



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

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MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Thursday, January 13, 2022
(Date change due to conflicting schedules)
Time: 7:00 PM
Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ken Finn were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, Clerk of the Board Robin Woods and Captain Matt Garner.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the November 3, 2021, meeting- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments made. Director Finn made a motion to approve the minutes of the November 3, 2021, meeting. Director Petersen seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes- 5 Noes - 0 Absent- 0

b. Approval of the minutes from the December 8, 2021, meeting-**Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments made. Director Finn made a motion to approve the minutes of the December 8, 2021 meeting. Director Petersen seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes-5 Noes - 0 Absent- 0

c. Review of the January Accountant's Report- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments. Director Kruljac made a motion to accept the Financial Report for December 2021 as



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presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes- 5 Noes -0 Absent - 0

5. CHIEFS' REPORT

Chief Mulas presented the following report to the Board:

1. *We have no new Covid updates in the department including the Omicron variant.*
2. *No new updates regarding the Type 1 build up.*
3. *The Board of Supervisors will hear from the Fire Service Working Group regarding the polls taken on the tax measure. I was told the results of the polls were at about 65 % in favor of the sales tax increase which is not enough to proceed with a ballot measure. Talking with Chief Akre this morning we both agreed to wait for the B.O.D meeting to decide if necessary for him to speak to our board.*
4. *I will be doing a zoom meeting with Blair Aas of SCI Consulting group about Fire Impact fees and doing a presentation to the board. He is located in Fairfield so a presentation to the board on an evening should be possible.*
5. *We are happy to announce that we have lowered our IOS rating in our both are areas of coverage. I have a copy of the review for each board member that i will distribute tonight.*
6. *The front office redesign has been ordered.*
7. *Discussion of personal insurance request.*
8. *Special Project Manager currently has two small equipment grants he is working on and is moving along on our Fire Inspection Program.*

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

- a. Facilities Committee (Petersen)

Nothing new to report.

- b. Budget Committee (Kruljac)

Director Kruljac presented the Budget versus actual financials to the Board.



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- c. Legislative Committee (Stober)

Nothing new to report.

- d. Outreach Committee (Loveless)

The Board supported producing another newsletter in the spring. Director Loveless will start working on it.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

- a. COVID Guidelines for the District-Discussion
Protocols for positive tests

Chief Mulas and Captain Garner reviewed the station protocols for Covid, Testing, and status at the station.

- b. Fire Service Tax Measure-Discussion

See Chief's Report

- c. Strategic Planning

Tabled to next meeting.

- d. Medical coverage for Domestic Partners-Discussion

Director Finn spoke to District Counsel regarding covering Domestic Partners under the current MOU. He was advised that if they are legal Domestic Partners, they fall under the guidelines set in the MOU's.

- e. Ordinance No 2018/2019-01 Tax Measure Discussion and Action

1. Review preliminary Levy amount to be used in requesting the Parcel Report from the County for FY 2022-2023.

Director Loveless opened the discussion on setting preliminary Levy amounts for the 2022-2023 Fiscal year. After discussion of District financial needs, it was agreed that the preliminary rates would be set to the same rates as last fiscal year.

Director Loveless opened the floor to public comments and discussion. There were no public comments made. Director Stober made the motion to keep the tax rates the same as they were in 2021/2022 (\$150-Residential, \$70-Residential additional unit, \$75-Other Parcel, and \$.12/square foot-Commercial) for 2021-2022 Director Kruljac seconded the motion. The motion passed by a vote of Ayes- 5 Noes - 0 Absent- 0.



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f. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the District Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore renewal should be on Nov 2022 general election ballot.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board (Every 2 years. Next Nov 2023)

Dec-Election of Officers of the Board for January 1 start date.

8. CLOSED SESSION

There was no closed session

9. ANNOUNCEMENTS/GOOD of the ORDER

There were no announcements.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:00 PM. Director Finn seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is February 2, 2022.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.