



Schell Vista Fire Protection District

22950 Broadway Sonoma, Ca. 95476

Ph. (707) 938-2633 / Fax. (707) 935-9681

www.schellvistafire.org / e-mail: info@schellvistafire.org

MEETING MINUTES Schell-Vista Fire Protection District Board of Directors Regular Meeting

Date: Wednesday, February 2, 2022

Time: 7:00 PM

Location: 22950 Broadway-Station #1

1. CALL TO ORDER / ROLL CALL AND ESTABLISHMENT OF A QUORUM

Director Loveless called the meeting to order at 7:00 PM. Directors Joe Petersen, Bob Kruljac, Hal Stober and Ken Finn were present. A quorum was met. Also present were Chief Ray Mulas, District Account Stacie McCambridge, and Clerk of the Board Robin Woods.

2. PUBLIC COMMENT PERIOD

There were no public comments.

3. AGENDA ADJUSTMENTS AND CONSENT

There were no adjustments to the agenda.

4. CONSENT CALENDAR

a. Approval of minutes from the January 13, 2022, meeting- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments made. Director Stober made a motion to approve the minutes of the January 13, 2022, meeting. Director Finn seconded the motion. The motion passed, and the Minutes were approved by a vote of Ayes- 5 Noes -0 Absent-0

b. Review of the February Accountant's Report- **Discussion and Action**

Director Loveless opened the floor to public comments and discussion. There were no public comments. Director Kruljac made a motion to accept the Financial Report for February 2022 as presented. Director Finn seconded the motion. The motion passed, and the Financial Reports were approved by a vote of Ayes-5 Noes - 0 Absent - 0.

5. CHIEFS' REPORT

Chief Ray Mulas presented the following report to the Board:



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1. I met with representatives from Pierce Manufacturing and the Seagrave company regarding our next type one purchase. This is very early in the process of design for a RFP from each company. We plan on traveling to view an engine design that is close to ours from each manufacturer this month.

2. Jim has requested the final payment from our FEMA grant which will be around \$11,689.55.

3. The fuel tank project should start sometime this month with the Lunny Company And Tight Access Co.

4. I will schedule Blair Aas to speak to the board next month regarding Impact Fees

6. COMMITTEE REPORTS/BUSINESS (Directors to report on Committee activities)

a. Facilities Committee (Petersen)

Nothing to report.

b. Budget Committee (Kruljac)

Director Kruljac reviewed the current budget versus actual report with the Board.

c. Legislative Committee (Stober)

Nothing to report.

d. Outreach Committee (Loveless)

Director Loveless reported that he will be working on the next newsletter. He also stated that there is a new reporter at the IT which he has yet to meet.

7. NEW BUSINESS AND CONTINUE UNFINISHED BUSINESS

a. Strategic Planning

Director Loveless reviewed the Strategic Planning Meeting Notes document he provided to the Board.

b. Ordinance No 2018/2019-01 Tax Measure Update



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-Election process review

Director Loveless advised the Board that November General election will be all mail out.

The District must file the measure to the Registrar of Voters by Friday August 12, 2022 so the it appears on the November 2022 election Ballot.

The Parcel Report has been requested from the County but will not be updated until July. Per Taussig, the District should use the 2021-2022 numbers as the preliminary rates for planning.

c. Calendar Review (Robin)

-Review SVFPD Ordinance No 2018/2019-01 Tax Measure Steps for 2022/2023 tax year.

January -Determine the Preliminary Tax Rate

February-Request the Parcel Report from the county using the preliminary rate

March-Notice of Public Hearing

April-Conduct Public Hearing

May-Allow time for property owner appeals of the tax levy

June-Approval of the District Preliminary Budget

Nov-2022 Parcel Tax measure on General Election Ballot

June/July- At the end of the Fiscal year, The District "shall cause a report to be prepared and filed with the Board of Directors containing information regarding the amount of special tax revenue collected and expended as well as the status of projects funded with proceeds of the special tax" (Ord. Section VII)

July-Approval of the Distract Tax Roll and Appropriations Limit

August-Tax Roll and Appropriations Limit Resolution sent to the County.

2022- FY 2022-2023 final year of current parcel tax; therefore renewal should be on Nov 2022 general election ballot.

-Calendar Review General Business

April-Set up Budget Committee meeting to prepare preliminary budget for June meeting.

June-Preliminary Budget review and approval.

July 15-August 9 Board Members file for re-election with the Registrar of Voters.

September-Final Budget review and approval.

Nov-Nomination of Officers of the Board

Dec-Election of Officers of the Board for January 1 start date. (Every 2 Years. Next election 2023)

8. CLOSED SESSION

There was no closed session.



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9. ANNOUNCEMENTS/GOOD of the ORDER

There were on Announcements.

10. ADJOURNMENT

Director Kruljac made a motion to Adjourn the meeting at 8:00 PM. Director Petersen seconded the motion. The motion passed and the meeting was adjourned

Next scheduled meeting is March 2, 2022.

If applicable, Board meeting documents are available for review at the SVFPD, Station 1, 22950 Broadway, Sonoma Ca. 95476. Please call (707) 938-2633 for an appointment.