



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, June 7, 2023
Time: 7:00 PM
Location: 22950 Broadway-Station #1)

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, and Ken Finn. A quorum was met. Also present were Chief Ray Mulas, Firefighters Mike Medeiros, Matt Garner, Johnny Velasquez, and Chanton Em, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Mindy Neves was absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the May 3, 2023, meeting- **Discussion and Action**

Director Loveless introduced the May 3, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Finn made a motion to approve the minutes of the minutes of the May 3, 2023, meeting. Director Kruljac seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes- 4 Noes - 0 Absent- 1

b. Review of the June Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Finn made a motion to accept the Financial Report for June 2023 as presented. Director Stober seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes- 4 Noes -0 Absent- 1

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. *We have currently started our wild land training for the coming fire season. Engines 3881 and 3882 have been switched for the initial dispatch of non-vegetation*



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calls because its configuration is more suitable for handling all calls if needed. All personnel have had their equipment and PPE Inspected, and we have issued all of the RT-130 Annual Wildland Fire Safety Refresher modules through Targets Solutions.

2. *Battalion Chief Medeiros has completed the Strategic Plan Presentation. We will present it to the Board along with discussion on the next steps to be taken.*

3. *The Fire Department received a grant from the Gary Sinise Foundation for three new Thermal Imagers to replace our old models. Sonoma Fire also got a grant from the Foundation for the whole county to purchase the Interra Platform, a mapping and pre incident planning tool for one year and possibly doing a joint renewal in years to come. A representative from each agency will come together as FPO's and set this program up the same across the county.*

4. *FSWAG Update: The committee has met with the county CEO and BOS's to review the current plan and updates. They are supportive in our efforts. Our final allocation is 1.20% of the collected tax.*

5. *Captain Garner has been working on a Class A uniform Policy (#10006), and it has been approved for use.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

Chief Mulas provided an update on the repairs of Station 1 roof. Manufacturing of the supplies is behind. The contractor is ready to start as soon as materials are available.

2. Budget Committee (Kruljac)

a. Review and Approval of the Revised FYE 2023 Budget -Discussion and Action

Director Kruljac introduced the Revised FYE 2023 Budget. Director Loveless opened the floor for discussion and public comments. No public comments were made. Director Finn made a motion to approve the Revised FYE 2023 Budget. Director Stober seconded the motion. The motion passed, and the Budget was approved by the following vote: Ayes-4 Noes - 0 Absent-1

b. Review and Approval of the Preliminary FYE 2024 Budget-Discussion and Action

Director Kruljac introduced the FYE 2024 Budget. Director Loveless opened the floor for discussion and public comments. No public comments were made. Director Finn made a motion to approve the FYE 2024 Director Stober seconded the motion. The motion passed,



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and the Budget was approved by the following vote: Ayes-4 Noes - 0
Absent-1

- c. CalPERS 2023-2024 Employer Contribution rates. Required contribution for FY 2023-2024.

Clerk Robin Woods explained the CalPERS report and reviewed the Contribution rates and required contribution.

3. Legislative Committee (Finn)

There was nothing to report.

4. Outreach Committee (Stober)

There was nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Ordinance No 2018/2019-01 Tax Measure Update
 1. Update on Tax Roll True-Up and Possible Public Meeting in July

It was reported that the updated parcel list would be provided by June 18th.
There will be a need for a Public Meeting in July.

- b. Strategic Planning- Presentation, Discussion and Action.

Battalion Chief Mike Medeiros presented the Board with the Strategic Plan presentation. He included Mission, Vision and Values. He shared possible goals and 5-year plan.

Mission:

The Schell-Vista Fire Protection District is committed to protecting Lives, Property and Natural Resources of our community through responsive and effective Fire Protection and Emergency Services.

Vision:

It is the Vision of the Schell-Vista Fire Protection District to provide the highest level of professionalism and service to those in our community.

Values:

As members of the Schell-Vista Fire Protection District we Value:

- Family
- Tradition
- Compassion
- Professionalism
- Honesty
- Accountability
- Loyalty
- Integrity



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c. Fire Services Working Group Update-Continuing Discussion

See Chiefs Report

d. Napa County Fire Department Fire Services Contract

Director Loveless explained that this is a work in progress. Table for a future meeting.

e. Resolution 2023-003 CAL OES Fire & Rescue

Director Loveless presented RESOLUTION NO 2023-003-A RESOLUTION OF THE SCHELL-VISTA FIRE PROTECTION DISTRICT IDENTIFYING THE TERMS AND CONDITIONS OF FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT. The floor was opened for questions and public comments. Let the record reflect there were none. Director Finn moved for its adoption. Director Kruljac seconded the motion.

The motion was adopted by the following votes:

Director Finn-Aye
Director Stober-Aye
Director Loveless-Aye
Director Kruljac-Aye
Director Neves-Absent

f. Resolution 2023-004 2023 Appropriations Limit for District- Discussion and Action

Director Loveless presented RESOLUTION NO 2023-004- RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT ESTABLISHING THE FISCAL YEAR 2023-2024 APPROPRIATIONS LIMIT FOR THE DISTRICT. The floor was opened for questions and public comments. Let the record reflect there were none. Director Kruljac moved for its adoption. Director Stober seconded the motion. The motion was adopted by the following votes:

Director Finn-Aye
Director Stober-Aye
Director Loveless-Aye
Director Kruljac-Aye
Director Neves-Absent

g. Resolution 2023-005 Authorizing Application for CalFire Federal Excess Personal Property Program- Discussion and Action

Director Loveless presented RESOLUTION NO 2023-005 RESOLUTION AUTHORIZING APPLICATION FOR FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM IN ACCORDANCE WITH UNITED STATES FOREST SERVICE COOPERATIVE FORESTRY ASSISTANCE ACT (CFAA) OF 1978. The floor was opened for questions and public comments. Let the record reflect there were none. Director Kruljac moved for its adoption. Director Finn seconded the motion. The motion was adopted by the following votes:



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Director Finn-Aye
Director Stober-Aye
Director Loveless-Aye
Director Kruljac-Aye
Director Neves-Absent

h. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April/May-Conduct Public Hearing
May/June-Allow time for property owner appeals of the tax levy.
June-Approval of the District Preliminary Budget
July-Approval of the Distract Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

Director Kruljac asked that we add the Cell Tower update to the July Agenda.

The chicken BBQ is July 16th.

10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 7:58 pm. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting July 5, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment