



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, January 3, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Matt Garner, Mike Medeiros, Kevin Plume, and Mickey Breen. Hal Stober was absent.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

### 4. CONSENT CALENDAR

#### a. Approval of minutes from the December 6, 2023, Regular Meeting- **Discussion and Action**

Director Finn introduced the December 6, 2024, minutes and opened the floor for questions, discussion, and public comments. No public comments were made.

Director Kruljac made a motion to approve the minutes of the December 6, 2023, meeting.

Director Loveless seconded the motion. The motion passed, and the Minutes were approved by the following vote:

Ayes-3 Noes - 0 Absent- 2 (Director Neves was late to the meeting and missed the vote)

#### b. Review of the January 2024 Accountant's Report- **Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Financial Report for January 2024, as presented. Director Loveless seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:

Ayes-3 Noes - 0 Absent- 2 (Director Neves was late to the meeting and missed the vote)

### 5. CHIEFS' REPORT



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Chief Mulas provided the Board with the following report:

1. *Our last chiefs meeting was held at the new Sonoma County Medic Ambulance Headquarters. SCMA is in partnership with Sonoma County Fire to provide medic ambulances throughout the old AMR contract area. The facility includes a training center, conference rooms, offices and a massive service center along with thirty-five new ambulances.*
2. *Director Neves and I along with some staff will be conducting the "Annual Chiefs ' Inspection of Station Buildings and Grounds next week.*
3. *I would like to bring back to the board next month the layout of a potential firefighters job offer and the possibility of creating a hiring list of two years. If we start organizing now it may be ready to fly in 90 days. Remember this is a list of potential jobs if we choose to move forward with a fire fighter spot after the measure in the event it passes. Moneys would not be available until 2025.*
4. *Sonoma County Fire Chiefs Association Annual Awards and Installation Luncheon will be held Wednesday, January 10th @ the Petaluma Community Center*

After presenting the report, Chief Mulas requested that item 3 be added to the February Agenda.

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

The Board reviewed committee assignments and Director Loveless agreed that he would like to work on Outreach. He was added to the committee.

### a. Reports:

#### 1. Facilities Committee (Neves)

Director Neves updated the Board that she would be following up with Lanning for updates.

#### 2. Budget Committee (Kruljac)

##### 1. December Tax Payment from the County

Director Kruljac reviewed the December Tax revenue received from the County.

It was requested by the Chiefs that overtime for career staff be tracked separately on the financials. It was agreed that a chart of accounts category would be added for tracking.

#### 3. Legislative Committee (Finn)



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Nothing to report.

4. Outreach Committee (Loveless)

The board agreed to look at publishing a newsletter before fire season.

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Napa Contract Negotiation and New Property Review

District Accountant, Stacie McCambridge advised the Board that Unit Chief Mike Marcucci is still working with the county to find the best way to process the new contract.

b. Solar Update Station 1-Continuing Discussion and Review

Director Kruljac presented the Board with information regarding the 2 proposals for the addition of Solar to Station 1. He reviewed the details and costs of each contract. After discussion, Director Lovless made the motion to accept the proposal for the 64 Hanwha Q Cells, Q Peak DUO XL-G10.3/BFG 485 System with a Net Sola PV System Cost of \$100,386. Director Finn opened the floor for questions, comments, and discussion. There was none. Director Kruljac seconded the motion. Director Finn called for a vote and motion passed with the following vote:  
Ayes-4, Noes-0; Absent-1

c. Cell Tower

1. Update Station 2
2. Update Tower at Station 1

Director Kruljac advised the board that progress is slow but still moving along. He reviewed Station 1 status. On Airs' goal is to work with towers in the area and possibly get them to move to the tower being installed at station 1. He needs approval to proceed.

Director Loveless made the motion to give On Air approval to proceed with the installation of a tower at Station 1. Director Neves seconded the motion. Director Finn opened the floor for questions and comments. There were none. Director called the vote and the motion passed with the following vote:  
Aye-4, Noes-0, Absent-1

d. Strategic Planning-**Continuing Discussion**

1. Review Near Term Goals – Action Plan

Director Loveless asked for Board members to sign up for a goal committee. The following directors signed up for the following Committees:

Bolster Staff-Bob Kruljac  
Pay parity & compaction adjustment-Bob Kruljac  
Branding and Marketing-Ernie Loveless.

The committees are to provide the Board with updates at the March Board meeting.



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e. Fire Services Working Group Update-**Continuing Discussion**

Covered in Chief's report section 5. The election is in March.

f. Tax Measure Ordinance-**Discussion and Action**

1. Review preliminary Levy amount to be used in requesting the Parcel Report from the County for FY 2024-2025.

Director Finn opened the discussion on setting preliminary Levy amounts for the 2024-2025 Fiscal year. After discussion of District financial needs, it was agreed that the preliminary rates would be set to the following which include the cost-of-living increase:

Residential-\$234.45	Residential additional unit-\$117.22
Other Parcel-\$117.22	Commercial square foot - \$0.164

Director Kruljac made the motion to set the tax rates for 2024-2025 at \$234.45 -Residential, \$117.22-Residential additional unit, \$117.22- Other Parcel, and \$0.164 /square foot-Commercial. Director Neves seconded the motion. Director Finn opened the floor to public comments and discussion. Let the record reflect that there were none. Director Finn called for the vote. The motion passed by a vote of Ayes- 5 Noes - 0 Absent- 1.

g. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate  
February-Request the Parcel Report from the county using the preliminary rate  
March-Notice of Public Hearing  
April/May-Conduct Public Hearing  
May/June-Allow time for property owner appeals of the tax levy.  
June-Approval of the District Preliminary Budget  
July-Approval of the Distract Tax Roll and Appropriations Limit  
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)  
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.  
June-Preliminary Budget review and approval.  
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024-Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)  
August-Budget Committee meet to prepare final budget for Board approval in September.  
September-Final Budget review and approval.  
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)  
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)



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## 9.ANNOUNCEMENTS/GOOD of the ORDER

Director thanked the Association for the Christmas party.

## 10.ADJOURNMENT

Director Loveless made a motion to Adjourn the meeting at 7:52. Director Kruljac seconded the motion. The motion passed by unanimous vote, and the meeting was adjourned.

Next scheduled meeting is February 7, 2024.

If applicable, Board meeting documents are available to review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment