



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: Wednesday, October 5, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac, Hal Stober Ken Finn, and Mindy Neves were present. A quorum was met. Also present were Chief Ray Mulas, and District Account Stacie McCambridge. Firefighters Matt Garner, Mickey Breen, Kevin Plume, and John Bragg were also present. Clerk of the Board Robin Woods was in attendance via speaker phone.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

- a. Approval of minutes from the September 7, 2022, meeting- **Discussion and Action**

Director Loveless introduced the September Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Finn made a motion to approve the minutes of the minutes of the September 7, 2022, meeting. Director Stober seconded the motion. The motion passed, and the Minutes were approved by the following vote: Ayes-5 Noes - 0 Absent-0

- b. Review of the Octobers Accountant's Report- **Discussion and Action**

Director Loveless introduced the Accountant's Report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for September 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-5 Noes - 0 Absent-0



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5. CHIEFS' REPORT

Chief Ray Mulas will report on District operations and activities
CHIEF'S OCTOBER REPORT 2022

1. The Plymovent project is completed and up and running. Preliminary training has been given with follow up as we move along. As I have told you all along the installation was impressive and well done.

Grant manager engineer Plume submitted his request for payment of \$124,325.14 to be direct deposited to our checking account. Our cost of the project was almost 10% at \$11,662.08, slightly higher than anticipated due cost of materials increase and delay due to Covid.

2. Captain Paganini has been working with the Gericke homeowners' group for the last year or so and helped them to establish a Fire Safe Council. Once they completed their charter and had all residents committed to a proposal for a grant to clear the road and setbacks. The project is nearly complete and was valued at \$ 100,000.00.

We are going to ask the chairwoman of the project to help us establish a group in the Norrbom area as they have shown an interest in doing the same type of cleanup along their road. With her assistance we should be able to convince the homeowners that it is worth the effort to file for an area council.

3. We are currently testing the new BKR 5000 portables that we purchased with private grant money that we received

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Neves)

There was nothing to report.

b. Budget Committee (Kruljac)

1. District Final Budget FYE 2023 Review and Approval – **Discussion and Action**

Director Kruljac introduced the Final Budget to the Board and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to approve the FYE 2023 Final Budget as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by the following vote: Ayes-5 Noes - 0 Absent-0



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- c. Legislative Committee (Finn)

There was nothing to report.

- d. Outreach Committee (Stober)

Director Loveless is still waiting to hear from the IT reporter.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. On Air Presentation- Feasibility and Proposal- Review. **Discussion and Action**

Director Kruljac provided the Board with an update on the status of the ON Air Presentation. A proposal has been given to the attorney to review and the Board will be presented with the review at the next meeting. Peter Hilliard of On Air, will be invited to the next meeting to review and answer questions.

- b. Ordinance No 2022-08-02 (Measure O)

Firefighter Mickey Breen updated the Board on the actions of the Schell-Vista Volunteer Firefighters Association in support of and promotion of Measure O. The Association is meeting with the public and creating promotional fliers to send.

- c. Strategic Planning-Continuing Discussion

Tabled

- d. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.
January -Determine the Preliminary Tax Rate
February-Request the Parcel Report from the county using the preliminary rate
March-Notice of Public Hearing
April-Conduct Public Hearing
May-Allow time for property owner appeals of the tax levy
June-Approval of the District Preliminary Budget
July-Approval of the District Tax Roll and Appropriations Limit
July/August- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)
August/September-Tax Roll and Appropriations Limit Resolution sent to the County.

- Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.



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July 15-August 9 Board Members file for re-election with the Registrar of Voters.
(2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)
August-Budget Committee meet to prepare final budget for Board approval in
September.
September-Final Budget review and approval.
Nov-Nomination of Officers of the Board (Every 2 years. Next election 2023)
Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next
election 2023)

8. CLOSED SESSION

There was no closed session.

9. ANNOUNCEMENTS/GOOD of the ORDER

The Board thanked the Volunteers for hosting the retirement dinner of Director Joe Petersen.

10. ADJOURNMENT

Director Kruljac made a motion to adjourn the meeting at 8:07 PM. Director Stober seconded the motion. The motion unanimously passed, and the meeting was adjourned

Next scheduled meeting is November 2, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.