



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, October 4, 2023

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Ernie Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods, Firefighters Matt Garner, Chanton Em, Humberto Botello and Johny Valesquez.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

Director Loveless introduced Resolution 2023-007, *A Resolution of the Board of Directors of the Schell-Vista Protection District Delegation of Authority*, to the Board explaining that the Resolution was brought to the Boards attention after the agenda was posted and less than 72 prior to the meeting. The Resolution is of an urgent matter to the District and asked if the Board agreed to add the Resolution to the agenda. The Board unanimously approved the addition of Resolution 1023-007 be added to the agenda as new item, 7f.

4. CONSENT CALENDAR

a. Approval of minutes from the September 6, 2023, meeting- **Discussion and Action**

Director Loveless introduced the September 6, 2023 Minutes and opened the floor for discussion and public comments. No public comments were made. Director Neves made a motion to approve the minutes of the September 6, 2023 meeting. Director Kruljac seconded the motion. The motion passed, and the Minutes were approved by the following vote:
Ayes-4 Noes - 0 Abstain-1

b. Review of the October Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Stober made a motion to accept the Financial Report for October 2023, as presented. Director Kruljac seconded the motion. The motion passed, and the Financial Report was approved by the following vote:
Ayes-5 Noes - 0 Absent-0



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5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

1. *The FSWG group has been speaking to city councils and other groups regarding the Tax Measure. All of the department's one-page sheets about the measure are placed on the Sonoma County Fire Chiefs Web site.*

The Chiefs association is going to raise the dues like last year to help close out the cost of getting the measure on the ballot, this was passed by all members.

2. *Broderick engineering will caulk and seal the parking areas between classes being held here this month.*

3. *I believe it's time for the district to form a Training Facility Use Agreement. To my knowledge we do not have one. I imagine the Board would not want to be liable for any damage to the facility or visitors while on the property.*

We should also consider a fee structure. (Chief Mulas will put together an agreement for review)

4. *I received notice that our new engine will be delayed 6 to 9 months due to supply issues*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

Director Neves advised the Board that the District is looking to purchase 16 new chairs to replace the old ones at the station. Captain Garner in getting estimates.

Director Neves and Kruljac are going to visit the possibility of adding Solar panels at Station 1 and report back to the Board.

2. Budget Committee (Kruljac)

Director Kruljac reviewed the Budget versus actual financial year to date with the Board.

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Stober)

Nothing to report.



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7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Workers Compensation Consortium Contract Review

Chief Mulas presented the information about rates and services of Liebert Cassidy Whitmore. The Rate for membership in the Consortium which includes training workshops is \$3300 for the year. Rates of additional Attorney services is \$435 per hour. Director Loveless reviewed the contract and pointed out highlights. Director Finn made the motion to approve the contract presented to the Board by Liebert Cassidy Whitmore to enter into the Sonoma/Marin Fire District Employment Relations Consortium. Director Stober seconded the motion. Director Loveless opened the floor for public comments or discussion. There was none. Director Loveless called for a vote and the motion passed by the following:
Ayes-5 Noes-0 Absent-0

b. Napa Contract Negotiation and New Property Review

District Accountant Stacie McCambridge is in the process of preparing the contract. It is in the preliminary stages. She will present the completed contract at the next Board meeting.

c. Cell Tower

1. Update Station 2
2. Update Tower at Station 1

On Air is waiting for the finalization of the Station 2 proposal, and Station 1 is still in progress.

d. Strategic Planning-Continuing Discussion

Special Projects Manager, Jim Galli, is setting up a meeting to discuss the presentation for the Board.

e. Fire Services Working Group Update-Continuing Discussion

See Chief's Report.

f. Resolution 2023-007, A Resolution of the Board of Directors of the Schell-Vista Fire Protection District Delegation of Authority - Review & Action

Director Loveless introduced Resolution 2023-007 granting the Fire Chief the authority to make "application on behalf of the Agency" "for disability retirement of all employees and to initiate request for reinstatement of such employees who are retired for disability." Director Loveless opened the floor for discussion. Director Kruljac moved for the adoption of the resolution. Director Loveless called a roll call vote and the Resolution was adopted by the following vote:

Directors: Loveless-Aye, Kruljac-Aye, Stober-Aye, Finn-Aye, Neves-Aye
Ayes-5 Noes-0 Absent -0 Abstain-0



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g. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April/May-Conduct Public Hearing
May/June-Allow time for property owner appeals of the tax levy.
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 7:45 pm. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting is November 1. 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.