responsible for payment.

- ii. Director Finn and Clerk of the Board, Robin Woods, introduced Resolution 2024-001 ORDERING AN ELECTION TO BE HELD AND REQUESTIONG CONSOLIDATION WITH NOVEMBER 5, 2024, CONSOLIDATED DISTRICT ELECTION. Director Finn opened the floor for questions, discussion, and public comments. No questions or public comments were made. Director Loveless made a motion to approve Resolution 2024-001. Director Neves seconded the motion. The motion passed by the following roll call vote:

Directors: Finn - Aye
Loveless - Aye
Kruljac - Aye
Stober - Absent
Neves - Aye

Ayes: 4 Noes: 0 Absent: 1

iii. Notice of District Boundaries/Statement in Lieu of Map

The Board reviewed the statement and approved submission to the county.

f. iPads for Board Members-**Discussion and Possible Action**

Director Neves explained the need for the Board members to have District owned iPads for use for district business and email. It is estimated that the cost of the computers would be \$5,000. Director Loveless made the motion that the District purchase iPads for Board members to use during their term. Director Finn opened the floor to questions and public comments. Let the record reflect there were none. Director Kruljac seconded the motion. A vote was called, and the motion passed with the following vote:



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Ayes- 4 Noes - 1 Absent 1

g. Fire Services Working Group Update-**Continuing Discussion**

Chief Mulas gave the Board an update on the group's discussions.

h. Tax Measure Ordinance Updates-**Review and Action**

i. Set Public Hearing date

The Board set the date of the public hearing to July 3, 2024.

i. Calendar Review (Robin)

Clerk Woods reviewed the calendar with the Board.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

7. ANNOUNCEMENTS/GOOD of the ORDER

July 13, Saturday is the Chicken BBQ. Music from 2-6.

8. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Represented Employees: IAFF Local 1401, Sonoma County Professional Firefighters



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Director Finn Called for a closed meeting at 7:40.

Director Finn resumed the open meeting at 8:10.

Report: See item 9

9. CLOSED SESSION REPORT UPDATE ON STATUS OF FIREFIGHTERS' MOU- **Discussion and Possible Action**

Director Loveless reported that the Board has agreed to go forward with the next phase of the Fire-Fighter MOU Negotiation.

9. ADJOURNMENT

Next scheduled meeting is July 3, 2024.

If applicable, Board meeting documents are available to review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment