



# Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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## MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, February 1, 2023

Time: 7:00 PM

Location: 22950 Broadway-Station #1

### 1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, Firefighters Chanton Em, Matt Garner, Micky Breen, Humberto Botello and Kevin Plume, District Account Stacie McCambridge, and Clerk of the Board Robin Woods. Director Hal Stober was absent.

### 2. PUBLIC COMMENT PERIOD

There were no public comments.

### 3. AGENDA ADJUSTMENTS AND CONSENT

There agenda was consented to as presented.

### 4. CONSENT CALENDAR

#### a. Approval of minutes from the January 4, 2023, meeting- **Discussion and Action**

Director Loveless introduced the January 4, 2023 Minutes and opened the floor for discussion and public comments. No public comments were made. Director Kruljac made a motion to approve the minutes of the minutes of the January 4, 2023, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-4 Noes -0 Absent- 1

#### b. Review of the February's Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Finn made a motion to accept the Financial Report for February 2023 as presented. Director Kruljac seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-4 Noes - 0 Absent- 1

### 5. CHIEFS' REPORT

Chief Mulas presented the Board with the following report:



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*1. The Sonoma County Fire Chief's Association is looking for donations to cover the cost of a voter pole to decide if a sale tax measure would be supported by voters. The pole will be about \$30,000 and funded with contributions. If this ballot measure moves forward, they will survey all of us interested and what our needs are.*

*2. The Sonoma County Fire Districts Association met at the Geyserville station last Thursday night. Topics were in depth discussion about the tax measure, current annexations and other legislative bills pending.*

*F.D.A.C. will be holding their conference in Napa again this year, starting March 14th - 17th. Also, Cal Chiefs is holding a conference later in the month of March.*

*3. We have put out an application date for the position of engineer and will test accordingly. Engineer Aviar Meyers has taken a job with Santa Rosa Fire as an Inspector, so his position will be open. Captain Witheral is still out.*

*4. Lanning construction will be giving us a quote on replacing the skylights, repairing any leaks and replacing or remounting any leaking panels.*

*5. The staff has done a great job of maintaining our engines including some major plumbing repairs. I am very proud of their efforts on these matters.*

## 6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Committee Set up, Organization, and guidelines

b. Reports:

1. Facilities Committee (Neves)

Nothing to report outside of what was reported under the Chief's Report.

2. Budget Committee (Kruljac)

Director reviewed the current financial report. He advised the board that a revised budget will be presented to the Board in March for review.

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Stober)

Nothing to report.

## 7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. On Air LLC- Contract – **Discussion and Action**



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Director Kruljac reviewed the On Air Contract with our attorney. He was advised that the contact was good to move forward.

Director Kruljac made a motion to accept the On Air Contract as it was presented to the Board. Director Neves seconded the Motion. Director Loveless opened the floor to discussion and public comments. Let the record reflect there were none. Director Loveless called the vote and the motion passed by a vote of Ayes- 4 Noes - 0 Absent- 1.

b. Legal Counsel Contract for the District-**Discussion and Action**

Director Loveless reviewed the Contract from William Adams. Director Kruljac made the motion to accept the contract with William Adams. Director Finn seconded the motion. Director Loveless opened the floor to public comments and questions. There were none. Director Loveless called the vote and the motion passed by a vote of Ayes- 4 Noes - 0 Absent- 1.

c. Legal Counsel Attendance at Board Meetings. Review in contract. - **Discussion**

The Board reviewed the need for legal council at all meetings. It was agreed that the monthly agenda would be sent to Bill Adams and that he would be available via a telephone or in person if required.

d. Form 700 Status

Clerk of the Board Robin Woods updated the Board on the status of each required form 700. The remainder of the Board will file this month.

e. Strategic Planning-Continuing Discussion

Tabled

f. Ordinance 2023-01, Measure A Committee Update

Firefighter Micky Breen updated the Board on the actions of the committee.

g. Tax Measure Ordinance- **Discussion and Action**

1. Review preliminary Levy amount to be used in requesting the Parcel Report from the County for FY 2023-2024

Director Loveless opened the discussion on setting preliminary Levy amounts for the 2023-2024 Fiscal year. After discussion of District financial needs, it was agreed that the preliminary rates would be set to the following:

Residential-\$200	Residential additional unit-\$100
Other Parcel-\$100	Commercial square foot - \$.14



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Director Kruljac made the motion to set the tax rates for 2023-2024 at \$ 200.00 -Residential, \$ 100.00-Residential additional unit, \$100.00-Other Parcel, and \$.14 /square foot-Commercial. Director Finn seconded the motion. Director Loveless opened the floor to public comments and discussion. Let the record reflect that there were none. Director Loveless called for the vote. The motion passed by a vote of Ayes- 5 Noes - 0 Absent- 1.

i. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate  
February-Request the Parcel Report from the county using the preliminary rate  
March-Notice of Public Hearing  
April-Conduct Public Hearing  
May-Allow time for property owner appeals of the tax levy  
June-Approval of the District Preliminary Budget  
July-Approval of the District Tax Roll and Appropriations Limit  
July/August- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)  
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.  
June-Preliminary Budget review and approval.  
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)  
August-Budget Committee meet to prepare final budget for Board approval in September.  
September-Final Budget review and approval.  
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)  
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

## 8.CLOSED SESSION

Closed Session pursuant to Government Code §54957.6, Labor Negotiations. Firefighter MOU procedure review for future contract.

Director Loveless called for a closed session at 8:00pm. Director Loveless called to reopen the regular meeting at 8:20 pm.

Director Loveless presented the following report:

The Directors reviewed the MOU process for the 2024 contract. No decisions were made.



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## 9.ANNOUNCEMENTS/GOOD of the ORDER

There will be a Special District convention in Napa in March. More information to follow.

## 10.ADJOURNMENT

Director Kruljac made the motion to adjourn at 8:25pm. Director Finn seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting March 8, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.