



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

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MEETING MINUTES

Schell-Vista Fire Protection District

Board of Directors Regular Meeting

Date: Wednesday, July 6, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Bob Kruljac and Ken Finn were present. A quorum was met. Also present were Chief Ray Mulas, Captain Matt Garner, District Account Stacie McCambridge, and Clerk of the Board Robin Woods.

Directors Joe Petersen and Hal Stober were absent.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

The were no adjustments to the agenda.

4. CONSENT CALENDAR

- a. Approval of minutes from the June 1, 2022, meeting- **Discussion and Action**

Director Loveless introduced the June Minutes and opened the floor for discussion and public comments. There were no public comments made. Director Kruljac made a motion to approve the minutes of the minutes of June 1, 2022, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes-3 Noes -0 Absent-0

- b. Review of the July Accountant's Report- **Discussion and Action**

Director Loveless introduced the accountant's report and opened the floor to discussion and public comment. There were no public comments. Director Kruljac made a motion to accept the Financial Report for July 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes-3 Noes -0 Absent-2

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:



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1. Nothing new to report on the Plymovent exhaust removal system, as it is just going through the procedures of procurement with the FEDS.

2. Battalion Chief Mike Medeiros is working on some creative ways to fill those seasonal slots that we were not able to hire. This would not cost us as much as the seasonal firefighter would have.

3. I will be inspecting the Ranch Subdivision on Friday with the Homeowners group board of directors. I have only found a few issues in the past and they were immediately taken care of.

4. The fuel tank is in place but not yet wired.

5. We have had four vegetation fires in our district with the largest being 20 acres. We have had a good response to all fires by our personnel and have had no serious damages. Sonoma county has only sent out a few strike teams to state fires.

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Nothing to report.

b. Budget Committee (Kruljac)

Nothing to report.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Loveless)

Director Loveless is continuing his work on the newsletter.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Proposed Stipend Increases-**Discussion & Action**

Chief Mulas explained the proposed stipend increases and reviewed the structure of each.



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The floor was opened to questions and discussion. There were no questions. Director Kruljac made the motion to approve the proposed option #2 increase of \$5 per 24 hour shift effective July 1, 2022. Director Finn seconded the motion. The motion passed with the following vote:
Ayes-3 Noes-0 Absent-2

b. Annexation-Properties possibly annexed into Sonoma city Limits – Continuing Discussion

Nothing to report at this meeting. Chief Mulas advised the board that he would watch for further inform and keep the Board informed.

c. Strategic Planning-Continuing Discussion

Nothing to report.

d. Ordinance NO 2018/2019-01 Tax Measure Updates

The public meeting to discuss the renewal of the tax measure was set for August 3, 2022.

The filing deadlines were reviewed.

e. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District “shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax” (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore, renewal should be on Nov 2022 general election ballot. Following are key dates:

Fri., Aug. 12, 2022 (88 days before Election Day): Governing bodies must file a measure in the ROV office so that it appears on the Nov. 2022 Election ballot

• **Mon., Aug. 15, 2022 (85 days before Election Day): Measure letters assigned by ROV office**

• **Wed., Aug. 17, 2022 (83 days before Election Day): Last day to amend or withdraw a measure**



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- **Fri., Aug. 19, 2022 (81 days before Election Day): Arguments are due**
- **Fri., Aug. 19, 2022 (81 days before Election Day): County Counsel must provide ROV office with impartial analyses of ballot measures**
- **Fri., Aug. 26, 2022 (74 days before Election Day): Rebuttals are due (only if opposing arguments have already been filed)**

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

(2022- Joe Petersen and Bob Kruljac term end 12/2022)

2024- Ken Finn, Ernie Loveless, and Hal Stober term end 12/2024)

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed meeting.

9. ANNOUNCEMENTS/GOOD of the ORDER

Nothing to report.

10. ADJOURNMENT

Director Finn made a motion to Adjourn the meeting at 7:56 PM. Director Kruljac seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is August 3, 2022

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment