



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, July 5, 2023
Time: 7:00 PM
Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, Firefighters Chanton Em and Kevin Plume, District Account Stacie McCambridge, and Clerk of the Board Robin Woods, were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the June 7, 2023, meeting- **Discussion and Action**

Director Loveless introduced the June 7, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Stober made a motion to approve the minutes of the minutes of the June 7, 2023 meeting. Director Kruljac seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes- 5 Noes - 0 Absent- 0.

b. Review of the July Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made the motion to accept the Financial Report for July 2023 as presented. Director Finn seconded the motion. The motion passed, and the Financial Report was approved by the following vote: Ayes-5 Noes -0 Absent- 0

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:



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Chief's Report July 2023

1. I have included some handouts about the Tax Measure from the FSWG board, we are currently gathering signatures and validating them as they come in. As attachments I am including Chief Akres Update, Sonoma County Fire Chiefs measure information sheet and an example of Gold Ridge Fire's one page information. Ours is about ready to release after the Bar B Que.

2. Office of the State Fire Marshal will begin an additional public comment period for the regulatory adoption of the Fire Hazard Severity Zone (FHSZ) map. After carefully reviewing more than a thousand comments, adjustments were made to the map which resulted in just over 100,000 acres receiving an updated designation. Public Comment on the updated zones is being accepted through August 9, 2023. We are posting the web page and comment email page on our website.

3. Station Improvements: I am currently in the process of receiving bids for some changes around the station. The first being the cleaning of the ditches around parts of the station and removal of the excess silt deposits. The second being sealing and striping the parking lots of both Stations #1 & 2. Third being the placement of a practice pumping hydrant in the lower parking lot for training purposes. And the fourth and final would be adding a water line to the Hose Tower from our domestic supply, something our architect failed to see as beneficial.

We are also looking to upgrade our projector in the training room to a brighter laser type for better classroom clarity without killing the lights. Also, we are looking into setting the conference room up for zoom meetings and online classes.

4. Our new electronic sign should be placed soon with the software that needs to be installed in the building complete.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

See Chief's report. Director Neves advised the Board that we are still waiting on roofing materials to start the roof repairs.

2. Budget Committee (Kruljac)

Nothing to report.

3. Legislative Committee (Finn)

Nothing to report.



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4. Outreach Committee (Stober)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Ordinance No 2018/2019-01 Tax Measure Update

1. Public Hearing for Consideration and Determination of the Special Tax to be Levied on Each Parcel of Real Property in the District During Fiscal Year 2023/2024 Pursuant to Voter-Approved Measure X, District Ordinance 2018/0801OR

Director Loveless convened the Public hearing at 7:15 PM. He announced that the Resolution being presented 2023-006 is only to add the previously omitted or misidentified parcels to the tax roll approved by the Board after the hearing on May 3, 2023. Director Lovless reviewed the Parcel List that was posted in the District.

Director opened the floor to questions and public comments. Let the record show that there were no members of the public in attendance and no questions were presented to the Board.

Director Loveless closed the Public Hearing at 7:20 and resumed the Regular Board meeting.

2. RESOLUTION 2023-006, AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROPERTY IN THE DIRSTRIC DURING FISCAL YEAR 2023/2024. **Introduction, Discussion and Action.**

Director Loveless presented Resolution No 2023-006, RESOLUTION OF THE BOARD OF DIRECTORS OF THE SCHELL VISTA FIRE PROTECTION DISTRICT AFTER PUBLIC HEARING FOR CONSIDERATION AND DETERMINATION OF THE SPECIAL TAX TO BE LEVIED ON EACH PARCEL OF REAL PROERTY IN THE DISTRICT DOTING FISCAL YEAR 2023/2024 PURSUANT TO VOTER APPROVED MEASURE X, DISTRICT ORDINANCE 2018/0801 OR. The floor was opened for questions and public comments. Let the record reflect there were none. Director Kruljac moved for its adoption. Director Neves seconded the motion. The motion was adopted by the following votes:

Director Finn- Aye

Director Stober- Aye

Director Loveless- Aye

Director Kruljac- Aye

Director Neves- Aye



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b. Cell Tower

1. Update Station 2

Director Kruljac advised the Board that he has discussed negotiations regarding the monthly fees On Air. He will provide updates at future meetings.

2. Discuss possible Tower at Station 1

Director Kruljac presented the proposal from On Air regarding installing a tower at Station 1. Director Loveless will review any possible conflicts in the District with the installation of a tower.

Director Kruljac will have the area being considered for the location of the tower staked so the Board can review the location.

c. Strategic Planning- Presentation, Discussion and Action.

Chief Mulas advised the Board that Mike Medeiros is continuing to work on the plan. The group is meeting and will report back to the Board.

d. Fire Services Working Group Update-Continuing Discussion

Chief Mulas provided the Board with an update from the Fire Service Working Group.

e. Calendar Review (Robin)

Robin Reviewed the calendar with the Board.

f. Review update secured property tax and discussion of MOU salary increase effective July 1, 2023

Director Kruljac and Chief Mulas reviewed the Firefighters MOU regarding the annual salary increase of up to 4% based on the projected property tax income. Since the County will not be supplying the estimated increases to the District until late September or October, the Board discussed that based on past property tax income growth, to give the Firefighters the full 4% increase for Fiscal Year 2024.

Director Stober made the motion that for Fiscal Year 2024 that the District would give the Firefighters a 4% pay increase effective July 1, 2023. This increase would be for the entire year regardless of if the estimated tax increase comes in lower than anticipated. Director Neves seconded the motion. Director Loveless opened the floor for discussion and questions. Let the record reflect that there were none. The vote was called, and the motion passed by the following vote: Ayes-5 Noes-0 Absent-0



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January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April/May-Conduct Public Hearing
May/June-Allow time for property owner appeals of the tax levy.
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 8:00 pm. Director Finn seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting August 2, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment