



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, January 4, 2023

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Assistant Chief Mike Mulas, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Chief Ray Mulas was absent. Guests, Peter Hilliard from On Air, LLC, Captains Matt Garner and John Bragg, Engineer Kevin Plume, and firefighter Mickey Breen were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The Board agreed to move the On Air, LLC presentation up on the agenda after the Consent Calendar section.

4. CONSENT CALENDAR

a. Approval of minutes from the December 5, 2022, meeting- **Discussion and Action**

Director Loveless introduced the December 5, 2022, Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Kruljac made a motion to approve the minutes of the minutes of the December 5, 2022, meeting. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-5 Noes -0 Absent- 0

b. Review of the Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Finn made a motion to accept the Financial Report for January 2023 as presented. Director Kruljac seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-5 Noes - 0 Absent- 0

5. CHIEFS' REPORT

Chief Ray Mulas left the following report for the Board.



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1. I will be out of town until January 12th; however, you can reach me by phone.

2. We are currently starting the use of Image Trend for all our operational reports.

3. Sometime this month I will be sitting down with the county Fire Marshal and going over our businesses and which ones we will be doing Engine Company inspections on.

4. The parking lot lights are being replaced with new bulbs and some are having the ballast's removed and replaced with LED lights.

5. Our fireman and one engine will be participating in Bob Benziger's community service at Saint Leo's January 19th at 10:00. he was a retired Gold Badger

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Committee Set up, Organization, and guidelines

Table to next meeting

- b. Reports:

1. Facilities Committee (Neves)

Roof at station 1 needs repair/replacement. Assistant Chief Mike will get price to replace the roof and present it to the Board.

2. Budget Committee (Kruljac)

Director Kruljac reminded the Board that they will need to decide on the preliminary levy for the 2023-2024 tax measure at the next Board meeting.

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Stober)

Nothing to report.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Oath of Office for Re-elected Board Members, Bob Kruljac and Mindy Neves

Director Loveless Swore in both re-elected Board members Bob Kruljac and Mindy Neves. The required documentation for the Registrar of voters was completed for Submission.



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b. On Air LLC- Contract – **Discussion and Action**

Director Loveless advised the Board that he is still waiting to hear from the attorney after he reviews the On Air LLC contract.

Peter Hilliard showed the Board on a map where the cell towers could go and updated them on the status of where he is on the process.

The Board tabled the rest of the discussion to next month after the attorney's review.

c. Legal Counsel for the District-**Discussion**

Director Loveless advised the Board that the current attorney for the district is dropping government agencies and our contract will end January 31, 2023.

The Board discussed replacement legal counsel, and it was recommended that the District hire William Adams. Director Finn made the motion that the District contract William Adams to be their legal counsel. Director Loveless opened the floor for further discussion and questions. There were none. Director Kruljac seconded the motion.

Director Loveless called for a vote and the motion passed by the following vote:

Ayes-5 Noes-0 Absent/Abstain- 0

d. Legal Counsel Attendance at Board Meetings - **Discussion**

The Board discussed having legal counsel attend Board meetings and/or being on call for Board meetings. Director Loveless will ask William Adams to add a section for this in his contract.

e. Strategic Planning-Continuing Discussion

Tabled

f. Ordinance 2023-01, Measure A Committee Update

Director Neves met with the committee and advised that they completed the arguments for the measure, got it signed and delivered to the registrar of voters. They confirmed that there were no arguments submitted against the measure.

Firefighter Mickey Breen provided the Board with committee plans and actions. They are in the process of obtaining verbiage on how to present Measure O to the public.

g. Update on County using the facility for the election

Director Kruljac met with the County. He said there would be 1 day of voting at station 1 and a drop off box in the parking lot for 10 days which needs to be brought in every evening.

h. Sonoma County Fire Districts' Association Election Ballot-**Discussion and Action**

Director Loveless introduced the election to the Board and the candidates.



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Director Finn made the motion that the District cast their vote for Director Steve Klick for President and Chief Shepley Schroth-Cary for Vice president. Director Loveless opened the floor for discussion and questions. There were none. Director Stober seconded the motion. The motion passed by the following vote:

Ayes-4 Noes-0 Abstain-1

i. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April-Conduct Public Hearing
May-Allow time for property owner appeals of the tax levy
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. ANNOUNCEMENTS/GOOD of the ORDER

It was suggested that the meeting be adjourned in the memory of Bob Benzinger.

9. ADJOURNMENT

Director Kruljac made the motion to adjourn at 8:17PM. Director Stober seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting February 1, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.