



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, April 5, 2023
Time: 7:00 PM
Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober, Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, Assistant Chief Mike Mulas, Firefighters Chanton Em, Micky Breen, and Johnny Velasquez. District Account Stacie McCambridge, Clerk of the Board Robin Woods, were also present.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the March 8, 2023, meeting- **Discussion and Action**

Director Loveless introduced the March 8, 2023, Minutes and opened the floor for discussion and public comments. No public comments were made. Director Kruljac made a motion to approve the minutes of the minutes of the March 8, 2023, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-5 Noes - 0 Absent- 0

b. Review of the April Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for April 2023, as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-5 Noes -0 Absent-0



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5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:

1. I have been working with Chief Medeiros and Danna Hampton getting ready for our Strategic Planning session on April 25. We have set a date with staff and the volunteers to meet and create a Mission, Vision, and Value Statement for the department. This will be a basis for us to work with establishing our goals at the Planning Session with Danna.

2. I have offered Juan Velasquez a conditional job offer for the position of Engineer pending his passing the background check and physical exam. Once those are completed, he will be given his starting date.

3. I have approved a quote from Marin IT for a Router Bridge from our server to the new sign allowing it to use our Wi-Fi for programing. The cost was \$3688.88 complete.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Reports:

1. Facilities Committee (Neves)

Director Neves advised the Board that the repair to the roof will begin in the 2nd or 3rd week of May.

Chief Mulas advised the Board that the required Septic Reports have been submitted to the county.

2. Budget Committee (Kruljac)

Director Kruljac updated the Board on the Budget versus Actual financial Report.

3. Legislative Committee (Finn)

Nothing to report.

4. Outreach Committee (Stober)

The newsletter will be created to send before fire season (end of June)



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7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. Resolution 2023-001, Authorizing Participation in and approving the amended and restate joint exercise of powers of the Fire Risk Management Services Joint Powers of Authority. (The consolidation of the Fire Agencies Self Insurance System (FASIS) and the Fire District Associations of California employment Benefits Associations (FDAC EBA)

Director Loveless introduced Resolution 2023-001, Authorizing Participation in and approving the amended and restate joint exercise of posers of the Fire Risk Management Services Joint Powers of Authority.

Director Loveless opened the floor for discussion and public comments. There were no public comments. Director Kruljac made a motion to adopt Resolution 2023-001. Director Stober seconded the motion. The motion passed and the Resolution was adopted by the following vote: Ayes-5, Noes-0, Absent-0

- b. Employee Bonus Continuing Discussion

Director Kruljac reviewed the revised budget and income. He recommended that the District pay the staff a one time “hero pay” bonus for their duty coverage during Covid.

Director Stober made a motion to approve a one time “Hero Pay” for duty coverage during the pandemic to be paid to the firefighters, volunteers, and support staff as determined by Assistant Chief Mike Mulas and Treasure of the Board, Bob Kruljac. The total pay to all staff can’t exceed \$46,000. Director Finn seconded the motion. Director Loveless opened the floor for questions and discussion. Let the record reflect there were none. Director Loveless called for a vote and the motion passed by the following vote: Ayes-5 Noes-0 Absent-0

- c. Tax Measure Ordinance 2018/08010R Review

The Public meeting will be held in May. The District has hired a consultant to help correct the parcel list in order to correctly assess each parcel rate.

- d. Board Retreat Discussion

Director Loveless asked the Directors for a date to schedule a special meeting to review plans and goals for the future. A tentative date was set for April 20th at noon.

- e. Fire Services Working Group Update and Discussion

Chief Mulas updated the Board on the continuing discussions for the tax measure. This will be an ongoing discussion.

- f. Calendar Review (Robin)

January -Determine the Preliminary Tax Rate



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February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April-Conduct Public Hearing
May-Allow time for property owner appeals of the tax levy
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District Board of Directors will be presented the *Fiscal Year-End Report* containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax. (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.
June-Preliminary Budget review and approval.
July 15-August 9 Board Members file for re-election with the Registrar of Voters. (2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

9.ANNOUNCEMENTS/GOOD of the ORDER

The Volunteer Polenta feed will be held April 27th.

10.ADJOURNMENT

Director Stober made the motion to adjourn at 8:51. Director Neves seconded the motion. The motion passed and the meeting was adjourned.

Next scheduled meeting May 3, 2023

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment