



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, March 8, 2023  
Time: 7:00 PM  
Location: 22950 Broadway-Station #1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Firefighters Chanton Em, Matt Garner, Micky Breen, Matt Garner, John Bragg, Johnny Velasquez and Mike Medeiros. District Account Stacie McCambridge, Clerk of the Board Robin Woods, and District Counsel William Adams were also present. Also in attendance were 4-H members Michaela Pucci, Jack McMahon, and Courtney McMahon.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

No Adjustments to the agenda were necessary.

### 4. CONSENT CALENDAR

a. Approval of minutes from the February 1, 2023, meeting- **Discussion and Action**

Director Loveless introduced the February 1, 2023 Minutes and opened the floor for discussion and public comments. No public comments were made. Director Neves made a motion to approve the minutes of the minutes of the February 1, 2023 meeting. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-4 Noes - 0 Absent- 1

b. Review of the March Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for March 2023 as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-4 Noes -0 Absent-1



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## 5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

*1. The Fire Service Working Group is going to conduct a feasibility study on the potential Tax Measure. It was voted at the Sonoma County Fire Chiefs meeting to assess each department based on the Call Volume of that Department to fund the study, our contribution will be Range 7 at \$2500. This will be billed to our membership dues.*

*The FSWG is also conducting Zone reviews meeting with each department about what their request would be from the tax measure. I have decided to have a round table discussion before we submit what our potential requests of the tax would be. The round table will consist of myself, Assistant Chief Mulas, Battalion Chief Medeiros, Captains Bragg and Garner and Chairman Loveless.*

*2. We are considering the possibility of putting on a seasonal firefighter this Fire Season for either a six- or nine-month term. I will hand out a cost analysis done by Special project Manager Jim Gali for your consideration at the Board meeting.*

*3. Battalion Chief Medeiros and I have been in discussions with Danna Hampton about a helping us establish a set of Strategic Goals which can be incorporated into a Strategic Plan. I would like to meet with Dana and Chief Medeiros to formulate a plan so she can give us an accurate estimate the amount of time and the cost to formulate a 5-year plan. Dana's rate is \$150 per hour.*

*4. We have received a grant from the Office of Emergency Services for a LED sign to be placed at Station one. The sign will be the same as the others in the valley and should be completed by June 30th. The contract with the county on the LED sign has been signed and sent in and Captain Garner has met with a contractor that installed the two signs in Sonoma.*

*5. We have had seven applications for the Engineers position, Oral Boards will be next.*

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Committee Set up, Organization, and guidelines
- b. Reports:
  1. Facilities Committee (Neves)

Director Neves advised the Board that she toured the facility with Assistant Chief Mike Mulas. She explained to the board that there have been 2 quotes to repair the roof. She presented the estimate of \$120,211 for review.

After discussion, Director Kruljac made the motion to approve the proposal and the cost to be expensed under 90035 Facilities Capital Improvement.



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Director Neves seconded the motion. Director Loveless opened the floor to any questions or discussion. Let the record reflect that there was none. The vote was called, and the motion passed by the following vote: Ayes-4 Noes-0 Absent-1

2. Budget Committee (Kruljac)

-Review Proposed Revised FY 2023 Budget- **Discussion and Action**

Director Kruljac introduced the revised Budget and explained the changes.

Director Kruljac made a motion to accept the Revised FY 2023 Budget as presented. Director Stober seconded the motion. Director Loveless opened the floor to questions and public comment. There were no public comments. The motion passed, and the Revised Budget was approved by the following vote: Ayes- 4 Noes - 0 Absent- 1

3. Legislative Committee (Finn)

There was nothing to present.

4. Outreach Committee (Stober)

There was nothing to present.

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. 4H Pancake Feed Event Request-**Discussion and Action**

Michaela Pucci of the Sonoma Valley 4-H explained to the board that it was time for their annual pancake feed. They have used the station in previous years and asked if they could use the station to hold their event again this year on May 21, from 7AM to 1PM. They would need the use the kitchen, chairs and tables. The Board expressed their support and approved the use of the station. The 4-H members will work with the Firefighters to organize the event.

b. On Air LLC- Update

Director Kruljac advised the Board that the contract has been signed and returned. The District has received their first months payment from On Air LLC.

c. Employee Bonus Discussion

Director Kruljac explained his thoughts on looking at a cost of living bonus to all staff members on a one time basis based on the actual tax income versus the projected income for the station. Director Loveless request that this be tabled until next meeting for further discussion and consideration.



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- d. Notification that the Schell Vista Professional Firefighters joined the Professional Firefighters of Sonoma County Local 1401 Union. - **Introduction and Information**

Mike Stornetta, President of the Professional Firefighters of Sonoma County Local 1401 Union, introduced himself and explained what the Union could do for the firefighters, station, and Board. He explained that nothing changes with the MOU. The firefighters are now represented by the union who will support them through negotiations. He explained that it would be "business as usual" for the District. The Union would be a resource to be used for support and information.

- e. Ordinance 2023-01, Measure A Election Update

Director Loveless shared the results of the Measure A election which passed.

- f. Tax Measure Ordinance Review

The Board was updated on the review of the parcel tax amounts and errors on the Tax-Roll report from the county. The committee is continuing its investigation of the errors and review options for correcting the errors. They will report back to the Board in April for review, The public meeting will be held in May.

- g. Special Districts Meeting March in Napa March 14-17, 2023.

Director Loveless explained the conference was coming up. The agenda was emailed to the Board

- i. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April/May-Conduct Public Hearing

May/June-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

July-Approval of the District Tax Roll and Appropriations Limit

July/August- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

## -Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

August-Budget Committee meet to prepare final budget for Board approval in September.

September-Final Budget review and approval.



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Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)  
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

## 9.ANNOUNCEMENTS/GOOD of the ORDER

The Volunteer Polenta Feed will be held April 27<sup>th</sup>.

The annual chicken BBQ will be held July 16<sup>th</sup>.

## 10.ADJOURNMENT

Director Stober made the motion to adjourn at 8:20 pm. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting April 5, 2023.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment