



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING AGENDA

Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, August 7, 2024

Time: 7:00 PM

Location: 22950 Broadway-Station #1

(This agenda is posted in accordance with the Ralph M. Brown Act, California Government Code Section 54950)

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

2. PUBLIC COMMENT PERIOD

(At this time, members of the public may comment on any item not appearing on the agenda. For items appearing on the agenda, the public will be invited to make comments at the time the item comes up for consideration by the Board of Directors)

3. AGENDA ADJUSTMENTS AND CONSENT

4. CONSENT CALENDAR

- a. Approval of minutes from the July 3, 2024, Regular Meeting- **Discussion and Action**
- b. Review of the August 2024, Accountant's Report- **Discussion and Action**

5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Reports-**Discussions & Possible Actions**
 - 1. Facilities Committee (Neves)
 - 2. Budget Committee (Kruljac)
 - 3. Legislative Committee (Finn)
 - 4. Outreach Committee (Loveless)

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Solar Update Station 1 Status- **Review**
- b. Cell Tower- **Review**
 - 1. Update on Station 2
 - 2. Update Tower at Station 1
- c. Organization Chart- **Discussion and Action**



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- d. New Stipend Rates-**Discussion and Action**
- e. Conflict of Interest Code- **Discussion and Action**
 - 1. 2024 Local Agency Biennial Notice
 - 2. Resolution 2024-005-RESOLUTION ADOPTING A CONFLICT OF INTEREST CODE
- f. Fire Services Working Group Update- **Continuing Discussion**
- g. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024-Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2025)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2025)

8. ANNOUNCEMENTS/GOOD OF THE ORDER

9. ADJOURNMENT

Next scheduled meeting is September 4, 2024.

If applicable, Board meeting documents are available to review prior to the meeting on the District Website, www.schellvistafire.org or at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment



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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, July 3, 2024
Time: 7:00 PM
Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ken Finn called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ernie Loveless, Hal Stober, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, and Firefighters Sean Witherell, Johnny Velasquez, Mike Medeiros, Christian Gorham, Jayden Filippi, and John Jahrling.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments.

4. CONSENT CALENDAR

a. Approval of minutes from the June 5, 2024, Regular Meeting- **Discussion and Action**

Director Finn introduced the June 5, 2024, minutes and opened the floor for questions, discussion, and public comments. No questions or public comments were made.

Director Kruljac made a motion to approve the minutes of the June 5, 2024, meeting.

Director Neves seconded the motion. The motion passed, and the Minutes were approved by the following vote:

Ayes- 5 Noes - 0 Absent- 0

b. Review of the July 2024, Accountant's Report- **Discussion and Action**

Director Finn introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Financial Report for July 2024, as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:

Ayes- 5 Noes - 0 Absent- 0



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5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

1. On Monday we sat in on the situational report for the week of July 1st thru the 7th along with the NOAA weather report. This will be only the 5th time that Sonoma County has experienced five consecutive days of temperatures at or near 100 degrees with extremely low humidity. They declared this pattern a major health threat. OES has approved two stands by task forces which we are part of ST 2390C assigned to division "X" on the Toll Fire.

2. In case you have not been told AB1935 will not be on the Ballot this November therefore, Measure H is a go. The tax will start being collected in October with the money being available at the end of January 2025. The Command staff has discussed starting to accept applications for the Firefighter position from August thru October with the possibilities of having a list by November and hiring by the end of 2024 so we don't get into our reserves.

3. I sat in on the Redcom special board meeting regarding our future dispatch, evidently the company (Triton) that was hired to evaluate and form an RFP for taking over the Dispatch Services recommended that the member agencies of Redcom take over dispatch. Most of the meeting was discussion among the board about the transformation. More to follow as there are one or two meetings every week.

4. Our new Type one should start production by October.

5. I received a notice of Permit application and comment for our cell tower.

6. After the Bar B Que, I will begin meeting with Contractors regarding the rebuilding and paving of the lower parking area and drive thru road from the entrance to the Apparatus ramp.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports-Discussions & Possible Actions

1. Facilities Committee (Neves)

Director Neves advised the Board that they are on track for the quarterly plan.

2. Budget Committee (Kruljac)

Director Kruljac advised the Board that the budget was on track and nothing additional to report.

3. Legislative Committee (Finn)

Director Finn advised the Board that AB1935 will not be on the Ballot.



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4. Outreach Committee (Loveless)

Director Loveless advised the Board that there is nothing new to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Ordinance No 2018/0801OR Tax Measure Update

1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year 2024/2025 Pursuant to Voter-Approved Measure X, District Ordinance 2018/0801OR

Director Finn convened the Public hearing at 7:16 PM. He announced that the Resolution being presented, 2024-004 and the related posted Tax Roll Parcel List, is for the 2024/2025 Parcel Tax to be levied pursuant Voter Approved Measure X, District Ordinance 2018/0801OR. Director Finn reviewed the Parcel List that was posted in the District.

Director Finn opened the floor to questions and public comments. Let the record show that there were no members of the public in attendance and no questions were presented to the Board.

Director Finn closed the Public Hearing at 7:20PM and resumed the Regular Board meeting.

2. RESOLUTION 2024-004, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2024/2025.

Introduction, Discussion and Action.

Director Finn introduced and presented Resolution No 2024-004 RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DISTRICT DURING FISCAL YEAR 2024/2025 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR. The floor was opened for questions and public comments. Let the record reflect there were none. Director Finn moved for its adoption. Director Stober seconded the motion. The motion was adopted by the following votes:

Director Finn- Aye
Director Stober- Aye
Director Loveless- Aye
Director Kruljac- Aye
Director Neves- Aye



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b. Solar Update Station 1 Status- **Review**

Director Kruljac advised the Board that PG&E has delayed, and we need to wait for them.

c. Cell Tower- **Review**

1. Update on Station 2

Director Kruljac advised the Board that the permits are in progress for Station 2 and that the Public Notice has gone out.

2. Update Tower at Station 1

There are no updates for Station 1.

d. Firefighters' Memorandum of Understanding, MOU- **Discussion & Action**

Director Loveless advised the Board that the Board agreed upon MOU was presented to the Firefighters and the Firefighter's Associations has accepted the MOU as presented.

Director Loveless made the motion to approve the MOU which goes in to effect July 1, 2024 and ends June 30, 2025. The Floor was opened for questions and discussion. Let the record reflect there was none. Director Kruljac seconded the motion. Director Finn called a vote. The motion passed by the following vote:

Ayes; 5 Noes; 0 Absent: 0

e. Calendar Review (Robin)

Clerk Woods reminded the Board members that the Directors whose term expires this year must file for re-election with the Registrar or voters between July 15 and August 9. Directors whose terms are up this year are Director Finn, Loveless, and Stober.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate.

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

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7. ANNOUNCEMENTS/GOOD of the ORDER

Tickets are on sale for the Chicken BBQ,

Strike teams have been sent to the Sites Fire, Toll Fire and Point Fire.

8. CLOSED SESSION

Conference with Board Labor Negotiators (Government Code section 54957.6)
Agency designated representatives: Robert Kruljac and Ernie Loveless regarding Volunteer and Administrative Staff compensation.

Director Finn Called for a closed meeting at 7:26.

Director Finn resumed the open meeting at 7:55

Report: See item #9.

9. CLOSED SESSION REPORT VOLUNTEER AND ADMINISTRATIVE STAFF COMPENSATION- **Discussion and Possible Action**

Director Loveless reported that the Board agreed on a salary structure for Volunteers, Administrative Staff, and Clerical Staff. The report will be given to the Chief who will share with the individual Volunteers.

10. ADJOURNMENT

Director Loveless made the motion to adjourn at 8:00 pm. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is August 7, 2024.

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DISTRICT ACCOUNTANT'S REPORT TO THE BOARD OF DIRECTORS

August 7, 2024

STANDARD MONTHLY REPORTING

1. District Financials:

a) Expense Statements.

b) Copies of the Bank Statements reflecting the reconciliation with the Financial Statements.

c) Copies of the Accounts Payable Report reconciled to the Balance Sheet.

d) List of all Cash transactions by Bank account attached to the bank statement (Detail of all monies in and out.)

e) Fiscal Summary:

Payables submitted to the Chief and Directors for approval for the month of June 2024:

- Payables/Checks in the amount of \$53,722.73.
- Payroll Expenses in the amount of \$164,334.71.

Bank Account Balances as of June 2024:

- Exchange Bank Checking Account \$139,119.84.
- Exchange Bank Money Market Account \$3,462,034.64.
- Exchange Bank Payroll Account \$116,847.35.

f) Owed to District:

- Point Fire ABH - TBD
- Sites Fire ABH - TBD

Schell-Vista Fire Protection District

Balance Sheet

As of June 30, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
723005 Exch Bank Chk 1140052562	139,119.84
723010 Exchange Money Mkt 2554	3,462,034.64
723012 Exch Bank Payroll 45810	116,847.35
723015 Operating	0.00
723106 Building Fund	0.00
723200 West America Payroll Acc	0.00
Total Bank Accounts	\$3,718,001.83
Accounts Receivable	
1200 Accounts Receivable	146,871.34
Total Accounts Receivable	\$146,871.34
Other Current Assets	
1250 A/R Due from Other Gov't	20,000.00
1333 DUE FROM STAFF TO DISTRICT	0.00
1499 Undeposited Funds	0.00
Total Other Current Assets	\$20,000.00
Total Current Assets	\$3,884,873.17
Fixed Assets	
1500 Fixed Assets	
1505 Land	283,505.00
1510 Building	4,740,607.95
1520 Equipment	4,118,988.78
1570 Accumulated Depreciation	-5,125,680.32
999 Undistribute	0.00
Total 1500 Fixed Assets	4,017,421.41
Total Fixed Assets	\$4,017,421.41
Other Assets	
1900 Deferred Outflow	215,559.00
Total Other Assets	\$215,559.00
TOTAL ASSETS	\$8,117,853.58

Schell-Vista Fire Protection District

Balance Sheet

As of June 30, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	41,586.32
Total Accounts Payable	\$41,586.32
Other Current Liabilities	
2100 Payroll Liabilities	84,694.15
2105 Payroll Tax Liability	0.00
2200 Due to Calpers	4,020.28
2220 Due to 401K	0.00
2225 Child Support	211.00
2230 Due to IRS Garnishment	0.00
2240 Union Dues	390.00
2250 Due to FR TX BD Ganshment	0.00
Total 2100 Payroll Liabilities	89,315.43
2200 Compensated Absences	182,728.48
2275 Due to Bond Account	0.00
2285 Depo Fees paid Dist in Err	275.00
2300 Capital Leases	0.00
Total Other Current Liabilities	\$272,318.91
Total Current Liabilities	\$313,905.23
Long-Term Liabilities	
2800 Net Pension Liability	137,933.00
2900 Deferred Inflow	314,334.00
Total Long-Term Liabilities	\$452,267.00
Total Liabilities	\$766,172.23
Equity	
3000 Opening Bal Equity	193,465.53
3050 Net InvesCapital Assets	4,032,591.00
3900 Fund Balance Unreserved	2,520,942.60
Net Income	604,682.22
Total Equity	\$7,351,681.35
TOTAL LIABILITIES AND EQUITY	\$8,117,853.58



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788

Return Service Requested

00016546-0037963-0001-0002-MIMR8010390630246056

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

Page 1 of 2
XXXXXX2562
(0)

Direct Inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX2562	Beginning balance	\$170,521.17
Avg collected balance	\$129,341	Total additions	115,519.99
Interest paid year to date	\$93.44	Total subtractions	129,233.97
		Ending balance	\$156,807.19

uncleared < 17687.35 >

CHECKS

Number	Date	Amount
9805	06-14	909.65
9815 *	06-06	84.61
9816	06-05	118.47
9817	06-10	517.63
9818	06-03	1,930.14
9819	06-05	817.68
9821 *	06-03	78.96
9822	06-05	1,750.00
9823	06-12	2,786.00
9824	06-11	43,022.40
9825	06-10	125.00
9826	06-11	211.00
9827	06-12	137.59
9828	06-24	1,655.46
9829	06-12	9,714.00
9830	06-10	112.50
9831	06-11	390.00
9832	06-11	200.00
9833	06-18	1,195.32
9834	06-11	364.50
9835	06-06	6,380.12
9836	06-18	235.00
9837	06-20	155.76

Number	Date	Amount
9838	06-18	639.84
9839	06-24	187.50
9840	06-17	2,687.00
9841	06-18	39.91
9842	06-17	2,635.78
9843	06-18	554.35
9844	06-18	36.28
9845	06-20	330.00
9847 *	06-24	686.00
9848	06-21	197.42
9849	06-18	33.35
9850	06-20	1,255.78
9851	06-24	300.00
9852	06-18	9,975.24
9853	06-24	1,157.06
9854	06-26	4,200.00
9855	06-24	517.63
9856	06-25	645.02
9857	06-25	950.86
9858	06-21	390.00
9859	06-25	292.95
9860	06-25	945.00
9861	06-26	5,197.65

139,119.84



Schell-Vista Fire Protection District

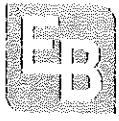
Transaction Report

June 1-30, 2024

723005 Exch Bank CHK 1140052552	Date	Transaction type	Num	Name	Memo/Description	Amount
	06/05/2024	Bill Payment (Check)	9825	Bay Alarm System	508828	\$ 125.00
	06/05/2024	Bill Payment (Check)	9826	California State Disbursement Unit	H Botello/FL19-014867 Case 200000000841588	\$ 211.00
	06/05/2024	Bill Payment (Check)	9827	Comcast	--	\$ 137.59
	06/05/2024	Bill Payment (Check)	9828	FailSafe Testing LLC	--	\$ 1,655.46
	06/05/2024	Bill Payment (Check)	9829	George Petersen Insurance Agency	SCHEFFD-02	\$ 9,714.00
	06/05/2024	Bill Payment (Check)	9830	Jerry & Don's Yager Pump Well Service	02-SH9353	\$ 112.50
	06/05/2024	Bill Payment (Check)	9831	Kevin Plume	--	\$ 390.00
	06/05/2024	Bill Payment (Check)	9832	Marin IT, Inc	--	\$ 200.00
	06/05/2024	Bill Payment (Check)	9833	Munoz Payroll Services	--	\$ 1,185.32
	06/05/2024	Bill Payment (Check)	9834	William L Adams PC	--	\$ 364.50
	06/05/2024	Bill Payment (Check)	EFT	CalPERS	2285538681	\$ 8,184.00
	06/05/2024	Bill Payment (Check)	9835	Communications Services	--	\$ 8,380.12
	06/07/2024	Journal Entry	24	--	--	\$ 15,309.21
	06/08/2024	Bill Payment (Check)	9836	Adaptive Pest Control, Inc.	4977 and 4978	\$ 235.00
	06/08/2024	Bill Payment (Check)	9837	Bonneau's	27667	\$ 155.76
	06/08/2024	Bill Payment (Check)	9838	Comcast	--	\$ 639.84
	06/08/2024	Bill Payment (Check)	9839	Fire Districts Association of Califor	--	\$ 187.50
	06/08/2024	Bill Payment (Check)	9840	Football Fire Protection, Inc.	--	\$ 2,687.00
	06/08/2024	Bill Payment (Check)	9841	Friedman's Home Improvement	0006465	\$ 39.91
	06/08/2024	Bill Payment (Check)	9842	PG&E	9836214944-9	\$ 2,635.78
	06/08/2024	Bill Payment (Check)	9843	Reology Sonoma Marin	--	\$ 554.35
	06/08/2024	Bill Payment (Check)	9844	Sonoma Auto Parts	76200	\$ 36.28
	06/11/2024	Bill Payment (Check)	9847	Urban Window Solutions	--	\$ 686.00
	06/11/2024	Bill Payment (Check)	9848	USBank (Cal Cards)	**** **** 1051	\$ 197.42
	06/11/2024	Bill Payment (Check)	9845	Marin IT, Inc	--	\$ 330.00
	06/12/2024	Bill Payment (Check)	9849	City of Sonoma	006678-000	\$ 33.35
	06/12/2024	Bill Payment (Check)	9850	Comcast	--	\$ 1,255.78
	06/12/2024	Bill Payment (Check)	9851	FDAC	--	\$ 300.00
	06/12/2024	Bill Payment (Check)	9852	FRMS	SCH001 52 - Schell-Vista Fire Protection District	\$ 9,975.24
	06/12/2024	Bill Payment (Check)	9853	Santa Rosa Uniform & Career Apparel	--	\$ 1,157.06
	06/12/2024	Bill Payment (Check)	9854	Sean Norman	--	\$ 4,200.00
	06/12/2024	Bill Payment (Check)	9855	Verizon Wireless	571618481-00001	\$ 517.63
	06/15/2024	Bill Payment (Check)	9856	Brady JFS/ Formerly Fishman Supply Compan	7346	\$ 645.02
	06/15/2024	Bill Payment (Check)	9857	Comcast	--	\$ 950.86
	06/15/2024	Bill Payment (Check)	9858	Kevin Plume	--	\$ 390.00
	06/15/2024	Bill Payment (Check)	9859	Life-Assist Inc.	95476SVF	\$ 292.95
	06/15/2024	Bill Payment (Check)	9860	Marin IT, Inc	--	\$ 945.00
	06/15/2024	Bill Payment (Check)	9861	MSI Litho	--	\$ 5,197.65
	06/15/2024	Bill Payment (Check)	9862	Ricoch USA Inc. TX	1328999-1028154USC	\$ 369.00
	06/15/2024	Journal Entry	22	--	Reimb for address Signs	\$ 200.00
	06/16/2024	Bill Payment (Check)	EFT	CalPERS	2285538681	\$ 8,177.86
	06/16/2024	Bill Payment (Check)	9863	AT&T	--	\$ 816.06
	06/16/2024	Bill Payment (Check)	9864	Bidwell Consulting Serv, Inc	--	\$ 1,000.00
	06/16/2024	Bill Payment (Check)	9865	Billy Sorensens	--	\$ 385.00
	06/16/2024	Bill Payment (Check)	9866	Choice Builder	B08253	\$ 417.49
	06/16/2024	Bill Payment (Check)	9867	Cintas Corporation	10042026	\$ 311.55
	06/16/2024	Bill Payment (Check)	9868	Faustino Enterprises, Inc.	--	\$ 1,338.15
	06/16/2024	Bill Payment (Check)	9869	Hernandez, Miguel	--	\$ 1,952.70

	06/18/2024	Bill Payment (Check)	9870	Jaren Kneeland	-	-	\$	805.00
	06/18/2024	Bill Payment (Check)	9871	Kelly J Bradley	-	-	\$	4,047.44
	06/18/2024	Bill Payment (Check)	9872	Oliver Josehn Dorantes Rodriguez	-	-	\$	315.00
	06/18/2024	Bill Payment (Check)	9873	Thomas A. Flynn	-	-	\$	1,120.00
	06/18/2024	Bill Payment (Check)	9874	Trevor Pappas	-	-	\$	385.00
	06/18/2024	Bill Payment (Check)	9875	Zbinden, Christophe	-	-	\$	1,825.35
	06/22/2024	Bill Payment (Check)	9876	Brady JFS/ Formerly Fishman Supply Compan	7346	-	\$	20.59
	06/22/2024	Bill Payment (Check)	9877	Burton's Fire, Inc.	100-0891	-	\$	3,487.19
	06/22/2024	Bill Payment (Check)	9878	Exchange Bank (Ray's Card)	*** ** 1904	-	\$	166.16
	06/22/2024	Bill Payment (Check)	9879	Nick Barbieri Trucking	35-0009200	-	\$	3,524.65
	06/26/2024	Check	Transfer	-	-	-	\$	100,000.00
	06/30/2024	Bill Payment (Check)	9880	Adaptive Pest Control, Inc.	4977 and 4978	-	\$	235.00
	06/30/2024	Bill Payment (Check)	9881	Friedman's Home Improvement	0006465	-	\$	17.04
	06/30/2024	Bill Payment (Check)	9882	Kimball Midwest	301707	-	\$	245.49
	06/30/2024	Bill Payment (Check)	9883	California State Disbursement Unit	H Botello/FL19-014867 Case 20000000841588	-	\$	211.00
	06/30/2024	Bill Payment (Check)	9884	Kevin Plume	-	-	\$	390.00
	06/30/2024	Deposit	INTEREST	-	Interest Earned	-	\$	10.78
							\$	21,062.40
							\$	21,062.40

Wednesday, July 31, 2024 01:56 AM GMTZ



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00006542-0013083-0001-0001-MIMR8010390630248856

SCHELL-VISTA FIRE PROTECTION DISTRICT
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

Page 1 of 1
XXXXXX2554
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Money Market

Account number	XXXXXX2554	Beginning balance	\$3,609,793.47
Avg collected balance	\$3,584,793	Total additions	2,241.17
Interest paid year to date	\$12,480.18	Total subtractions	150,000.00
		Ending balance	\$3,462,034.64

DEBITS

Date	Description	Subtractions
06-26	Withdrawal	50,000.00
06-26	Withdrawal	100,000.00

CREDITS

Date	Description	Additions
06-30	Interest Payment	2,241.17

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	3,609,793.47	06-26	3,459,793.47	06-30	3,462,034.64

INTEREST INFORMATION

Annual percentage yield earned	0.77%
Interest-bearing days	30
Average balance for APY	\$3,584,793.47
Interest earned	\$2,241.17



Thank you for banking with Exchange Bank

Schell-Vista Fire Protection District						
Transaction Report						
June 1-30, 2024						
	Date	Transaction type	Num	Memo/Description	Account	Amount
723010 Exchange Money Mkt 2554						
	06/26/2024	Check	Transfer	Transfer to Payroll	723012 Exch Bank Payroll 45810	-\$ 50,000.00
	06/26/2024	Check	Transfer	Transfer to Checking	723005 Exch Bank Chk 1140052562	-\$ 100,000.00
	06/30/2024	Deposit	INTEREST	Interest Earned	44003 Interest Earned Bank Acc	\$ 2,241.17
Total for 723010 Exchange Money Mkt 2554						-\$ 147,758.83
Wednesday, July 31, 2024 02:01 AM GMTZ						



**Exchange
Bank**



P.O. Box 3788 | Santa Rosa CA 95402-3788
Return Service Requested

00017694-0043355-0001-0002-MIMR8010390630248858

SCHELL-VISTA FIRE PROTECTION DISTRICT
PAYROLL
22950 BROADWAY
SONOMA CA 95476

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

Page 1 of 2
XXXXXX5810
(0)

Direct inquiries to:
707 524-3000

Exchange Bank
P O Box 403
Santa Rosa CA 95402

Public Funds Interest Checking

Account number	XXXXXX5810	Beginning balance	\$170,406.42
Avg collected balance	\$113,110	Total additions	50,009.42
Interest paid year to date	\$71.71	Total subtractions	101,815.65
		Ending balance	\$118,600.19

<1,752.84>

#116,847³⁵

CHECKS

Number	Date	Amount	Number	Date	Amount
12727	06-24	136.68 ✓	12733 *	06-24	637.28 ✓
12729 *	06-12	1,919.25 ✓	12734	06-20	715.73 ✓
12730	06-12	73.88 ✓			
12731	06-21	110.82 ✓			

* Skip in check sequence

DEBITS

Date	Description	Subtractions
06-04	ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 240604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	✓ 11,196.85
06-04	ACH Withdrawal SCHELL-VISTA FIR DDCOLLECT 240604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	34,316.93
06-04	ACH Withdrawal SCHELL-VISTA FIR FEE 240604 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	✓ 181.15
06-18	ACH Withdrawal SCHELL-VISTA FIR FEE 240618 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	✓ 124.05
06-18	ACH Withdrawal SCHELL-VISTA FIR TAXCOLLECT 240618 I.SCHELLV CHECK SCHELL-VISTA FIRE PROT	13,651.40



Schell-Vista Fire Protection District
Transaction Report

June 2024

	Date	Transaction type	Num	Memo/Description	Account	Amount
723012 Exch Bank Payroll 45810						
	06/05/2024	Check	17388	06/05/24 Net	Payroll Liabilities	-\$ 88.66
	06/05/2024	Check	17389	06/05/24 Net	Payroll Liabilities	-\$ 1,205.54
	06/05/2024	Check	17390	06/05/24 Net	Payroll Liabilities	-\$ 4,290.12
	06/05/2024	Check	17391	06/05/24 Net	Payroll Liabilities	-\$ 40.63
	06/05/2024	Check	17392	06/05/24 Net	Payroll Liabilities	-\$ 55.41
	06/05/2024	Check	17393	06/05/24 Net	Payroll Liabilities	-\$ 114.51
	06/05/2024	Check	12726	06/05/24 Net	Payroll Liabilities	-\$ 36.94
	06/05/2024	Check	17395	06/05/24 Net	Payroll Liabilities	-\$ 11.08
	06/05/2024	Check	17396	06/05/24 Net	Payroll Liabilities	-\$ 395.25
	06/05/2024	Check	17397	06/05/24 Net	Payroll Liabilities	-\$ 400.80
	06/05/2024	Check	17398	06/05/24 Net	Payroll Liabilities	-\$ 59.10
	06/05/2024	Check	17399	06/05/24 Net	Payroll Liabilities	-\$ 4,236.87
	06/05/2024	Check	17400	06/05/24 Net	Payroll Liabilities	-\$ 70.19
	06/05/2024	Check	17401	06/05/24 Net	Payroll Liabilities	-\$ 200.40
	06/05/2024	Check	17402	06/05/24 Net	Payroll Liabilities	-\$ 162.54
	06/05/2024	Check	17403	06/05/24 Net	Payroll Liabilities	-\$ 1,814.79
	06/05/2024	Check	17404	06/05/24 Net	Payroll Liabilities	-\$ 3,463.11
	06/05/2024	Check	17405	06/05/24 Net	Payroll Liabilities	-\$ 439.58
	06/05/2024	Check	17406	06/05/24 Net	Payroll Liabilities	-\$ 36.94
	06/05/2024	Check	17407	06/05/24 Net	Payroll Liabilities	-\$ 59.10
	06/05/2024	Check	17408	06/05/24 Net	Payroll Liabilities	-\$ 36.94
	06/05/2024	Check	17409	06/05/24 Net	Payroll Liabilities	-\$ 202.24
	06/05/2024	Check	17410	06/05/24 Net	Payroll Liabilities	-\$ 160.68
	06/05/2024	Check	17411	06/05/24 Net	Payroll Liabilities	-\$ 930.43
	06/05/2024	Check	12727	06/05/24 Net	Payroll Liabilities	-\$ 136.68
	06/05/2024	Check	17413	06/05/24 Net	Payroll Liabilities	-\$ 1,359.50
	06/05/2024	Check	17414	06/05/24 Net	Payroll Liabilities	-\$ 125.60
	06/05/2024	Check	12728	06/05/24 Net	Payroll Liabilities	-\$ 36.94
	06/05/2024	Check	17416	06/05/24 Net	Payroll Liabilities	-\$ 77.57
	06/05/2024	Check	17417	06/05/24 Net	Payroll Liabilities	-\$ 2,266.46
	06/05/2024	Check	12729	06/05/24 Net	Payroll Liabilities	-\$ 1,919.25
	06/05/2024	Check	17419	06/05/24 Net	Payroll Liabilities	-\$ 22.17
	06/05/2024	Check	17420	06/05/24 Net	Payroll Liabilities	-\$ 229.03
	06/05/2024	Check	17421	06/05/24 Net	Payroll Liabilities	-\$ 2,526.13
	06/05/2024	Check	17422	06/05/24 Net	Payroll Liabilities	-\$ 705.55
	06/05/2024	Check	17423	06/05/24 Net	Payroll Liabilities	-\$ 1,025.07
	06/05/2024	Check	12730	06/05/24 Net	Payroll Liabilities	-\$ 73.88
	06/05/2024	Check	12731	06/05/24 Net	Payroll Liabilities	-\$ 110.82

	06/05/2024	Check	17426	06/05/24 Net	Payroll Liabilities	-\$	2,766.82
	06/05/2024	Check	17427	06/05/24 Net	Payroll Liabilities	-\$	55.41
	06/05/2024	Check	17428	06/05/24 Net	Payroll Liabilities	-\$	3,729.43
	06/05/2024	Check	17429	06/05/24 Net	Payroll Liabilities	-\$	916.34
	06/05/2024	Check	17430	06/05/24 Net	Payroll Liabilities	-\$	36.94
	06/05/2024	Check	-	06/05/24	51020 Payroll Service Fees	-\$	181.15
	06/05/2024	Check	-	06/05/24	-	-\$	11,166.85
	06/20/2024	Check	17431	06/20/24 Net	-	-\$	1,531.16
	06/20/2024	Check	-	06/20/24	51020 Payroll Service Fees	-\$	124.05
	06/20/2024	Check	17432	06/20/24 Net	-	-\$	3,854.22
	06/20/2024	Check	17433	06/20/24 Net	-	-\$	902.27
	06/20/2024	Check	17434	06/20/24 Net	-	-\$	100.20
	06/20/2024	Check	17435	06/20/24 Net	-	-\$	755.72
	06/20/2024	Check	12732	06/20/24 Net	-	-\$	666.10
	06/20/2024	Check	17437	06/20/24 Net	-	-\$	1,049.70
	06/20/2024	Check	17438	06/20/24 Net	-	-\$	951.99
	06/20/2024	Check	17439	06/20/24 Net	-	-\$	2,666.65
	06/20/2024	Check	17440	06/20/24 Net	-	-\$	1,300.17
	06/20/2024	Check	17441	06/20/24 Net	-	-\$	4,509.26
	06/20/2024	Check	17442	06/20/24 Net	-	-\$	967.64
	06/20/2024	Check	17443	06/20/24 Net	-	-\$	904.32
	06/20/2024	Check	17444	06/20/24 Net	-	-\$	387.87
	06/20/2024	Check	12733	06/20/24 Net	-	-\$	637.28
	06/20/2024	Check	17446	06/20/24 Net	-	-\$	3,376.17
	06/20/2024	Check	17447	06/20/24 Net	-	-\$	5,183.80
	06/20/2024	Check	17448	06/20/24 Net	-	-\$	967.64
	06/20/2024	Check	12734	06/20/24 Net	-	-\$	715.73
	06/20/2024	Check	17450	06/20/24 Net	-	-\$	4,432.08
	06/20/2024	Check	17451	06/20/24 Net	-	-\$	4,910.77
	06/20/2024	Check	-	6.20.24 pr	-	-\$	13,651.40
	06/26/2024	Check	Transfer	-	723010 Exchange Money Mkt 2554	\$	50,000.00
	06/30/2024	Deposit	INTEREST	Interest Earned	44003 Interest Earned Bank Acc	\$	9.42
Total for 723012 Exch Bank Payroll 45810						-\$	52,546.21
						-\$	52,546.21

Wednesday, July 31, 2024 02:03 AM GMTZ

Schell-Vista Fire Protection District
A/R Aging Summary
 As of June 30, 2024

	Current	1 - 30	31 - 60	61 - 90	91 and over	Total
CalOES	31,302.60					31,302.60
County of Sonoma	115,568.74					115,568.74
TOTAL	\$ 146,871.34	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 146,871.34

Schell-Vista Fire Protection District

A/P Aging Summary

As of June 30, 2024

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Bonneau's	418.83					\$418.83
California State Disbursement Unit	-211.00					\$ -211.00
CalPERS	374.40					\$374.40
City of Sonoma		41.75				\$41.75
Comcast	137.59					\$137.59
Faustino Enterprises, Inc.		1,075.40				\$1,075.40
FRMS	30,176.25					\$30,176.25
L. N. Curtis & Sons		386.26			-2,652.66	\$ -2,266.40
Marin IT, Inc	3,903.81					\$3,903.81
Munoz Payroll Services	547.86					\$547.86
PG&E	3,080.20					\$3,080.20
Recology Sonoma Marin	554.35					\$554.35
Sonoma Media Investments, LLC	398.00					\$398.00
Southern Tire Mart				1,425.30		\$1,425.30
USBank (Cal Cards)	1,230.98					\$1,230.98
William L Adams PC	699.00					\$699.00
TOTAL	\$41,310.27	\$1,503.41	\$0.00	\$1,425.30	\$ -2,652.66	\$41,586.32

Schell-Vista Fire Protection District

Expense and Revenue

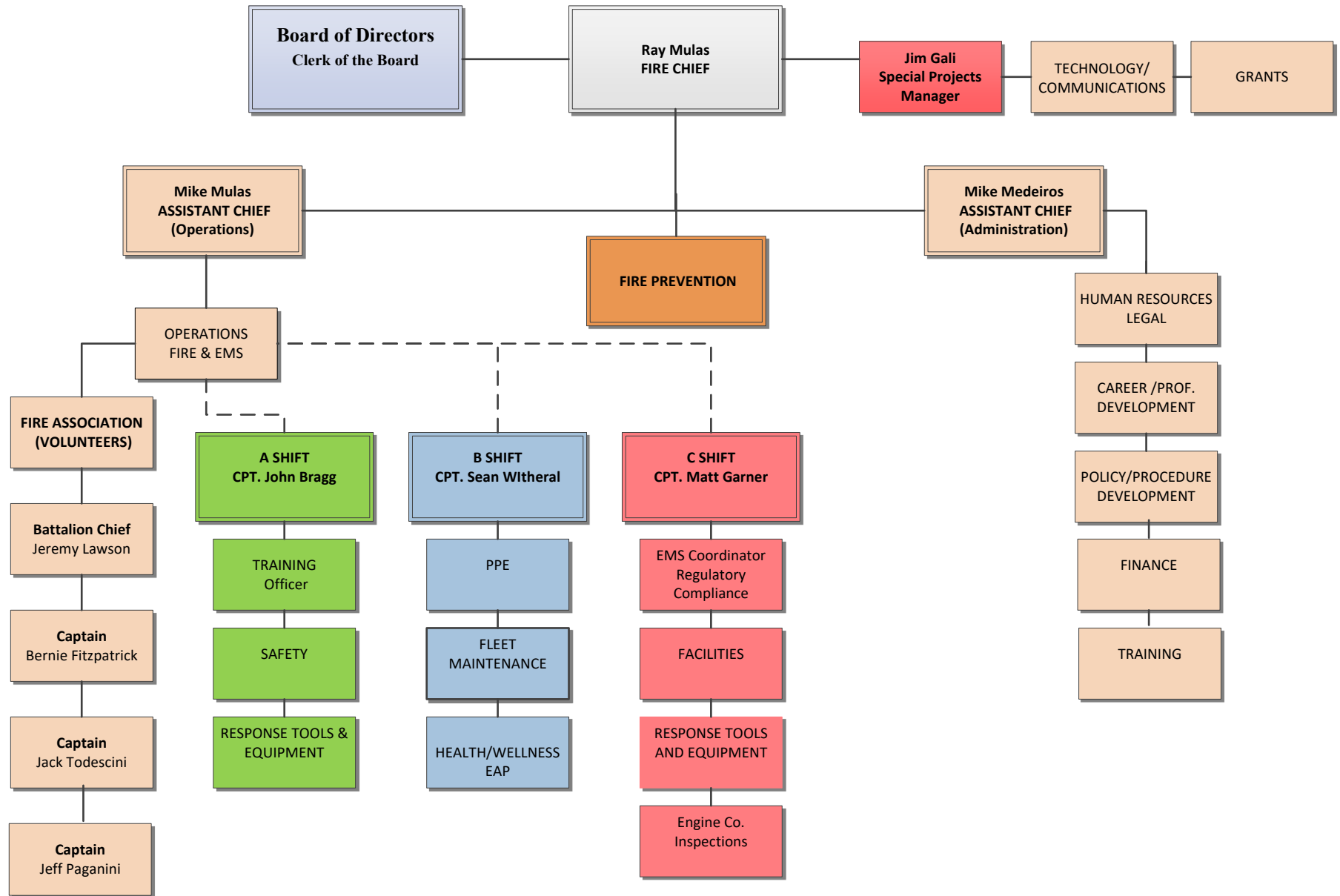
June 2024

	Total
Income	
2500 Intergovernmental Revenue	
2501 Napa Contract	15,002.00
2504 Strike Team CA Reimburse	31,302.60
Total 2500 Intergovernmental Revenue	\$ 46,304.60
40000 Property Tax Revenue	
40002 Property Taxes-CY Secured	50,701.99
40003 Direct Charges-CY (X Tax)	40,181.08
40006 AB1290 RDA Pass-Through	118.07
40010 Residual Prop Tax - RPTTF	3,143.18
40101 Property Taxes CY Unsecure	-306.61
40111 Supplemental Prop Taxes CY	11,989.69
40201 Property Taxes-PY Secured	-225.13
40202 Direct Charges Prior Year	1,057.35
40211 Property Taxes-PY Unsecure	935.57
40221 Supplemental Prop Taxes PY	-6.38
42291 State Homeowner Prop Reli	2,963.78
Total 40000 Property Tax Revenue	\$ 110,552.59
44000 Interest	
44002 Interest on Pooled Cash	1,018.40
44003 Interest Earned Bank Acc	6,259.12
Total 44000 Interest	\$ 7,277.52
46000 Miscellaneous Revenue	
4020 Other Sales	
4030 Reimb Fire Prevention Supplies	200.00
Total 4020 Other Sales	\$ 200.00
Total 46000 Miscellaneous Revenue	\$ 200.00
Total Income	\$ 164,334.71
Gross Profit	\$ 164,334.71
Expenses	
50000 Salaries & Employee Bene	
50010 Career Pay	50,144.46
50020 Career OT	37,684.96
50030 Holiday Pay	2,463.72
50040 Volunteer Stipend Pay	43,684.99
50050 Fire Call & Drills	1,996.00
50052 Educational Incentive	1,581.86
50054 FLSA	1,465.32
50055 Special Project Manager	2,000.00

50056 Administrative Staff	1,721.04
50058 Longevity Pay	928.88
50060 CalPERS Retire Employer	8,539.33
50070 Employee Health Insuranc	9,345.76
51000 Payroll Taxes Employer	5,433.99
51010 Retirement Expense (UFP)	0.00
51015 Dferred Comp Pln Costs	1,000.00
51018 CalPERS Costs	0.00
51020 Payroll Service Fees	305.20
52000 Workers' Compensation Ins	30,176.25
Total 50000 Salaries & Employee Bene	\$ 198,471.76
60000 Services & Supplies	
60070 Fire Equipment & Supplies	245.49
60075 Fire Prevention Supplies	570.78
60080 Fire Equipment Testing	6,174.19
60100 Communications	2,422.14
60200 Household Contracts	235.00
60300 Insurances	
60310 Insurance - Accident/Sick	0.00
60350 Insurance- Liability	4,138.00
60370 Insurance-Automobile	719.00
Total 60300 Insurances	\$ 4,857.00
60400 Maintenance - Equipment	
60420 Maint 3871	2,413.55
60435 Maint 3882	330.27
60460 Maint 3800	452.40
60482 Maint BC38 20 Chevy 2500	2,771.21
Total 60400 Maintenance - Equipment	\$ 5,967.43
60600 Maintenance Building	
60620 Maint Residence	17.04
60650 Maint Bldg Station 2	18.22
Total 60600 Maintenance Building	\$ 700.87
60675 Medical Supplies	604.50
60680 Membrshp/Occupat Trackng	16.26
60700 Office Supplies	175.59
60750 Office Equip & Software	3,903.81
60775 Postage & Freight	1,702.48
60790 Public/Student Education	3,539.44
60800 Professional Services	
60805 Prof Serv-Website/Network	1,275.00
60830 Prof Services - Legal	699.00
60840 Prof Services - Consultin	547.86
60865 Fire Fight Assist Raceway	10,835.49
Total 60800 Professional Services	\$ 13,357.35

61000 Bank Fees	2.32
61020 Internet Based Program	149.90
61080 Publications/Legal Notice	398.00
61090 Equipment Rentals/Lease	369.00
61200 Training	300.00
61300 Fuel/Oil	3,943.48
61350 Strike Team Expenses	419.80
61400 Utilities/Garbage	
61410 Utilities Station 1	2,926.81
61420 Utilities Station 2	186.74
61430 Garbage Station 1	554.35
Total 61400 Utilities/Garbage	\$ 3,667.90
Total 60000 Services & Supplies	\$ 53,722.73

Organizational Chart



Fire Board
Approved (7/2024)

2024-2025 Proposed Compensation for Administrative and Clerical Staff
(Effective date July 1, 2024)

Position	Base Stipend	Medical Allowance if	
		Medical Available	district Medical refused
Chief	\$4,000	Yes	\$500
Assistant Chief	\$3,500	Yes	\$500
Administrative BC	\$2,500	Yes	\$500
Special Project Manager	\$2,200	No	N/A
Volunteer Battalion Chief	\$200	No	N/A
Volunteer Captain	\$150	No	N/A
Clerical Staff	\$54/hour	No	N/A

Volunteer Staff Stipends will be addressed at the September Board Meeting.

2024 Conflict of Interest Code Biennial Notice Instructions for Local Agencies

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

By **July 1, 2024**: The code reviewing body must notify agencies and special districts within its jurisdiction to review their conflict of interest codes.

By **October 1, 2024**: The biennial notice must be filed with the agency's code reviewing body.

The FPPC has prepared a 2024 Local Agency Biennial Notice form for local agencies to complete or send to agencies within its jurisdiction to complete before submitting to the code reviewing body. The City Council is the code reviewing body for city agencies. The County Board of Supervisors is the code reviewing body for county agencies and any other local government agency whose jurisdiction is determined to be solely within the county (e.g., school districts, including certain charter schools). The FPPC is the code reviewing body for any agency with jurisdiction in **more than one county** and will contact them.

The Local Agency Biennial Notice is not forwarded to the FPPC.

If amendments to an agency's conflict of interest code are necessary, the amended code must be forwarded to the code reviewing body for approval within 90 days. An agency's amended code is not effective until it has been approved by the code reviewing body.

If you answer yes, to any of the questions below, your agency's code probably needs to be amended.

- Is the current code more than five years old?
- Have there been any substantial changes to the agency's organizational structure since the last code was approved?
- Have any positions been eliminated or re-named since the last code was approved?
- Have any new positions been added since the last code was approved?
- Have there been any substantial changes in duties or responsibilities for any positions since the last code was approved?

If you have any questions or are still not sure if you should amend your agency's conflict of interest code, please contact the FPPC. Additional information including an online webinar regarding how to amend a conflict of interest code is available on [FPPC's website](https://www.fppc.ca.gov).

2024 Local Agency Biennial Notice

Name of Agency: Schell-Vista Fire Protection District

Mailing Address: 22950 Broadway, Sonoma, CA 95476

Contact Person: Robin Woods Phone No. 707-938-2633

Email: svfpd@schellvistafire.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (*check one BOX*):

☒ **An amendment is required. The following amendments are necessary:**

(*Check all that apply.*)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☐ Revise the titles of existing positions
- ☐ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☒ Other (*describe*) COIC is more than 5 years old

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required. (If your code is over five years old, amendments may be necessary)**

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to:

Sonoma County Board of Supervisors 575 Administrative Drive Room 100A Santa Rosa CA 95403

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

Dated: August 7, 2024

RESOLUTION OF THE SCHELL-VISTA FIRE PROTECTION DISTRICT, STATE OF CALIFORNIA, ADOPTING A CONFLICT OF INTEREST CODE

WHEREAS, the Political Reform Act, Government Code sections 81000 et seq., requires state and local government agencies to adopt conflict of interest codes, and

WHEREAS, the Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730, which contains the terms of a standard conflict of interest code and which can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments to the Political Reform Act, and

WHEREAS, the District wishes to adopt this standard code and designate which officers and employees should disclose financial interests and describe which interests must be disclosed, and

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Appendix A and Appendix B, in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the Schell-Vista Fire Protection District, and

2. Pursuant to Section 4 of the standard code, board members shall file statements of economic interest with the district clerk, who shall retain a copy and forward the original for filing with the Clerk of the Sonoma County Board of Supervisors. Designated employees shall file statements with the District clerk who shall retain them at the main place of business of the District. Any District board member or other designated employee already required to submit a disclosure statement (Form 700) pursuant to Government Code section 87203 may submit a copy of that statement in lieu of any filing required by this code provided that no additional disclosure would be required by this code.

PASSED AND ADOPTED by the Board of Directors of the Schell-Vista Fire Protection District at a regular meeting thereof held on August 7, 2024, by the following vote:

AYES: _____ Noes: _____ Absent: _____

SIGNED: _____

TITLE: _____

APPENDIX A

<u>Designated Positions</u>	<u>Disclosure categories</u>
Member of the Board of Directors	1
Analyst	1
Accounting Manager	1
Consultants	*

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following:

The Chairman may determine in writing that a particular consultant, although in a “designated position” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of the disclosure requirements. The Chairman’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

APPENDIX B

Disclosure Categories¹

Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments; all interests in real property.

Category 2: All investments, business positions and income, including gifts, loans and travel payments, from sources that provide goods, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the District.

¹Only investments in and sources of income from business entities, and sources of income, which do business in the geographic area of the [fill in the blank] District, or real property interests located in the District, need to be reported.



Fire Chiefs' Fire Service Working Group

July 22nd, 2024

Steve Akre
Chief, Sonoma Valley
County Chiefs' Association
EMS Representative

Kelly Bradley
Battalion Chief, Gold Ridge
VFC
VFC Association

Mark Heine
Chief, Sonoma County FPD
State Chiefs' Association

TBH
Unit Chief, Sonoma County
CAL FIRE

Jeff Schach
Chief, Petaluma FPD
South County

Shepley Schroth-Cary
Chief, Gold Ridge FPD
VFC Administrator

Robert Taylor
Director, Cloverdale FPD
Fire Districts' Association

Matt Tognozzi
President, Fire Fighters of
Sonoma County, L1401

Marshall Turbeville
Chief, NSCFPD
North County

Scott Westrope
Chief, Santa Rosa
Cities' Representative

Objective:

Efficient, Effective, and Sustainable county-wide fire delivery system

To: Sonoma County Fire Chiefs' Association
Sonoma County Fire Districts' Association
Sonoma County Fire Fighters Labor Groups and Associations

The FSWG will continue to provide updates at the SCFCA and Districts Assn meetings, to our Labor partners, and through email blasts when there are significant milestones in this project. Following are some highlights since our previous update:

- Business Roundtable: In case you haven't heard, the Business Roundtable initiative will not be on the November 2024 Ballot. You can read more [here](#).
- Met with the ACTTC on July 15th to discuss the fund distribution schedule, Prop 4 limits, and agreements required with the County. As soon as the Prop 4 guidance is finalized, we will provide an update. We are coordinating with both County Counsel and the SCFCA's legal counsel. The following distribution schedule was confirmed out of our meeting:

Sale Months	Distributions Received by the County	Distributed to Entities
October - December	Last Week of February	First Week of March
January - March	Last Week of May	First Week of June
April - June	Last Week of August	First Week of September
July - September	Last Week of November	First Week of December

- Measure H Consulting contracts status:
 - Dana Hampson (ED) – complete
 - Bill Adams (Legal) – complete
 - Finance – identifying resource
- Below is an updated list of FSWG leads/members of the workstream items along with some updates:
 - SCFCA Measure H operations & structure (contract staff, Bylaws update, etc.) – **Chief Akre, Chief Westrope, Dana Hampson, Bill Adams, and Chief Boaz – Have been meeting for several weeks now. We have a detailed bylaws redline that is being review by the working group. Additionally, a draft budget is in the works.**
 - Financial resources for agencies, likely including potential workshops – **Chief Akre & Dana Hampson – Thank you for those that provided recommendations. We are working on reach outs and a selection process to determine who will be the best fit for the SCFCA.**
 - Work with the County to update the tax collection agreements & funding contracts, if necessary. And secure info on Prop 4 spending

limit impacts – **Chief Akre & Chief Heine – Met with the ACTTC on July 15th. See update above.**

- **Vegetation management process and structure – Chief Turbeville & Chief Mosiurchak – Chief Turbeville is working on a vegetation management “manifesto” that will capture additional funding beyond Measure H. A draft will be shared with the FSWG by the end of the July.**
- **Work with the County to operationalize the oversight committee – Chief Akre & Dana Hampson – no update. We are in coordination with the CAO’s Staff and the BOS. The Oversight Committee will not formally receive any reports/financials until December 2025.**
- **REDCOM: Dispatch fees and command center – Chief Akre – After reviewing the REDCOM budget, it was confirmed that agencies will have to pay their first two quarterly invoices. It is TBD whether the second quarter invoice will be reimbursed with Measure H funds. An update will be provided once we complete the budget.**
- **Lexipol fees funding process – Chief Akre – A payment arrangement has been made with Lexipol, and information was provided the cities for them to get their fire related Lexipol expenses added to the SCFCA agreement.**
- **One-time gap or discretionary funding process – Dana Hampson, Chief Akre, Chief Heine – August start for the FSWG Team to begin this discussion.**
- **Fire Safe Sonoma contract – Chief Turbeville and Bill Adams – Kick-off discussion schedule for July 19th.**
- **Explore new standardized station “menu” – Chief Heine – **SAVE THE DATE: Hold August 23rd** morning for a workshop on fire station construction that will include representatives from project management teams, architects, and project finance experts.**
- **Explore optimizing the permit process with PRMD – Chief Akre, Chief Heine, & Chief Schroth-Cary – Tennis Wick, responsible for PRMD, presented at the July SCFCA Mtg. Bottom line takeaway is to engage PRMD early to identify ways to streamline the project process and timeline.**
- **Red flag & winter storm upstaffing funding process - Chief Schroth-Cary, Chief Turbeville, and Chief Andreis – Process documents are being updated and a contract modeled after the County contract is in the works.**

Ongoing Sub-Committees (or work groups).

- **Communications, which could include a joint information center – Dana Hampson, Paul Lowenthal, Krista Butts, & Gary Johnson – Dana Hampson met with a brand/marketing consultant to discuss Measure H marketing & communications needs and opportunities and an RFP scope**

- Recruitment & Retention - **Chief Schroth-Cary, Chief Bullard, Chief Mulas, & Chief Westergaard – need to kick off ASAP**
- Training programs - **Chief Schroth-Cary, Chief Bray, Chief Johnson, Chief Andreis, & Chief Westergaard – need to kick off ASAP**
- Ongoing new countywide technologies identification & implementation process – **Chief Schach, Ken Reese (REDCOM), Chief Costa, Chief Busch, Chief Andreis, Chief MacDonald, Chief Mosiurchak, Chief Ricci & Chief Gloeckner – Held kick-off meeting where intent/goals were established and potential workstream team additions were discussed. Additionally, Chief Schach plans to follow-up on the SCFCA drone presentation for potential inclusion in the workstream scope. The next meeting is being scheduled.**

The team's next meeting is scheduled for July 25th, which is also the date of the next SCFDA Meeting and Dinner. Please reach out to a FSWG representative if you have any questions.