



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, September 6, 2023

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ernie Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, Clerk of the Board Robin Woods, Firefighters John Bragg, Micky Breen, and Bulmaro Dominguez.

Director Hal Stober and District Account Stacie McCambridge were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the August 2, 2023, meeting- **Discussion and Action**

Director Loveless introduced the August 2, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Kruljac made a motion to approve the minutes of the August 2, 2023 meeting. Director Neves seconded the motion. The motion passed, and the Minutes were approved by the following vote:
Ayes- 4 Noes - 0 Absent- 1

b. Review of the September Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for September 2023, as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by the following vote:
Ayes-4 Noes - 0 Absent-1

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:



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- 1. Not much new on the Tax Measure, all one pager releases are being reviewed and prepared for release. I am sure more will be released at the Chief's meeting next week including fund raising for the campaign.*
- 2. Engine 3861 has returned from the Head fire up north after about a twenty day deployment.*
- 3. The warehouse on Eighth street that burned down has been cleaned up and removed from the site, and we finely have the fire pump up and running smoothly with only one new sprinkler to be added in the cold storage. Matson Property. We are still working with the county inspectors on the Groskoff warehouse and getting it into compliance. A couple more weed abatement complaints have been handle by just making personal contact with the property owner.*
- 4. The plumbing additions have been completed by Apes, the Lunny bid has come in and Director Neves and I would like the Board to know what the cost will be. I have approved a bid from Broderick Engineering for the sealing and stripping of both lots. The Price was \$ 12,010.00.*
- 5. We have been compensated by the county our \$57,000 dollars of the Grant for the new sign.*
- 6. I would like to have a discussion about joining a legal consortium with other departments to assist with our workers' comp issues. We can join a with other departments the firm of Libert, Cassidy and Whitmore at a cost of \$3,300.00 as a retainer which will provide us with training and seminars on workers comp. Any individual work on an employee issue will be billed hourly.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

Director Neves presented the bill from Lunny to clean the drains and ditches and install a training fire hydrant. The bid totaled \$41,000.

Director Neves made the motion to accept the proposal from Lunny for the upgrades. The motion was seconded by Director Finn. Director Loveless opened the floor to public comments and questions. There were none. A vote was taken, and the motion passed with the following vote.

Ayes-4 Noes-0 Absent-1

Director Neves updated the Board on the status of the roof repairs. Lanning is waiting for the skylight so proceed.

2. Budget Committee (Kruljac)

Nothing to report.

3. Legislative Committee (Finn)

Nothing to report



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4. Outreach Committee (Stober)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Proposed FYE 2024 Final Budget
i. Review and approval-**Discussion and Action**

Director Kruljac introduced the 2023 proposed Budget.

Director Kruljac made a motion to accept the 2023 Final Budget as presented. Director Finn seconded the motion. opened the floor to discussion and public comment. There were no public comments. A vote was held. The motion passed, and the Budget was approved by the following vote:
Ayes-4 Noes - 0 Absent-1

- ii. CalPERS UAL Review projected Employer Contribution Rates.

Clerk of the Board, Robin Woods, shared the CalPERS's UAL and new employer contribution rates with the Board.

- b. Bond Account Balance and Maturity Dates update.

Clerk of the Board, Robin Woods, presented the Board with the information regarding the District's bond accounts.

- c. Discussion regarding joining a consortium of departments using the Law firm of Libert, Cassidy, and Whitmore to assist with worker's compensation issues.

Chief Mulas presented the information regarding possibly joining a consortium of Departments to contract with Libert, Cassidy, and Whitmore to assist with worker's compensation issues. They provide advice and training to the departments. There is a \$3,300 fee to join the consortium. There would be an hourly rate for specific case consultations. Director Kruljac made the motion to approve joining the consortium and paying the \$3,300. Director Neves seconded the motion. Director Loveless opened the floor to public questions and discussion. There were none. A vote was held and the motion passed by the following vote:
Ayes-4 Noes-0 Absent-1

Chief Mulas will obtain a contract with the hourly rate to present to the Board.

- d. Cell Tower

Director Kruljac presented the board with updates on both Cell Towers.

1. Update Station 2
2. Update Tower at Station 1

- e. Strategic Planning-**Continuing Discussion**



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Chief Mulas gave the Board an update on the meeting. Mike Medeiros is working on a presentation to present to the staff and review.

f. Fire Services Working Group Update-**Continuing Discussion**

Chief Mulas advised the Board that there wasn't anything new to report this month.

g. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy.

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 7:42 pm. Director Finn seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting October 4, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment .